

Providence Hall Board of Trustees Minutes

Thursday April 12th, 2018

Public Session from 3:45pm

Location: Providence Hall High School Library Address: 4557W Patriot Ridge Dr., Herriman, UT 84096

In compliance with the Utah State Open and Public Meetings Act, this is a meeting for the Board of Trustees to openly take action and conduct deliberations regarding Providence Hall business. As a courtesy, please step outside with noisy children or to talk amongst yourselves in order to maintain a quiet atmosphere for the meeting and the recording. The Board reserves the right to take action on any agenda item. The board also reserves the right to go into closed session in compliance with Utah State Law 54-4-204, 205, & 206.

Agenda Item	Presenter	Materials/Notes	Further Action
Roll Call	Board President: David Vaas	Called to order at 3:45 pm. Roll Call: David Vaas-Present Melanie Kingdon-Present Ann Henrie-Present Lymari Muniz-Molinary-Present Nick Ward-Present Mike Livsey-Present Emily Anderson-Present Jon Titus-Present	
Public Comment	Stacy Hurst's Students	Mrs. Hurst's 5th Grade Exhibition Project presentation on Recycling. Hoping for stricter recycling policies. Would like to speak to the SBO's for all 3 schools. Also, David read a letter from Riverton city about not prebagging recyclable items as the bags are often caught in the sorting machines.	
a. Finance Report Proposed	a. Beverly Ledward	a. February 2018 Financials-Beverly Ledward- Cash on hand 109 days. Improvement from last year. 154-Snow removal costs. 173-refund for fire sprinkler rebate. Full 15% returned. 181-field trip travel. Line 205-Technology. Letter from USBOE for Financial Operations-Audit Letter-stated no discrepancies. Good Audit. Fiscal Audit Report Synopsis.	
Board Governance	<p>a. Board Update-David Vaas</p> <p>b. Agenda Item #1 Melanie Kingdon</p> <p>c. Agenda Item #2 Nate Marshall</p> <p>d. Agenda Item #3 Brian Fauver</p>	<p>a. Board Update-David Vaas- Not much to report at this time. May be looking to add another Board Member soon.</p> <p>b. Agenda Item #1- Health and Safety Discussed meeting. Discussed proposal of buzzing system. Additional reception area. Directing flow of entry and exit traffic. Considering quotes for bulletproof film for windows. Meeting again in a couple of weeks.</p> <p>c. Agenda Item #2-Marketing Discussed options for Marketing- We have 2 campaigns going on right now. SEO Summary. 2 Landing Pages. If you see our banner or ad, and the page you are brought to, is the landing page. February data. 9 leads. Conversion rates. CPL-\$111, according to them, is good. Ad words,impressions are someone who takes more than 3 seconds looking at a page. Google ads analytics. The next report is monthly report based off of FB. 3 stages-Feb-March, video ad's. Georeferencing, Financial Status, and analytical leads. Ebs and flows, based on page. Watching trends and basing interest on data. Wordpress shifting based on advertising. Anticipated to triple results.</p> <p>d. Agenda Item #3-Land Trust- Motion Made, Seconded, Roll Call Vote, All in Favor, None opposed. Approved.</p>	

	<p>e. Agenda Item #4 Brian Fauver</p> <p>f. Agenda Item #5 Deena Benson</p> <p>g. Agenda Item #6 Lynne Roux</p>	<p>e. Agenda Item #4 -Copy Machine Any purchase over \$10,000 requires board approval. Motion Made, Seconded, Roll Call Vote, All in Favor, None opposed. Approved.</p> <p>f. Agenda Item #5- Junior High Kitchen Expansion Readjust within the same property line. Reallocation of funds. Multifunction oven is over \$18,000. Motion Made, Seconded, Roll Call Vote, All in Favor, None opposed. Approved.</p> <p>g. Agenda Item #6-Employee Immunization Requirements Policy Salt Lake Health Department states that a policy should be in place in case of an outbreak.</p>	
PHAST/PTO	a. Lymari Munos	a. Lymari Munos-Molinary- Carnival is still in the works. 10 year Celebration. Wanted to recognize Employees who've been with PH for 10 years.	
Directors Report-Elementary School	<p>a. Earleen Huff</p> <p>b. Kim Anderson Excused Earleen Huff Presented</p>	<p>a. Earleen Huff- Moms and Muffin Day, 5th Grade Exhibition, Maturation days, Kindergarten Round Up, 787 enrollment.</p> <p>b. Kim Anderson- 5th Grade Exhibition. Project research fair, with 5th graders. April 19th. 2 other MYP schools in the state came and supported us. March 23rd, were in workshops. Our teachers had gone to trainings from out of state, came back and re-teach what they were taught.</p>	
Directors Report-High School	<p>a.Nate Marshall Excused Melissa Mcphail Presented</p> <p>b. Melissa McPhail</p>	<p>a. Nathan Marshall-Testing, Prom, Teacher Observations, Summative Evaluations, Renewal Letters, Enrollment 636, projected to have 696 next year. Drama and Music groups are doing very well.</p> <p>b.Melissa McPhail- ACT Scores are pretty good. Still missing some accomodation student scores. Will have data next board meeting. SAGE data collection, to have intervention strategies for students who need it. New out of state students who are interested in IB programs. We are looking at large IB graduating classes coming up over the next few years.</p>	
Directors Report-Junior High School	<p>a.Brian Fauver</p> <p>b. Mary Wilde</p>	<p>a. Brian Fauver- Career Fair. Counselors have put in a lot of work to have community members come in to speak about careers. Sage Testing. Enrollment projection for next year 664. Budgeting for Door Safety for next year.</p> <p>b. Mary Wilde- Kick off campagne for Sage testing. Patriot games assembly. Building up excitement for Sage. Mini Lessons-approach the test-soft preparing. Meet or exceed state average proficiencies. We have been below, but using tools gained by data to fill in gaps and intervention strategies, we are hopeful to see great strides in improvement. Hoping to see at least a 5% increase.</p>	
SPED Director's Report	Rebecca Lucy	Rebecca Lucy- Enrollment is the same. Received same score as last year. Stakeholders meeting. Evaluated strengths and weaknesses, and set goals. Final report is due at the end of June. Trainings and teaching. Trauma support for teachers who work with difficult kids. Personnel report. We have been improving. Graduation rate is high for SPED. Employment rate is high for Sped. Secondary education rate is high for Sped.	

School Wide Report	Nate Marshall	<p>Nate Marshall- Summary of Marketing Data, Conversion, and leads have changed since the board packet contributions were due. Registered for parades in other cities. Enrollment is projected at 2100 students. Budget approvals will be need to be done before May.</p>	
Housekeeping	David Vaas	<p>a. Next Meeting Schedule Thursday May 3rd, 2018 at 3:45pm</p> <p>b. Approval of March Minutes - Motion made, So Moved, Seconded, Roll Call Vote, All in Favor.</p> <p>c. Adjourn at 5:48pm Motion made, So Moved, Seconded, Roll Call Vote, All in Favor.</p>	
Clossed Session:	David Vaas	<p>Vote:[Board Member] motions to move the Board of Trustees to a closed session for the purposes of:</p> <ul style="list-style-type: none"> (a) the discussion of the character, professional competence, or individual; (b) strategy sessions to discuss collective bargaining; (c) strategy sessions to discuss pending or reasonably imminent litigation, or (d) strategy sessions to discuss the purchase, exchange, or lease of real property 	