



Providence Hall Board of Trustees Minutes

Tuesday, March 8th, 2016

Public Session from 3:30pm

Location: Providence Hall High School Library Address: 4557W Patriot Ridge Dr., Herriman, UT 84096

In compliance with the Utah State Open and Public Meetings Act, this is a meeting for the Board of Trustees to openly take action and conduct deliberations regarding Providence Hall business. As a courtesy, please step outside with noisy children or to talk amongst yourselves in order to maintain a quiet atmosphere for the meeting and the recording. The Board reserves the right to take action on any agenda item. The board also reserves the right to go into closed session in compliance with Utah State Law 54-4-204, 205, & 206.

Agenda Item	Presenter	Materials/Notes	Further Action
Call to Order/Roll Call	Board President: Sonya Peterson	Called to session at 3:35 pm. Anne Henrie, Justin Calapp, Melanie Kigndom, Burgandi Keddington, Sonya Peterson, David Vaas, Krystal James, Sierra Hansen, James Endrizzi.	
Consent Agenda: • Approval of minutes	Board of Trustees	Feb 11th BOT min have been approved with the following adjustments that Justin brought to the Boards attention: In December financials the board requested transactions namely Nicolas & Company transaction date 12-15-15, Bruce Watson enterprises transaction date 12-8-15, General Ledger entry of P-Cards transactions for month of December 2015 which Beverly provided all supporting documents. Checklist for onboarding to be placed in pkt.	Checklist for onboarding to be provided next Board Meeting.
Public Comment Period	Public Attendees: Laura Woodruff	Laura mentioned her son fundraised money for a trip to disneyland, he moved schools and she was wondering about the money he raised if the school would release the funds to them for his drumming.	Fundraising policy on next Board Meeting. April 7th.



<p>Charter Changes</p>	<p>Sierra Hansen</p>	<p>Sierra spoke to Kim and Kim brought up a good point that programs continually change as curriculum is updated, so we don't want to keep updating it all the time. Max said there is value in not having to go back to the state and amend every little change that you do in your school program. Erica mentioned that when they reached out to Marilies as long as our charter was still within the Vision and Mission of our charter that it did not matter about the specifics of the program like adding chinese because it is a foreign language. Sonya expressed that there are things in the charter that need updating.</p>	<p>Erica to send electronic copy of charter to Sierra.</p>
<p>Land Trust</p>	<p>Brian Fauver</p>	<p>Sonya entertained a motion for the projected use of Land Trust Money. It was approved.</p>	
<p>Committees</p>		<p>Board assignments on committees: Curriculum & Pedagogy = Sierra, Marketing = Sonya, Health, Safety & Facilities = Melanie, Finance (Grants & Sponership) = Sierra & David, Leadership & purpose = Justin, PHAST = Burgandi, Extra Curriculum = Melanie & Burgandi, Benefits & Audit Committee = James. Nate spoke about Sterling Scholar and accreditation. Sonya expressed that Committees born in a board meeting by the board that committee needs to be treated like PHAST , Health & Safety, Board can specify who makes up the committee but does not need to be on it. Max suggested it is a great idea to have 1 or 2 board members on a benefits committee. Benefits Committee was created with James as Board member with employees & charter solutions group, Sonya made a motion, David 2nd it and all in favor. Audit Committee was formed with David, James & Ann as Board members, motion made by Sonya and 2nd by Burgandi all in favor.</p>	<p>Sterling Scholar will be reported on in School Updates by Principals.</p>



<p>Business Management: January Financials /Budget Revision</p>	<p>Beverly Ledward</p>	<p>Beverly reported on January Financials. James questioned what was Stratus Building Solutions under Dispersment summary, Beverly mentioned it's our cleaning company. Justin had a question on pg 4 line item 131 SPED, wanting to know if we received more money than was anticipated, Bev said it was SPED extended which is a different program they added another revenue item line since this budget for intensive services got more than originally budgeted for, Justin asked about Line 46 which was the same reason as SPED. Sonya asked about Liquor money, we get our big one in July. Justin asked about line 203 and that it is over 100%, Bev explained that it was textbooks from Elementary that they are trying to get credit for, no more budget there. Fundraising Policy was discussed and Board members deliberated on whether or not to go against fundraising policy which reads, " All money raised through fundraising is for school sponsored activities are considered public funds, this includes all donations to the school regardless of whether or not such donations are part of any fundraising, activity or event. Justin pointed out that according to our fundraising policy money raised through fundraising is public funds and placed in a general category of revenue 009 and to extract it out would be to identify that person individually and it could create a precedent or problem with other refunds on fundraising activities. Board decided present fundraising policy at next BOT meeting and decide how to present it to parents to understand with them signing it to prevent this from happening again. Burgandi made a motion to refund \$405 from Public Entity PH to Public Entity Herriman High for Brandon Woodward: in favor was Ann Henrie, Sonya Peterson, Burgandi Keddington, Krystal James & Sierra Hansen. Nays were Justin Calapp, David Vaas, Melanie Kingdom & James Endrizzi. Vote passed in favor. Motion to adjust consolidated budget and was approved.</p>	
<p>Phast Update:</p>	<p>Burgandi Keddington</p>	<p>No Questions on Submission.</p>	
<p>Junior High Update:</p>	<p>Brian Fauver/Erica Hancock</p>	<p>Brian touched base on extension to JH, looking at every option. Sahara's potential cost would be to extend both Hall ways and would give 12 classrooms @ a cost of 1.4 mil, Next step to fund it by going to businesses. Duration 4-5 months for 2017-2018. Registration - Enrollment - 265 = 8th grade, 260 = 7th grade, 6th = 275.</p>	<p>Update Board on Enrollment.</p>



High School Update:	Nate Marshall/ Melissa McPhail	Nate gave an update on concurrent classes offerings for next year, Parent feedback was positive. Sonya asked if this puts us outside our charter, Nate responded with he does not think so as we are still a IB school. Justin's asked how are we advertizing this to our community that does not go to the school, Nate mentioned Direct Mailers and possibly other resources like our Website, Enrollment= 550 does not include waitlist. Nate will give more enrollment numbers once they have numbers. IB Accreditation March 20, April 20th & 21st Board needs to be available	Additional Marketing for concurrent classes - Mike - Place on website.
Elementary Update:	Jodi Lusty/Kim Anderson	Burgandi asked questions about Daddy and Daughter dance and to communicate that out to parents. New curriculum that needs to purchase . Sierra asked Kim for Written Curriculum. Enrollment=down 4 students. 825	
Operations Update:	Mike Walters	David asked a question on the SB-38 Bill and what that amount was? Lincoln sent it out about \$300/\$400 per student. 71 won the house.	was going to send new hire checklist.
Closed Session: end at 5:58 pm • Vote	Board of Trustees	Sonya entertained a motion to close open session. Anne Henrie 2nd and all in Favor.	



PROVIDENCE HALL
CHARTER SCHOOL