

**Providence Hall Board of Trustees Minutes**

Tuesday, April 7th, 2016  
Public Session from 3:30pm

Location: Providence Hall High School Library      Address: 4557W Patriot Ridge Dr., Herriman, UT 84096

In compliance with the Utah State Open and Public Meetings Act, this is a meeting for the Board of Trustees to openly take action and conduct deliberations regarding Providence Hall business. As a courtesy, please step outside with noisy children or to talk amongst yourselves in order to maintain a quiet atmosphere for the meeting and the recording. The Board reserves the right to take action on any agenda item. The board also reserves the right to go into closed session in compliance with Utah State Law 54-4-204, 205, & 206.

Agenda Item	Presentor	Materials/Notes	Further Action
<b>Call to Order/Roll Call</b>	Board President: Sonya Peterson	Called to session at 3:35 pm. Anne Henrie, Justin Calapp, Burgandi Keddington, Sonya Peterson, David Vaas, Krystal James, Sierra Hansen, James Endrizzi.	
Consent Agenda: • Approval of minutes	Board of Trustees	March 8th Min have been approved with changes to committee section.	
<b>Public Comment Period</b>	Public Attendees:	No One present	
<b>UACPS</b>	Royce tassell	Spoke about senate bill 38. Utahcharters.org for training. Conference June 13th & 14th.	
<b>Charter Review</b>	Sierra Hansen	Krystal working on updating charter, and have a draft to email to everyone, want it to be timeless and add in new vision from JH and HS, needs everyones input. Hopefully next board meeting will have draft and want to include everyone, Justin mentioned track document. Changes in policy & procedures. Things that required. keep policies & procedures updated. Maintain same structure as original charter.	Bev will send policy and procedure
<b>Fundraising Policy Review</b>	Lynne Roux	Fundraising policy is currently in the Student handbook. Parents already agree to policy in signing upon registration. Discussed making policy clearer in new handbook. Also, mention of said policy should be made at future meetings regarding fundraising.	Specify any changes in Fundraising Policy Signature in new handbook.

<b>Business Management:February Financials</b>	Beverly Ledward	Beverly gave an update on Feb Financials. Cash in Hand is from 82 to 87 days. Income statement -line 9 Revenue - Drivers Education, Scotland tour, Line 16 - Building Rentals, Line 17 - Student revenue Foreign exchange students, line 47 is a Teachers salary supplement that teachers apply for, line 52, 60, 61- money we spent and paid back, line 33 - Kelly staffing, Line 176- IB mailing expense. Break Line item for enrollment for each campus & last months enrollment.	
<b>Phast Update:</b>	Burgandi Keddington	World heritage push it to fall one change, Need phast fundraising committee. Suggestion that the No-Fuss Fundraiser be revamped.	Phast Fundraising Committee to be implemented New no-fuss fundraiser
<b>Junior High Update:</b>	Brian Fauver/Erica Hancock	Enrollment Update - 6th Grade=200, 7th Grade=260, 8th Grade=258. Explained Enrollment plan moving forward.	
<b>High School Update:</b>	Nate Marshall/ Melissa McPhail	Enrollment Chart was explained in BOT packet. Picked up 3 students today. 580 is the conservative number, does not include Foreign exchange students about 15. Discipline students left. Student left after basketball season. Nate gave an accreditation update. High Honor roll - we have a great number that achieved honor roll. ACT - Melissa explained the test score that we where higher than state, National Association Student Council gold award we have received. Only School in Utah that has received it. Graduation June 3rd @ 2pm at Tabernacle . Located building off campus for testing. Alarm system - Justin made a motion to approve the Alarm system all in favor.	
<b>Elementary Update:</b>	Jodi Lusty/Kim Anderson	Jodi gave an update on campus and staff. Exhibition & Maturation Program in progress.	
<b>HR Update:</b>	Lynne Roux	Lynne Gave a update on training and moving forward. She expressed Charter Solutions has done a great job in keeping PH compliant.	
<b>Closed Session: end at 5:56 pm • Vote</b>	Board of Trustees	<b>Sonya entertained a motion to close open session. All in Favor.</b>	

