

Providence Hall Board of Trustees Minutes

Thursday January 4th, 2018
Public Session from 3:45pm

Location: Providence Hall High School Library Address: 4557W Patriot Ridge Dr., Herriman, UT 84096

In compliance with the Utah State Open and Public Meetings Act, this is a meeting for the Board of Trustees to openly take action and conduct deliberations regarding Providence Hall business. As a courtesy, please step outside with noisy children or to talk amongst yourselves in order to maintain a quiet atmosphere for the meeting and the recording. The Board reserves the right to take action on any agenda item. The board also reserves the right to go into closed session in compliance with Utah State Law 54-4-204, 205, & 206.

Agenda Item	Presenter	Materials/Notes	Further Action
Roll Call	Board President: David Vaas	Called to order at 3:38 pm. Roll Call: David Vaas-Present Melanie Kingdon-Present Ann Henrie-Present Ken Betts-Present Lymari Muniz-Molinary-Present Mike Livsey and Nick Ward are excused.	
Public Comment	Tina Smith	Tina Smith with The Charter School Association- Just stopping by.	
a. Finance Report	a. Beverly Ledward	a. Beverly Ledward-November Financials- Half of programs in state revenue have been adjusted. Cash in Hand 94 days. Income Statement, Line 117-Region 14 Dues and Fees that we are trustees for. State overpaid and reversal. Line 138- Annual Expense. Star Wars Fundraiser. Line 223-Building project at the Junior High. Line 228-Bus Purchase.	
Board Governance	a. Board Update- David Vaas b. Health & Safety Committee- Melanie Kingdon c. Agenda Item #1- Enrollment Policy- Nate Marshall d. Agenda Item #2- Meals Unrelated to Travel Policy - Nate Marshall	a. Board Update-David Vaas-Ken Betts will be stepping down, as he will be re-joining our staff. b. Health & Safety Committee-Melanie Kingdon- c. Agenda Item #1-Enrollment Policy-Nate Marshall- Modifications to current policy. The start date for Lottery Process. There used to be set Open and Closed dates, which posed a problem on the years that those dates might fall upon a Sunday or Saturday, for the fluidity of the Calendar. The Foreign Exchange Student Policy has been directly added to the Enrollment Policy. Names would automatically rollover on waitlist unless asked to do be removed individually. Internally verification would determine that waitlisted people, may or may not wish to be removed. They waitlisted people, will continue to be rolled over each year in the same que. Kindergarten enrollment would need to reflect the change. Motion Made that the Enrollment Process be amended to include the 2nd Monday in December. Seconded. Roll Call Vote. All in Favor.	Edit to be made to the Enrollment Policy that the Kindergarten enrollment would need to reflect the change as well.
	e. Agenda Item #3- 2018-2019 Calendars- Nate Marshall f. Agenda Item #4- PHS Student Handbook 2017-2018 Nathan Marshall g. Agenda Item #5- Formally note the creation of an Activities Account-David Vaas	d. Agenda Item #2-Meals Unrelated to Travel Policy -Nate Marshall-Funds allocated to provide food for meetings and events. Motion Made. Seconded. Roll Call Vote. All in Favor. e. Agenda Item #3-2018-2019 Calendars-Nate Marshall-We follow the Jordan District calendar closely, as many of our students have siblings in Jordan School District. Motion Made. Seconded. Roll Call Vote. All in Favor. f. Agenda Item #4-PHS Student Handbook 2017-2018 Nathan Marshall-Page 17-Pepper Spray definition as items not allowed in school. Added, no inappropriate digital material. Under section B on page 20-Identifies the Discipline Policy in regards to Sexual Harrassment. Nothing in original policy to outline discipline policy. A. is Minor Infractions. B. is Major Infractions. Motion Made. Seconded. Roll Call Vote. All in Favor. g. Agenda Item #5-Formally note the creation of an Activities Account-David Vaas-An account with Mountain American Credit Union has been established for the policy. Training and sign out sheet for devices have been suggested.	

PHAST	a. Lymari Munos	a. Lymari Munos -Boxtops and Revenue Projection are positive. 3 on 3 Basketball Tournament fundraiser is being planned. PHAST meeting had a vote to have 7 Members on PHAST Board.	Agenda Item for the title "PHAST" to be changed to "PTO"
Directors Report-Elementary School	a. Earleen Huff b. Kim Anderson	a. Earleen Huff -DARE program started yesterday. Not just about Drugs anymore...it focuses on community. Benchmark Assembly is on Monday, January 22-29-Physical Education program. National School Choice Week-80 scarves to give to kids to celebrate that parents have choices. Door Decorating. Enrollment is 788 students as of Monday. Teacher evaluations will be completed on January 12th. Student updates-Kindergarten had a program. Concert provided by the HS. 5th grade had parachute drop. Maintenance-New Scrubber and trash cans for front and back of school. Service Project-Food Drive was a success. b. Kim Anderson -Spring. Professional Development. Exhibition projects. Construction Coaching. Benchmarking window opens next week.	
Directors Report-High School	a. Nate Marshall b. Melissa McPhail	a. Nathan Marshall -Professional development on the 16th. Teacher observations. One teacher has taken a different job in an administrative role. So we are hiring a Biology Teacher. Quarter ends next Friday. b. Melissa McPhail - Finals are next week. Preparing students for the upcoming assessments ACT and Sage. Gave synopsis on Data Results.	
Directors Report-Junior High School	a. Brian Fauver b. Mary Wilde	a. Brian Fauver -Building is done. Builder provided subcontractor warranties. New Blueprint for the entire School. Easing students into final exams in order to get them ready to take high schools in testing. Beauty and the Beast musical was a success. b. Mary Wilde -Curriculum Benchmark-Quarterly growth. 6th graders showed most growth. Math students getting ready to take Sage Interim. Science teachers are taking a training from the state. ELA Sage and Writing Sage testing. Attendance rate has improved. 8th grade teachers will be meeting with 9th grade teachers to strategize alignment.	
SPED Director's Report	Rebecca Lucy	Rebecca Lucy -Numbers are staying steady. Ongoing Professional Development. Training, file compliant, and state requirements. Parent survey results from end of last year. We had 35 out of 100 parents respond. We did not make out benchmark. More communication between parents and teachers.	
School Wide Report	Nate Marshall	Nate Marshall - Working on identifying skills to streamline pedagogy, exit outcomes across all 3 campuses. Overall enrollment has been steady.	
Housekeeping	David Vaas	a. Next Meeting Schedule Thursday February 1st, 2017 at 3:45pm Start Time b. Approval of November Minutes - Motion made, So Moved, Seconded, Roll Call Vote, All in Favor. c. Adjourn at 5:04PM	
Closed Session:	David Vaas	Vote: [Board Member] motions to move the Board of Trustees to a closed session for the purposes of: (a) the discussion of the character, professional competence, or physical or mental health of an individual; (b) strategy sessions to discuss collective bargaining; (c) strategy sessions to discuss pending or reasonably imminent litigation, or (d) strategy sessions to discuss the purchase, exchange, or lease of real property	

