



*Minutes*  
*Providence Hall - Board of Trustees Meeting*  
*Thursday, January 20, 2011*

**Meeting called to order by ROBB ENGER at 6:05 pm:**

**ROLL CALL:**

Board of Trustee members present: Robb Enger, Sonya Peterson, Laurie Compton, Erin Preston. Alicia Hansen will be joining us momentarily.

**Others Present:** Mark Johnson, Jodi Lusty, Kathy Davis, Max Meyer, Jon Hagen, Kathy Watson, Stephanie Soper.

**Public Comment:** None Submitted.

Alicia Hansen joins the meeting at 6:06pm

**ROBB ENGER:**

**Item of Discussion:** Follow Up Questions from November BOT Meeting

Appreciation ideas for Paige Anderson. Picture of each board she was a part of and a plaque was suggested to be placed in the school. It was suggested that board members have their pictures on the wall for identification to teachers and parents. Erin will take care of this. Chick-Fil-A night scheduled for April 26<sup>th</sup>. Maturation is scheduled for April 12 & 13. PHAST will give health and safety an advance to pay for this. Money from Chick-Fil-A night will go directly to PHAST. Stephanie Renshaw was to update school web site. Jodi has a file from her and needs time to go through the files to update and carry out. Erin and Mark will work together on the publicity for the schools. Erin will take the lead on this. Robb had a question on the 990 tax return with the whistle blower policy. Conflict of Interest policy was handed out to all employees; sign and return to Max.

**Item of Discussion:** Approval of November Minutes

**MOTION BY ALICIA TO APPROVE NOVEMBER BOT MINUTES. 2<sup>ND</sup> BY SONYA. VOTE IS UNANIMOUS IN FAVOR.**

**Item of Discussion:** Board Member Addition and Structure

BOT has asked Stephanie Soper to return as a temporary board member until the jr high opens in August or September. She will be specifically over the jr. high. Stephanie accepts.

**MOTION BY LAURIE TO VOTE STEPHANIE SOPER BACK ON THE BOARD UNTIL THE JR HIGH OPENS AROUND AUGUST. 2<sup>ND</sup> BY ALICIA. VOTE IS UNANIMOUS IN FAVOR.**

**Erin Preston resigns as board president effective immediately.**

**Item of Discussion:** Creation of Superintendent Position

Changes happening at both schools: Mark Johnson is principal of the jr high, Kathy Watson is principal of the elementary school, Jodi Lusty is Director of Curriculum. Superintendent position was created and offered to Erin Preston. She has accepted. Her salary will be discussed in closed session.

**ERIN PRESTON:**

**Item of Discussion:** Building Update

Peck Ormsby has backed out of being our builder for the jr high. Factors include: bond holders are retaining, at this time, first lien rights on the sixth grade students WPU revenue as it comes from the state, until such time we can demonstrate that we have at least 680 filled seats under the new organizational structure of the jr high. Peck Ormsby was unwilling to proceed without the bond documents being changed to reflect that change immediately. Bond holders were also unwilling to make that change. Negotiated letters from USDA and the bond holders that they will agree to transfer over collateralization of the student revenues for all students in excess of 750 students once we reorganize and put our students in the jr high versus the elementary school. Rimrock and Sahara are two other builders from our RFP. Peck Ormsby has agreed to transfer over all documentation on land sale and agreements with all engineers to the new builder. Response should come from these builders by next week. BOT will then need to make a decision on a new builder. Architectural plans have a few more changes, but are about 95% complete. Erin will send out additional updates to board.

**Item of Discussion:** Creation of Committees

Teachers, administration and board members will make up committees who will specialize in different areas and come to deeper decisions and pathways to them. Met with teachers of Friday, created six initial committees in addition to the two free standing committees that are already in place; requested each member to sign up. Committees include IB, Curriculum and Professional Development, Evaluation, Scheduling and Calendaring, RTI, and Social (internal). Stephanie Soper will be over jr high committees; will work with Erin and Mark.

**MOTION BY SONYA TO APPROVE THE FOLLOWING COMMITTEES LISTED ON PAGE 7; IB, CURRICULUM & PROFESSIONAL DEVELOPMENT, EVALUATION, SCHEDULING AND CALENDARING, RTI, SOCIAL AND A JR HIGH NEEDS COMMITTEE. 2<sup>ND</sup> BY ALICIA. VOTE IS UNANIMOUS IN FAVOR.**

**Item of Discussion:** Ratification of Division of Elementary Administration Duties

Graph on pg 9 of booklet. Creation of committee will put these together. Over lap of elementary and jr high.

**MOTION BY ALICIA TO CREATE AN ADMINISTRATIVE ORGANIZATION COMMITTEE WITH THE ADMINISTRATORS AND BOARD MEMBERS. 2<sup>ND</sup> BY LAURIE. VOTE IS UNANIMOUS IN FAVOR.**

**Item of Discussion:** Administration Performance Bonus Discussion

Potential bonus. Erin recommends this be tied to the goals of the school. Compensation committee will be part of the Administrative Organization Committee.

**Item of Discussion:** Special Education Re-organization

Salary needs to be adjusted to reflect job changes. Erin suggests raising Kama Maendle's salary to match other teachers that started this school year. Position is temporary for the remainder of this year. Michelle Snarr is close to getting her certification and she functioned as a certified special ed teacher last year at Butterfield Canyon. Kathy Watson explains that Kama has the certification and understands the paperwork, not as comfortable with the parents. Michelle is competent, very comfortable with parents, understands the paperwork extremely well, but is still in the process of getting her certification. Kathy took the case load and split it between the two of them as well as the evaluations on the table. They are both doing the exact same work. Kama has the certification but Michelle has the experience. Additional instructor needed to teach 3 groups. Kathy has asked Marquel Warner to take that back and she will still be one of the library instructors. Also asking for a \$2/hr raise for Mandy Crane and Krista Stewart. Most instructors at other charter schools are paid about \$14-15/hour. Mandy would be raised to \$13/hr and Krista to \$12/hr. Krista is a certified teacher and is being looked at as a teacher for next year. They are in charge of groups where they make all lesson plans, activities, documentation, grading, etc. Raise Kama's salary to \$33,000 and Michelle to \$27,500.

**MOTION BY SONYA TO ADOPT THE PROPOSED CHANGES TO SALARY TO THE SPECIAL EDUCATION DEPARTMENT INCLUDING BUMPING KAMA FROM \$29,000 TO \$33,000-\$33,500. MOVE MICHELLE TO \$27,500. ADD MARQUEL WARNER AS AN ADDITIONAL INSTRUCTOR AT \$13,800. INCREASE PAY TO INSTRUCTORS TO \$5,040, AN ADDITIONAL \$2.00/HR PAY INCREASE. 2<sup>ND</sup> BY LAURIE. VOTE IS UNANIMOUS IN FAVOR.**

**Item of Discussion:** Student Survey of Potential Jr High Students for Dress Code, Electives Choices & Other Students enrolled in the jr high can choose things of importance to them one week before the lottery. Students can vote on items such as dress code, elective choices; such as a 4 day/wk dress code. Parents voted in first survey with classes and schedules, let students vote in second survey. No objection by board to have Erin work with jr high committee on this.

**Item of Discussion:** Jr High Schedule Plan and Discussion

Mark has created a schedule with how we categorize things. Erin recommends this get pushed to the committee level with mark's idea being the starting point on the creation of the schedule. Erin suggests having students on this jr high committee.

**ALICIA HANSEN:**

**Item of Discussion:** Health and Safety Update

Fire department thought of ideas like joining students in PE class, reading buddies, adopt a classroom, eating lunch with students. No further questions or discussions.

**PHAST:**

**Item of Discussion:** PHAST Update

Christmas dessert in December. No stockings this year but sent out a spreadsheet to parents to view teachers choices.

**Item of Discussion:** PHAST Parents Structure for Elementary and Jr High

Sonya passed out papers showing structure. Option 1 – act as a liason for both schools; would attending every PHAST parent meeting in the elementary school and every PHAST parent meeting in the jr high. They would hold the PHAST seat on the board. No title. Elected president would be a different position. Liason voted in. Elementary PHAST president and jr high PHAST president would not rotate onto the board. Board seat must have PHAST experience of at least one year and hold an officer position. Liason position will be voted every year, but can run for re-election each year. Option 2 – elementary president and jr high president will both have a seat on the BOT. Each PHAST president will still hold a position on the land trust committee.

**MOTION BY LAURIE TO RATIFY DISCUSSION TO PHAST CHAIRS. 2<sup>ND</sup> BY ALICIA. VOTE IS UNANIMOUS IN FAVOR.**

**JON HAGEN:**

**Item of Discussion:** Tech Agreement

Jon works with 10 different schools in the valley. Jon would like to make Providence Hall his home base, either at the elementary school or jr high. Robb is concerned with the level of work Jon would be doing at the other schools. Jon stated Providence Hall would come first. He can work remotely, if necessary. Contract needs to state that Jon will remain the primary point of contact for Providence Hall and if his employee is in the school doing work when Jon is not available, and the quality is not as expected, the school can ask he be removed from the job. Erin will look over the contract. Once the contract is approved by Erin, board gives her permission to sign.

**MOTION BY SONYA TO GIVE ERIN THE DIRECTION TO REVIEW THE CONTRACT, MAKE ANY ADJUSTMENTS AND PENDING ANY REVIEW PROCESS BY THE BOARD, SIGN THE CONTRACT ON BEHALF OF THE SCHOOL WITH H-WIRE. 2<sup>ND</sup> BY ALICIA. VOTE IS UNANIMOUS IN FAVOR.**

**STEPHANIE SOPER & HEATH HARPER:**

**Item of Discussion:** Sixth Grade Discussion about the Jr High

Woodshop and dance had high responses. Clubs included chess, drill team, cheerleading. Socially involved was important. Concerns included having vending machines, late start days, ice cream during lunch, laptops, outdoor tables and longer lunches. Dress code colors and mascot; students would like to set parameters. Mascot – let students vote and come up with mascot and colors. Jr high committee can set parameters for students to vote. One week prior to the lottery, those students who are enrolled in the lottery can vote on their favorite choices.

**JODI LUSTY:**

**Item of Discussion:** IB Update

Program of Inquiry – they will give a rubric, our IB committee will look at it to see what we have already done, look through the transdisciplinary things that we have, send our feedback to them, look over it and then give us their feedback. Possibly add this program after response comes back on whether or not we pass. NAEP – Providence Hall was chosen this year to test 4<sup>th</sup> graders on math and reading. Math core for jr high for next agenda. Robb would like the board to receive a common core update every month.

**MARK JOHNSON:**

**Item of Discussion:** Principal's Monthly Update

Working on jr high schedule. Mark has been reading and researching on middle years program. 8 subject areas taught each year; MYP IB requires 50 hours in that subject area each year; Language/English, math, foreign language, science, humanities or social studies, phys ed, technology, fine arts. This is more than the state requires. Robb recommends scheduling be discussed in committees. Jodi will be an advisor to the curriculum committee for the jr high committee. Move Jr high committee's recommendation to February agenda.

**Item of Discussion:** Jr High Policies

No questions or discussions.

**KATHY WATSON:**

**Item of Discussion:** Elementary Principal's Update

Math tournament: 4-6 grade teams will be attending. 5 students on each team. \$75.00 for 3 teams. Will be competing against other Jordan school district teams. No further questions or discussion.

**MAX MEYER:**

**Item of Discussion:** Business Manager's Report

Still doing well on finance side. Balance sheet is off balance. Expenses tie to bank statements. Max will continue to try to fix it. Max will get corrected balance sheet for next month. Mark, Jodi, Stephanie and Erin will meet and bring recommendations for Professional Development to the board. Add professional development for next agenda. Changes to corp; registered agent – Robb Enger. Directors – Laurie Compton and Alicia Hansen. Max recommends adding Kathy Watson to bank account and leave Mark on for the jr high. Performance metric – completely green with check marks across the board.

Jodi Erickson – set up lunch program at Excelsior. Erin had her come out to look at our kitchen and see what we can do; salad bar, baked potato bar, lasagna, pasta, chicken pot pie, etc. Jodi can tell us how to do it and how to pay for it. Erin will provide the board with information once Jodi submits it to her.

**MOTION BY SONYA TO GO TO CLOSED SESSION TO DISCUSS AN INDIVIDUAL'S CHARACTER, PROFESSIONAL COMPETANCE, OR PHYSICAL OR MENTAL HEALTH. STRATEGY SESSIONS TO DISCUSS THE PURCHASE, EXCHANGE, LEASE OR SALE OF REAL PROPERTY. ROBB, SONYA, ALICIA, LAURIE, STEPHANIE.**

**MEETING ADJOURNED BY ROBB ENGER AT 9:02 PM.**