



**Providence Hall Board of Trustees Minutes**

Thursday, Jan 11th, 2016

Public Session from 3:30pm

Location: Providence Hall High School Library      Address: 4557W Patriot Ridge Dr., Herriman, UT 84096

In compliance with the Utah State Open and Public Meetings Act, this is a meeting for the Board of Trustees to openly take action and conduct deliberations regarding Providence Hall business. As a courtesy, please step outside with noisy children or to talk amongst yourselves in order to maintain a quiet atmosphere for the meeting and the recording. The Board reserves the right to take action on any agenda item. The board also reserves the right to go into closed session in compliance with Utah State Law 54-4-204, 205, & 206.

Agenda Item	Presenter	Materials/Notes	Further Action
<b>Call to Order/Roll Call</b>	Board Member: Sierra Hansen	Called to session at 3:36pm. Sierra Hansen, Melanie Kingdon, Justin Calapp, Burgandi Keddington, James Endrizzi, David Vaas, Kristal James, Sonya Peterson.	
<b>Consent Agenda:</b> • Approval of minutes	Board of Trustees	There needs to be a change on the Business Management Update where it is stated budget was adjusted actually needs to read needs to be adjusted they need board approval. Jan 7th BOT min have been approved.	
<b>Public Comment Period</b>	Public Attendees:	No Public Comment.	
<b>Student Council Committee</b>	Kim Littler	Miss Littler gave the Board an update on Student Council and that they are focusing on their portfolios to submit it to the National Association of students council to receive an National of Excellence Award.	
<b>Utah Charter Network</b>	Kim Frank	Utah Charter Network started John Hancock academy, introduced Craig and lobbying on the hill. Kim worked on local replacement formula and ran bill for task force. Bill has passed senate (S.B.38) \$600 per student. Kim has reached out for support from PH for membership. 2yr lag in payment for the \$600 per student.	What more autonomy would you want in your classroom?
<b>Elementary SBO</b>	Barry Siverston	Reyna and Mr Siverston have reached out to board to be mentors for 5th graders, they need 25 mentors.	



<b>Business Management: December Financials / Audit Committee / Standard &amp; Poor Credit Rating</b>	Beverly Ledward / Max Meyer	Beverly gave an update on December Financials. Justin had a question about the transfer out column which Beverly addressed, Justin also asked about the increase on cash days on hand and what is attributed to that, Beverly explained it is due to mid year adjustments had little impact on it as well as federal funds could be a contributor also staying within our budget could be a contributor. Max discussed the requirements of having a Audit Committee. S&P report was positive. BBB rating is fantastic. Complimented board for reading S & P report.	PH needs a audit committee.
<b>Phast Update:</b>	Burgandi Keddington	Phast is working on spring activities we need another push for fundraising. School Carnival May 13th.	
<b>Health &amp; Safety:</b>	Melanie Kingdon	Melanie reported that everything is going well. Background Checks would need to be discussed with Admin and based on that possibly bringing it to the board.	
<b>Junior High Update:</b>	Brian Fauver/Erica Hancock	No teacher attrition. 730 students min capacity 635 last year 690, 4 teacher in portable and 3 Roving teachers, 2 teachers at HS and orchestra / band at High School. Looking at options, need to bring HS teachers back to JH. Cosidered having all teachers in their own room, and contacted the fire marshall, got a guy to come out and give us quote. According to Fire Marshall we can keep the portable for 1 more year and could not ever build anything on that area because of fire code for trucks to turn around. Reality we can fit 750 students into the building but we cannot have 9 less teachers and effect classes. Options: Build a road on the west side to allow Fire trucks to turn around which would open up the north side of property to allow it to be used. Technically 9 class modular could work @ \$300,000. Bonds 2012 would need approval. Erica gave an update on PD for Friday. Homework Policy have been approved with following conditions:	List options of how to move forward.
<b>High School Update:</b>	Nate Marshall/ Melissa McPhail	Nate and Melissa are working to be on External review teams.Providence Halls accreditation will be on the 20th & 21th April. We are doing more with less. Sweethearts on Saturday. Boys Basketball made it to play offs. Melissa updated the board on academics of the HS.	Update on concurrent enrollment and AP.
<b>Elementary Update:</b>	Jodi Lusty/Kim Anderson	Jodi gave an update on new staff members and activities for the Elementary. Kim discussed math night and curriculum update.	



<b>Operations Update:</b>	Mike Walters	Update on Hiring procedure for busy season. Phone Screen, Set up Interviews. Snow removal is under control. Middle of the process for E-Rate.	Next BOT have a checklist for onboarding and termination
<b>Closed Session: end at 6:20 pm</b> <ul style="list-style-type: none"><li>• Vote</li></ul>	Board of Trustees	<b>Sonya entertained a motion to close open session</b>	



PROVIDENCE HALL  
CHARTER SCHOOL