

**Providence Hall Board of Trustees Minutes**

Thursday January 5th, 2017

Public Session from 3:30pm

Location: Providence Hall High School Library      Address: 4557W Patriot Ridge Dr., Herriman, UT 84096

In compliance with the Utah State Open and Public Meetings Act, this is a meeting for the Board of Trustees to openly take action and conduct deliberations regarding Providence Hall business. As a courtesy, please step outside with noisy children or to talk amongst yourselves in order to maintain a quiet atmosphere for the meeting and the recording. The Board reserves the right to take action on any agenda item. The board also reserves the right to go into closed session in compliance with Utah State Law 54-4-204, 205, & 206.

Agenda Item	Presentor	Materials/Notes	Further Action
<b>Call to Order/Roll Call</b>	Board President: Sierra Hansen	Called to order at 3:40pm. Roll Call: Ann Henrie, Sonya Peterson, Sierra Hansen, David Vaas, Justin Calapp, James Endrizzi, and Melanie Kingdon.  The following are excused: Burgandi Keddinton.  Stepping Down/not present: Krystal James	
<b>Public Comment</b>	No one present	No comment	
<b>Board Governance</b>	a. Eide Bailly and Ken Jeppesen b. Erica Hancock c. Burgandi Keddington (Excused) d. Lynne Roux e. Sierra Hansen f. Sierra Hansen	a. Audited Financial Statements-Consistent. No entries of discrepancy. Great response, very compliant. Nothing good or bad. Straight up. Discussed auditing standards. Current ratio vs. liabilities offers a 2 million dollar cushion. Cash Flow is great. Maintaining reserve. Accrued interest and Net Assets are very good. \$431,841 restricted to be used specifically toward Special Education. Purchasing policies found to be in good shape. Budget Compliance Requirements are being met. b. IB-JH Erica Hancock shared examples of the Middle Years Program. She shared an infographic and rubric used for MYP and IB. Brief synopsis of subjects and design cycle to be structured for 8 specific subjects. 5 Global contents that have IB structured educational criteria. Final report, presentation, upon completion of the program. c. PHAST - Burgandi is excused, however Nate Marshall and Erica Hancock discussed the success of the Star Wars Fundraiser. d. Policy Review- Lynne reviewed/quoted Employee Handbook page 6. e. Proposal of Lottery Date to possibly change to the 2nd Monday in February. f. Committee- Sierra gave Synopsis of DP, AP, CE, ACT, PSAT, DP Exams, MYP, and MYP Project, State Core Programs and implications of balancing it all. Concerns regarding Teacher Retention and having students do a great job. Proposal to self contain MYP program directed toward the Junior High specifically. Discussion as a whole, on structuring.	Discussion regarding change in proposed Enrollment Policy to be written and voted upon. Brian Fauver will make a Mock up for next Board Packet.

<b>Director's Report</b>	<p>a. Jodi Lusty and Kim Andersen</p> <p>b. Nate Marshall and Melissa McPhail (excused)</p> <p>c. Brian Fauver and Erica Hancock</p> <p>d. Rebecca Lucy</p>	<p>a. Elementary- Jodi Lusty, Enrollment 820-817. Teacher Evaluations are going well. Assessments-Dibels are coming up, as well as Math Benchmarks. Kim Anderson - IB Accreditation Action Plan. Collaborative Planning is in Process.</p> <p>b. High School- Nate Marshall-Enrollment 2137. Semester Finals as well as End of Quarter Finals. 70% have 76% or higher. Focusing on MTSS and helping 9th graders to improve. Marketing to increase enrollment numbers. Highly Qualified Staff who are on ARL or letters of authorization were accepted and considered highly qualified, except for one...but is teaching 2 classes as well is our IT Assistant. Schoolwide Testing Day Recap October 19, 2016. (Melissa McPhail Excused.)</p> <p>c. Junior High-Enrollment 750 currently. Brian Fauver discussed Expansion. Erica Hancock- Discussed IB alignment and long term plan. 8th grade course, Technology, Engineering type of class.</p> <p>d. SPED Update- Rebecca Lucy-2nd round of Benchmark Testing, and progress monitoring taking course. UTREX Report on Special Education Funding.</p>	
<b>Finance Report</b>	<p>Max Meyer</p> <p>Beverly Ledward</p>	<p>Max Meyer discussed audit, and gave positive feedback. Beverly Ledward, 94 days cash on hand. Income Statement notes, line 4 for Bus usage. Line 22, Increased revenue. Line 173, Received Money from Risk Management. IT Department is very close to Maximum Budget. W-2 and 1099 in progress. Lunch Program is trending positively.</p>	
<b>Housekeeping</b>	<p>Sierra Hansen</p>	<p>a. Next Meeting Schedule Thursday February 2nd, 2017 at 3:30pm</p> <p>b. Approval of October Minutes - all in favor</p> <p>c. Approval of November Minutes- all in favor</p> <p>d. Adjourn at 6:02 pm</p>	

<b>Closed Session</b>	Sierra Hansen	Vote: [Board Member] motions to move the Board of Trustees to a closed session for the purposes of: (a) the discussion of the character, professional competence, or physical or mental health of an individual; (b) strategy sessions to discuss collective bargaining; (c) strategy sessions to discuss pending or reasonably imminent litigation, or (d) strategy sessions to discuss the purchase, exchange, or lease of real property	

