

**PROVIDENCE HALL Charter School
Agenda Item Cover Sheets**

Agenda Item #: _____

Agenda Item: June BOT Minutes

Purpose:

- | | | |
|--|---|--|
| <input type="checkbox"/> Informational | <input type="checkbox"/> Perspective/Discussion | <input type="checkbox"/> Board action |
| | | <input type="checkbox"/> Recommendation |
| | | <input checked="" type="checkbox"/> Vote |

Submitted By: Kathy Davis

Background:

These are the BOT minutes from the meeting in June.

Recommendation:

Approval of minutes needs to be voted on.

Minutes
Providence Hall - Board of Trustees Meeting
Thursday, June 18, 2009

Meeting called to order by LAURIE COMPTON at 5:14 pm.

Roll Call:

Board of Trustee members present: Laurie Compton, Stephanie Soper, Rob Enger (by phone and then present at 5:40) Erin Preston (by phone), Paige Anderson is on maternity leave.

Others present: Mark Johnson, Kelly Mattingly, John Hagen, Jodi Lusty, Chris Ord, Lincoln Filmore, Kathy Watson, Melanie Clark, Jessica Collett

Public Comment: None

LAURIE COMPTON:

Item of Discussion: Welcome Stephanie Soper, PHAST President for 2009-2010

Item of Discussion: Approval of previous board minutes. Rob made the motion. Stephanie seconded the motion. **Minutes approved.**

May minutes: Stephanie motioned, Rob seconded, **minutes approved.**

Emergency minutes: Rob motioned, Stephanie seconded, **minutes approved.**

Item of Discussion: Defining the boards role: Will communicate by email and discuss at a later time in August.

Item of Discussion: Teacher Survey: Information has been received and will be compiled by Laurie and passed on to the rest of the board members.

ROBB ENGER:

Item of Discussion: Pennies For Peace – Presentation by Janelle Woodward.

STEPHANIE SOPER:

Item of Discussion: Welcome Back Letter - Reword the information about the directory and the \$5.00 cost. The \$5.00 cost was taken off and added to the bottom for them to order if they wanted to. The changed letter will be forwarded to the board members. The letter is ready to be sent home.

Item of Discussion: Timeline - events and activities PHAST plan for the year so everyone is aware of their plans and events.

Item of Discussion: Carnival Fundraiser – No carnival for the fall because the Halloween festival is already planned. PHAST would like to have a Spring Carnival which would also be a fundraiser.

Student Supply List – PHAST does not want the parents to feel like they are providing supplies for their child as well as the classroom. PHAST felt it might be better to make a separate teacher wish list. Then provide a recommended supply list for students. Student supply list will be in the Welcome Back letter which will be mailed home in August. There will be a “gift tree” in the classrooms the night of Meet the Teacher for parents to donate additional items to the classroom.

MARK JOHNSON:

Item of Discussion: Monthly Report – no questions

Item of Discussion: Enrollment Padding – What if we end up with a few more students than the allowed 700. Also what if we padded 5th grade but had a 3rd grade student pull out. Laurie and Rob said they would rather not pad since we do have a healthy wait list. Mark’s concern was if a student withdraws Sept. 30th (like last year) that only leaves a day to fill the spot. There is not a penalty for being over but you do not receive any funding for extra students.

Item of Discussion: Fitness Program – no questions.

Item of Discussion: Kelly’s Schedule – Laurie has concerns that no Spanish instructor has been told that they would not be returning. Mark had an instructor that originally said she did not plan on returning so he planned on that being the one to leave. However, she has now said she wants to return. Mark did not say anything at that point because he knew this would be a discussion at this meeting about the position.

Since Kelly’s afternoons look full would she be available to sub for a teacher or teacher’s assistant in the mornings in an emergency situation. Mark commented that he is even available to sub in a situation like that.

Chris said the budget is \$4,000.00 under the projected amount with the 3rd instructor included due to the raises not being an across the board amount.

Would there be other areas Kelly could help out that would not pull her out of the administrative duties. Mark will look for other areas.

Motion: To retain Kelly in the same position she was in last year and retain 3 spanish instructors for the upcoming year. Rob made the motion, Stephanie seconds. **Motion Approved.**

Motion: We move to authorize the principal to allocate human resources within the scope of the approved budget. Motion made by Rob and Stephanie seconds. **Motion approved.**

Item of Discussion: Snow Days Motion: To allow 2 extra days in the schedule to be snow days and used as extra vacation days if not needed for snow days. Erin made the motion and Rob seconds. **Motion approved.**

KELLY MATTINGLY:

Item of Discussion: Love And Logic – no questions.

Item of Discussion: Spanish Scheduling Change – no questions.

JODI LUSTY:

Item of Discussion: New Math Program - Erin made the motion to purchase the new Math Expressions program, Stephanie seconds. **Motion approved.**

CHRIS ORD:

Item of Discussion: Business Manager's Report – no questions

Item of Discussion: Landscape Maintenance – no finalized quotes because he wants to involve Bill. Requesting to approve a cap amount to purchase a piece of equipment. A storage shed would also be needed to store the equipment which could also be used to store playground equipment. The tractor would be able to mow and remove snow.

Rob motioned for Chris to look for equipment up to \$13,000.00. Stephanie seconds. **Motion approved.**

Item of Discussion: Loan Repayment – Rob motioned to pay the loan off as quick as possible. Stephanie seconds. **Motion approved.**

Item of Discussion: Salary Budget Adjustment – Motion to adopt changes for salary lines for budget for 2010. Stephanie motioned. Rob seconds. **Motion approved.**

JON HAGEN:

Item of Discussion: Benefit Proposal – Rob made motion to modify the previous employment agreement made with John. John will work for 15 hours per week and be compensated \$27,000.00 annually with medical benefits and no 401k matching. Stephanie seconds. **Motion approved.**

NATALIE WINDER:

Item of Discussion: Founding Wall – no questions.

Motion: Rob motions to adjourn the meeting. Stephanie seconds. **Motion approved.**

Closed Session:

Motion adjourned by LAURIE COMPTON at 6:31 pm.

**PROVIDENCE HALL Charter School
Agenda Item Cover Sheets**

Agenda Item #: _____

Agenda Item: August BOT Minutes_____

Purpose:

- | | | |
|--|---|--|
| <input type="checkbox"/> Informational | <input type="checkbox"/> Perspective/Discussion | <input type="checkbox"/> Board action |
| | | <input type="checkbox"/> Recommendation |
| | | <input checked="" type="checkbox"/> Vote |

Submitted By: Kathy Davis_____

Background:

These are the BOT minutes from the meeting in August.

Recommendation:

Approval of minutes needs to be voted on.

Minutes
Providence Hall – Board of Trustees Meeting
Thursday, August 13, 2009

Meeting called to order by PAIGE ANDERSON at 6:05 pm:

Roll Call:

Board of Trustee member present: Paige Anderson, Laurie Compton, Stephanie Soper. Erin Preston, Rob Enger will be joining shortly. **Others present:** Mark Johnson, Kelly Mattingly, Chris Ord, Jodi Lusty.

Public Comment: Bonnie Hagen is working on grants for other schools and will be willing to help Providence Hall if interested.

PAIGE ANDERSON:

Item of Discussion: Approval of June 18th board minutes

Unable to vote on this month. Will vote next board meeting.

ALICIA HANSEN:

Item of Discussion: Health and Safety Committee Update

No questions.

PHAST:

Item of Discussion: PHAST Update

Green Ribbon Week – Pedestrian safety.

Item of Discussion: Directory Ads

Item of Discussion: Bylaw Change

Item of Discussion: Budget

Item of Discussion: Book Fair

Item of Discussion: Back to School

MARK JOHNSON:

Item of Discussion: IB Update

Item of Discussion: Math Amendment

Item of Discussion: Grant

Item of Discussion: Drop Off and Pick Up

Concern for regulation of time slots. Will there be consequences for parents coming at different times?

Item of Discussion: New Committees

Item of Discussion: Policy Proposals

Impressed with discipline plan, teacher evaluation. Paige suggests adding a survey for parents to score the teachers. Score of 1-5. Surveys to be taken twice per year. Happy with policy. Laurie suggests one survey be done in the spring. Can be helpful for teacher evaluation. Mark suggests using Survey Monkey and coordinating it when he evaluates the teachers. Lincoln suggests removing sub-standard (see recorder).

Motion by Erin to approve teacher evaluation w/ inclusion of parent survey. 2nd by Stephanie Soper. Vote is unanimous.

Robb Enger arrives.

Motion by Laurie to adopt student discipline plan. 2nd by Stephanie. Vote is unanimous.

CLOSED SESSION:

Motion for closed session by Robb Enger. 2nd by Laurie. Vote is unanimous.

Meeting adjourned by PAIGE ANDERSON at 6:33 pm.

**PROVIDENCE HALL Charter School
Agenda Item Cover Sheets**

Agenda Item #: _____

Agenda Item: Solutions for Dyslexia

Purpose:

- | | | |
|--|--|---|
| <input type="checkbox"/> Informational | <input checked="" type="checkbox"/> Perspective/Discussion | <input type="checkbox"/> Board action |
| | | <input type="checkbox"/> Recommendation |
| | | <input type="checkbox"/> Vote |

Submitted By: Paige Anderson

Background/ Summary:

This past week I found out that my sweet daughter is Dyslexic. I also found out I am Dyslexic as well. For those of you not familiar with Dyslexia it means your brain works and learns different than the majority of people and is considered a Learning Disability. The reason I am brining this to your attention is I would really like our school to support our students that are Dyslexic and I wanted to have full discloser on my personal situation prior to giving my suggestions. As soon as Lyissa was diagnosed I asked Mark and Kathy Watson for their suggestions. I was informed by Kathy that Dyslexia is not addressed or cover by the State really at all and while she would like to become more educated on this she did not have the time of funds for training.

After researching and finding out more on Dyslexia I pulled Lyissa from her current school because how everyone teaches reading is not consistent with how she learns. While at her tutoring class today her Therapist was telling me how in Texas it is mandatory that every school have a trained professional on Dyslexia. She said it is interesting that that 1 in 200 children are diagnosed with Autism while at least 1 in 5 have some form of Dyslexia and yet the public schools do not provide students the recourses and support these kids need.

1. I would like to ask our Administration to do is look into is having one of our current employees (maybe Kathy) or even the cost of adding someone and have them trained on Dyslexia.
2. I would like them to look into offering programs and support for those students that teach in a way that they can understand. I worked with Lyissa 3-5 days a week last year on letters and sounds and she went to Preschool 2 days a week. She made more progress today than all last year because of how they were teaching.
3. I would like for us to look into the possibility of testing students for Dyslexia at our school.
4. Giving all of the teachers at PH more knowledge and education on Dyslexia.

After they look into costs and if we would be able to offer some of these services to our students I would then like Mark to bring their findings to us and we can discuss what to do or not do from there.

I want you know this is not about me or my daughter it is about our students. The reason I am now aware and more educated on this is because of personal reasons however I feel our students deserve to go to a school that can support their individual needs. If there are other areas Kathy and Mark feel are lacking I would love to discuss those as well. I want to offer adequate support and teaching to ALL of our students while still staying well within our budget. We have an amazing Special Education program here and I would love to support our staff and students in making sure everyone is taken care of.

Below are a few other reasons I believe it would be beneficial to the school

1. If we are proactive in finding and helping these students we can catch it and work with them before their reading level because a major problem. It is easier and less expensive to help student at a younger age.
2. We have other competing charter schools in the area this may help us show our students and parents a proactive approach to making sure every student is given an opportunity to learn and achieve success.
3. With 1 in 5 students having one form of Dyslexia that affects at least 20 students per grade sometimes more. That means around 140 students (if not more) in Providence Hall are impacted by Dyslexia. Not only would this reflect in our scores more importantly it will show up in our students. There are many problems that may occur if a student is acting out, getting bored or feels frustrated without knowing the source. It is says in our Charter "Providence Hall's environment will encourage each child to develop uniquely and supports them in achieving their full intellectual potential." How can we do that if we are just teaching to the majority and leaving out the other 20%?

Just to give you an understanding of the financial obligations a parent may face in dealing with Dyslexia. Getting a child tested is anywhere from \$100 to \$300. We spent \$250 at a place with good credentials and history. One program we looked at was \$750 and then \$30 per hour for tutoring for 6 months. Prices obviously range however Rad and I wanted to make sure we were talking her to a good place with good references. We will have spent around \$1,500 or more in 6 months to get Lysis the proper training and support to be ready to start school next year. While I do not mind spending that because it is money well spent and I am not worried about Lyissa not having the services from PH because we can and will get her whatever she needs. I am worried about the students whose families cannot afford to do the same for their child and may fall behind in PH if we do not offer them better support. If we were unable to help Lyissa like this I would be very upset.

Recommendation:

All I am asking is to have our staff look into the possibility of offering more recourses and assistance to these students. No commitments or guarantees. As always if anyone disagrees with me please know that is always fine.

Thanks for spending the time to read and consider this.

**PROVIDENCE HALL Charter School
Agenda Item Cover Sheets**

Agenda Item #: _____

Agenda Item: _____ **Business Manager's Report** _____

Purpose:

- Informational** **Perspective/Discussion** **Board action**
 Recommendation
 Vote

Submitted By: _____ **Chris Ord** _____

Background:

Attached are the financial statements for July and August, as I had not yet received all bank statements in time for the August board meeting.

Notes:

- *Financials*
 - *The audit is progressing. Our student membership audit will be turned in to the state by September 15, and the rest of the financial audit is proceeding smoothly. We did have to make a change to the type of audit as previously emailed, to a single audit.*
 - *Cash standing is currently very strong*
 - *Budget reduction report was filed with the state on Aug 31 – this report detailed the changes to our budgets that were made as a result of the budget cuts for FY09 and FY10.*
- *HR*
 - *New teachers and aides have been hired, things are running smoothly. Benefits were covered at the teacher training for new and returning staff for open enrollment. 401(k) was covered on 9/9 for new hires and anyone who wanted to modify their participation.*
- *Facility*
 - *New wood chips were deposited in the kindergarten playground, and the fence was wrapped in a tarp to help prevent them from being blown out of the playground. Research is underway for alternative flooring for the kindergarten playground.*
 - *Grass is starting to really fill in and green up in the back. Weed killer will be applied the weekend of the 19th so that it is not wet on the ground when the kids will be playing on it. Fertilizing has been proceeding regularly, every 4 weeks.*
 - *The tractor has arrived and the shed will be assembled on site on 9/16. In the meantime, Bill is ensuring that the tractor is kept where kids cannot reach it.*
 - *Lincoln has some concerns about risk of injury given the rocks that protrude above dirt on the grass field. That's something we may need to address.*
 - *Have begun weekly inspection of facility and grounds.*

Recommendation:

Informational only, for review.

PROVIDENCE HALL CHARTER SCHOOL Balance Sheet July 31, 2009

ASSETS

Current Assets

Cash in Bank	454,381.41\$
Savings at Mountain America	25.00
Mountain America MM	403,200.44
PHAST cash account	14,577.37
PHAST Savings Account	25.00
PHAST Cash Box	(600.00)
State Purchase Card	(11,515.54)
Interest Account	44,023.49
Principal Account	10,758.98
Federal Receivable	27.59
Prepays	7,500.00
Total Current Assets	922,403.74

Property and Equipment

Total Property and Equipment	0.00
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Other Assets

Total Other Assets	0.00
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Total Assets	922,403.74\$
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LIABILITIES AND CAPITAL

Current Liabilities

Accounts Payable	12,255.54\$
Current portion of LTD	11,724.79
Total Current Liabilities	23,980.33

Long-Term Liabilities

Revolving Loan	(0.01)
LTD Grouping account	(11,724.79)
Total Long-Term Liabilities	(11,724.80)

Total Liabilities	12,255.53
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Capital

Retained Earnings	789,804.27
Net Income	120,343.94
Total Capital	910,148.21
Total Liabilities & Capital	922,403.74\$

PROVIDENCE HALL CHARTER SCHOOL Statement of Cash Flow For the one Month Ended July 31, 2009

Current Month

Year to Date

Cash Flows from operating activities

Net Income	120,343.94\$	120,343.94\$
Adjustments to reconcile net income to net cash provided by operating activities		
A/D- Leasehold Improvements	0.00	0.00
A/D- Furniture & Fixtures	0.00	0.00
A/D- Equipment	0.00	0.00
A/D- Start up Costs	0.00	0.00
State WPU Receivable	0.00	0.00
Federal Receivable	0.00	0.00
Prepaid Insurance	0.00	0.00
Prepays	0.00	0.00
Rent Deposit	0.00	0.00
Marketable Securities	0.00	0.00

Valuation Allowance	0.00	0.00
Accrued Payroll	0.00	0.00
Accounts Payable	(12,302.79)	(12,302.79)
Accrued Interest	0.00	0.00
Current portion of LTD	0.00	0.00
Income Tax Liability	0.00	0.00
Merit Pay Accrual	0.00	0.00
Employee Retirement Liability	0.00	0.00
Total Adjustments	(12,302.79)	(12,302.79)
Net Cash provided by Operations	108,041.15	108,041.15
Cash Flows from investing activities		
Used For		
Leasehold Improvements	0.00	0.00
Furniture & Fixtures	0.00	0.00
Equipment	0.00	0.00
Start up Costs	0.00	0.00
Construction in Process	0.00	0.00
Net cash used in investing	0.00	0.00
Cash Flows from financing activities		
Proceeds From		
Revolving Loan	0.00	0.00
LTD Grouping account	0.00	0.00
Beginning Balance Equity	0.00	0.00
Acc Other Comp Gain	0.00	0.00
Used For		
Revolving Loan	0.00	0.00
LTD Grouping account	0.00	0.00

PROVIDENCE HALL CHARTER SCHOOL Statement of Cash Flow For the one Month Ended July 31, 2009

	Current Month	Year to Date
Beginning Balance Equity	0.00	0.00
Acc Other Comp Gain	0.00	0.00
Net cash used in financing	0.00	0.00
Net increase <decrease> in cash	108,041.15\$	108,041.15\$
Summary		
Cash Balance at End of Period	914,876.15\$	914,876.15\$
Cash Balance at Beg of Period	(806,835.00)	(806,835.00)
Net Increase <Decrease> in Cash	108,041.15\$	108,041.15\$

& Supp.

PROVIDENCE HALL CHARTER SCHOOL General Ledger For the Period From Jul 1, 2009 to Jul 31, 2009 Filter Criteria includes: 1) IDs: 1030. Report order is by ID. Report is printed with shortened descrip

Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance	Account ID
Account Description							
1030		7/1/09	Beginning Balance			400,329.16	
Cash in Bank	7/2/09		1566 CDJ		Educators Mutual	11,682.52	
7/2/09		CDJ		U.S. Bank		54,779.50	
7/2/09		CDJ		USDA, Rural Development		16,686.00	
7/7/09	JulARet		CDJ		John Hancock	5,264.05	
7/7/09	JunBRet		CDJ		John Hancock	4,882.05	
7/9/09	1567		CDJ		South Valley Sewer District	49.43	
7/10/09	1576		CDJ		T-Mobile	59.56	
7/10/09	1579		CDJ		Jill VanDongen	334.01	
7/10/09		JulAPR		GENJ		149.67	
7/10/09		JulAPR		GENJ		40,780.76	
7/10/09		JulAPR		GENJ		14,402.05	
7/10/09		JulAPR		GENJ		115.03	
7/21/09	1582		CDJ		Rocky Mountain Power	3,057.93	
7/21/09	1584		CDJ		Comcast	237.37	
7/21/09	1585		CDJ		HM Receivables Co LLC	15,482.54	
7/21/09	1586		CDJ		Jessica Sheffield	179.08	
7/21/09	1587		CDJ		Jennifer Waters	164.81	
7/21/09	1588		CDJ		Laurel Kwak	124.69	
7/21/09	1589		CDJ		Laurel Kwak	54.94	
7/21/09	1590		CDJ		Jodi Lusty	142.25	
7/21/09	1591		CDJ		School Specialty	27.39	
7/24/09	JulBPR		GENJ		DirDep	51,878.00	
7/24/09	JulBPR		GENJ		Billing	88.90	
7/24/09	JulBPR		GENJ		Tax	20,672.45	
7/24/09		JunBRet		GENJ		6,273.36	
7/27/09	1592		CDJ		Utah Association of Public Cha	4,500.00	
7/27/09	1593		CDJ		ABSI-Speech	2,695.00	
7/27/09	1594		CDJ		Preventative Pest Control	110.00	
7/27/09	1595		CDJ		Benchmark Insurance Company	376.00	
7/27/09	1596		CDJ		Office Depot	578.15	
7/27/09	1597		CDJ		Herriman City	3,020.37	
7/27/09	1598		CDJ		CSI-Networks	275.00	
7/30/09	1599		CDJ		School Specialty	274.86	
7/30/09	1600		CDJ		Aarow Landscape	300.00	
7/30/09	1601		CDJ		Office Depot	24.94	
7/30/09	1602		CDJ		Qwest	140.50	
7/30/09	1603		CDJ		WAXIE Sanitary Supply	853.18	
7/30/09	1604		CDJ		Questar Gas	375.41	
7/30/09	1605		CDJ		Preventative Pest Control	245.00	
7/31/09		July MSP		GENJ		315,404.00	
7/31/09		CDJ		Mountain America Credit Union		15.00	
Current Period Change		315,404.00		261,351.75		54,052.25	

7/31/09

Ending Balance

454,381.41

PROVIDENCE HALL CHARTER SCHOOL Income Statement For the One Month Ending July 31, 2009

Current Month

Year to Date

Revenues

Bond Proceeds	0.00\$	0.00	0.00\$	0.00
Income- Interest	410.07	0.00	410.07	0.00
Income				
Parent Organization	0.00	0.00	0.00	0.00
Revenue				
Income--Summer	0.00	0.00	0.00	0.00
School				
Income- Corporate	0.00	0.00	0.00	0.00
Donation				
Income- Cash	0.00	0.00	0.00	0.00
Donation				
Income-K-12 WPU	127,776.00	0.00	127,776.00	0.00
Income--Professional	5,367.00	0.00	5,367.00	0.00
Staff				
Locally Determined	0.00	0.00	0.00	0.00
Reduction				
Income--	0.00	0.00	0.00	0.00
Administrative Costs				
Income--Special Ed	12,668.00	0.00	12,668.00	0.00
Add-on				
Income--SpEd Self-	0.00	0.00	0.00	0.00
Contained				
Income--Accelerated	180.00	0.00	180.00	0.00
Learning				
Income--At-Risk	259.00	0.00	259.00	0.00
Student Progra				
Income--Class Size	13,016.00	0.00	13,016.00	0.00
Reduction				
Income--Quality	0.00	0.00	0.00	0.00
Teaching Block				
Income--Local	0.00	0.00	0.00	0.00
Discretionary Bl				
Income--	992.00	0.00	992.00	0.00
Interventions for				
Stud				
Income--Soc	15,497.00	0.00	15,497.00	0.00
Security & Retirem				
Income--School	87.00	0.00	87.00	0.00
Nurses				
Income--LAND	29,299.00	0.00	29,299.00	0.00
Trust				
Income--Professional	0.00	0.00	0.00	0.00
Dev.				
Income--Charter	83,242.00	0.00	83,242.00	0.00
Local Replacem				
Income--U-PASS	0.00	0.00	0.00	0.00
Income--Reading	0.00	0.00	0.00	0.00
Achievement				

Income--Library Books and Supp	52.00	0.00	52.00	0.00
Income--Charter Administrative	5,833.00	0.00	5,833.00	0.00
Income--Teachers Mat. & Supp.	0.00	0.00	0.00	0.00
Income--Educator Salary Adj.	11,775.00	0.00	11,775.00	0.00
Income--One-Time Signing Bonus	0.00	0.00	0.00	0.00
Income--IDEA	0.00	0.00	0.00	0.00
Income--ARRA	0.00	0.00	0.00	0.00
IDEA Funds				
Federal Facilities Grant	0.00	0.00	0.00	0.00
Federal Implemenation Grant	0.00	0.00	0.00	0.00
Income--MSP Stabilization Fund	9,361.00	0.00	9,361.00	0.00
Income--NCLB Title I	0.00	0.00	0.00	0.00
Income--NCLB Tech Literacy	0.00	0.00	0.00	0.00
Income--Title IIA	0.00	0.00	0.00	0.00
Income--Federal Teacher Qual	0.00	0.00	0.00	0.00
Total Revenues	315,814.07	0.00	315,814.07	0.00
Cost of Sales				
Total Cost of Sales	0.00	0.00	0.00	0.00
Gross Profit	315,814.07	0.00	315,814.07	0.00

PROVIDENCE HALL CHARTER SCHOOL Income Statement For the One Month Ending July 31, 2009

	Current Month		Year to Date	
Expenses				
Wages- Student Support	0.00	0.00	0.00	0.00
Wages--Instruction Support	0.00	0.00	0.00	0.00
Merit Pay- Admin Expense	0.00	0.00	0.00	0.00
Wages- Admin Instructional Sup	4,755.13	0.00	4,755.13	0.00
Wages - Director	6,810.00	0.00	6,810.00	0.00
Wages - Teachers	88,807.14	0.00	88,807.14	0.00
Wages - Teachers Special Ed	2,693.75	0.00	2,693.75	0.00
Merit Pay- Teacher Expense	0.00	0.00	0.00	0.00
Wages- Substitute Teacher	0.00	0.00	0.00	0.00
Wages - School	15,396.42	0.00	15,396.42	0.00

Admin				
Wages - Aides & Instructors	565.50	0.00	565.50	0.00
Wages - SpEd Aides	1,779.17	0.00	1,779.17	0.00
Wages- Admin	2,969.05	0.00	2,969.05	0.00
MAINT & OPS.				
Social Security & Medicare Tax	9,313.21	0.00	9,313.21	0.00
Retirement Programs	12,226.67	0.00	12,226.67	0.00
Employee Benefits Expense	9,647.67	0.00	9,647.67	0.00
Worker's Compensation	458.00	0.00	458.00	0.00
Insurance				
Unemployment Insurance	1,355.21	0.00	1,355.21	0.00
Special Ed Services	3,443.00	0.00	3,443.00	0.00
Professional & Tech Services	800.00	0.00	800.00	0.00
Web Services	0.00	0.00	0.00	0.00
Business Services	0.00	0.00	0.00	0.00
Startup Services	0.00	0.00	0.00	0.00
Prof. Dev.- Teachers & Instr.	0.00	0.00	0.00	0.00
Prof. Dev.- Other	0.00	0.00	0.00	0.00
Bank Fees	15.00	0.00	15.00	0.00
Accounting and Auditing	0.00	0.00	0.00	0.00
Legal Fees	0.00	0.00	0.00	0.00
Security Expense	0.00	0.00	0.00	0.00
Garbage Expense	189.23	0.00	189.23	0.00
Property Repairs & Maint.	0.00	0.00	0.00	0.00
Equipment Repairs	0.00	0.00	0.00	0.00
Property Services	655.00	0.00	655.00	0.00
Custodial Services	0.00	0.00	0.00	0.00
Equipment Rental	0.00	0.00	0.00	0.00
Lease- Rent Expense	0.00	0.00	0.00	0.00
Mortgage Expense	16,686.00	0.00	16,686.00	0.00
Storage	0.00	0.00	0.00	0.00
HR--Payroll Processing	203.93	0.00	203.93	0.00
Copier Maintenance Expense	253.58	0.00	253.58	0.00
Insurance Expense	0.00	0.00	0.00	0.00
Telephone- Voice	278.92	0.00	278.92	0.00
Internet	98.95	0.00	98.95	0.00
Postage & Mailing Expense	53.60	0.00	53.60	0.00
Advertising & Promotions	0.00	0.00	0.00	0.00
HR-Recruitment	0.00	0.00	0.00	0.00
Travel & Lodging Expense	0.00	0.00	0.00	0.00
Travel- Field Trips	0.00	0.00	0.00	0.00
Expense				

Supplies- Administration	32.69	0.00	32.69	0.00
Supplies- Medical/First Aid	13.66	0.00	13.66	0.00

PROVIDENCE HALL CHARTER SCHOOL Income Statement For the One Month Ending July 31, 2009

	Current Month		Year to Date	
Supplies- Copier & Printer	0.00	0.00	0.00	0.00
Supplies- Classroom Testing & Testing Materials	0.00	0.00	0.00	0.00
Supplies--Teacher Class Funds	0.00	0.00	0.00	0.00
Supplies-Physical Education	828.05	0.00	828.05	0.00
Supplies - Special Ed	27.39	0.00	27.39	0.00
Supplies - Workroom	11.28	0.00	11.28	0.00
Utilities Expense Curriculum & Materials	6,453.71	0.00	6,453.71	0.00
Curriculum--Special Education	715.35	0.00	715.35	0.00
Library Books & Supplies	417.40	0.00	417.40	0.00
Supplies- Custodial & Maint	0.00	0.00	0.00	0.00
Equipment- Computer & Software	1,136.99	0.00	1,136.99	0.00
Classroom Equipment Expense	275.00	0.00	275.00	0.00
Maintenance Equipment	1,054.31	0.00	1,054.31	0.00
Bond Expenses	34.35	0.00	34.35	0.00
Small Equipment Expense	0.00	0.00	0.00	0.00
Property- Equipment Expense	550.55	0.00	550.55	0.00
Other Expense	0.00	0.00	0.00	0.00
Student Motivation Expense	0.00	0.00	0.00	0.00
Prof. Dev. Meals	0.00	0.00	0.00	0.00
Employee Motivation Expense	33.60	0.00	33.60	0.00
Interest Expense	0.00	0.00	0.00	0.00
License & Tax Expense	0.00	0.00	0.00	0.00
Sales Tax Paid and Refunded	(68.33)	0.00	(68.33)	0.00
Dues & Subscriptions	4,500.00	0.00	4,500.00	0.00
Property Tax	0.00	0.00	0.00	0.00

Parent Organization Expense	0.00	0.00	0.00	0.00
Error	0.00	0.00	0.00	0.00
Total Expenses	195,470.13	0.00	195,470.13	0.00
Net Income	120,343.94\$	0.00	120,343.94\$	0.00

PROVIDENCE HALL CHARTER SCHOOL Account Reconciliation As of Jul 31, 2009

1030 - Cash in Bank Bank Statement Date: July 31, 2009 Filter Criteria includes: Report is printed in Detail

Forma				
Beginning GL Balance		400,329.16		
Add: Cash Receipts				
Less: Cash Disbursements		(126,991.53)		
Add (Less) Other		181,043.78		
Ending GL Balance		454,381.41		
Ending Bank Balance		479,496.98		
Add back deposits in transit				
Total deposits in transit				
(Less) outstanding checks				
Apr 2, 2009		22,500.00		
Dec 17, 2008	1204		(92.35)	
Jun 11, 2009	1505		(53.94)	
Jun 12, 2009	1511		(45.68)	
Jun 12, 2009	1513		(58.82)	
Jun 18, 2009	1534		(72.00)	
Jun 26, 2009	1544		(41.60)	
Jun 30, 2009	1565		(100.00)	
Jun 30, 2009	1577		(60.00)	
Jun 30, 2009	1578		(13,000.00)	
Jun 30, 2009	1580		(362.67)	
Jun 30, 2009	1581		(489.10)	
Jul 21, 2009	1582		(3,057.93)	
Jul 21, 2009		1583		
Jul 21, 2009	1584		(237.37)	
Jul 21, 2009	1585		(15,482.54)	
Jul 21, 2009	1586		(179.08)	
Jul 21, 2009	1587		(164.81)	
Jul 21, 2009	1588		(124.69)	
Jul 21, 2009	1589		(54.94)	
Jul 21, 2009	1590		(142.25)	
Jul 21, 2009	1591		(27.39)	
Jul 27, 2009	1592		(4,500.00)	
Jul 27, 2009	1593		(2,695.00)	
Jul 27, 2009	1594		(110.00)	
Jul 27, 2009	1595		(376.00)	
Jul 27, 2009	1596		(578.15)	
Jul 27, 2009	1597		(3,020.37)	
Jul 27, 2009	1598		(275.00)	
Jul 30, 2009	1599		(274.86)	
Jul 30, 2009	1600		(300.00)	
Jul 30, 2009	1601		(24.94)	
Jul 30, 2009	1602		(140.50)	
Jul 30, 2009	1603		(853.18)	

PROVIDENCE HALL CHARTER SCHOOL Account Reconciliation As of Jul 31, 2009

1030 - Cash in Bank Bank Statement Date: July 31, 2009 Filter Criteria includes: Report is printed in Detail

Forma		
Jul 30, 2009	1604	(375.41)
Jul 30, 2009	1605	(245.00)
Total outstanding checks		(25,115.57)
Add (Less) Other		
Total other		
Unreconciled difference		0.00
Ending GL Balance		454,381.41

PROVIDENCE HALL CHARTER SCHOOL Account Reconciliation As of Jul 31, 2009

1036 - Mountain America MM Bank Statement Date: July 31, 2009 Filter Criteria includes: Report is printed in Detail

Beginning GL Balance		402,793.34
Add: Cash Receipts		407.10
Less: Cash Disbursements		
Add (Less) Other		
Ending GL Balance		403,200.44
Ending Bank Balance		403,200.44
Add back deposits in transit		
Total deposits in transit		
(Less) outstanding checks		
Total outstanding checks		
Add (Less) Other		
Total other		
Unreconciled difference		0.00
Ending GL Balance		403,200.44

PROVIDENCE HALL CHARTER SCHOOL Account Reconciliation As of Aug 31, 2009

1030 - Cash in Bank Bank Statement Date: August 31, 2009 Filter Criteria includes: Report is printed in Detail For

Beginning GL Balance		454,381.41
Add: Cash Receipts		
Less: Cash Disbursements		(135,222.38)
Add (Less) Other		76,927.56
Ending GL Balance		396,086.59
Ending Bank Balance		423,713.72
Add back deposits in transit		
Total deposits in transit		
(Less) outstanding checks		
Apr 2, 2009		22,500.00
Dec 17, 2008	1204	(92.35)
Jun 11, 2009	1505	(53.94)
Jun 12, 2009	1513	(58.82)
Jun 18, 2009	1534	(72.00)
Jun 26, 2009	1544	(41.60)
Jun 30, 2009	1565	(100.00)
Jul 21, 2009	1583	
Jul 21, 2009	1587	(164.81)
Jul 21, 2009	1590	(142.25)
Aug 10, 2009	1606	(41.22)
Aug 10, 2009	1610	(211.44)
Aug 10, 2009	1613	(1,604.61)
Aug 10, 2009	1615	(22.42)

Aug 10, 2009	1617	(393.53)
Aug 10, 2009	1619	(253.58)
Aug 10, 2009	1620	(82.00)
Aug 17, 2009	1621	(11,515.54)
Aug 18, 2009	1623	(31.08)
Aug 18, 2009	1624	(201.10)
Aug 18, 2009	1625	(2,453.47)
Aug 18, 2009	1626	(5,002.41)
Aug 18, 2009	1628	(253.15)
Aug 18, 2009	1631	(369.00)
Aug 18, 2009	1633	(38.33)
Aug 26, 2009	1637	(2,531.60)
Aug 26, 2009	1638	(390.00)
Aug 26, 2009	1639	(355.00)
Aug 26, 2009	1640	(850.80)
Aug 26, 2009	1641	(2,631.68)
Aug 26, 2009	1642	(2,073.97)
Aug 26, 2009	1644	(155.28)
Aug 26, 2009	1645	(566.89)
Aug 26, 2009	1648	(213.54)

PROVIDENCE HALL CHARTER SCHOOL Account Reconciliation As of Aug 31, 2009

1030 - Cash in Bank Bank Statement Date: August 31, 2009 Filter Criteria includes: Report is printed in

Detail For

Aug 26, 2009	1649	(2,606.97)
Aug 26, 2009	1650	(83.49)
Aug 26, 2009	1651	(98.41)
Aug 26, 2009	1652	(59.94)
Aug 26, 2009	1653	(97.59)
Aug 26, 2009	1654	(41.47)
Aug 28, 2009	1658	(5,680.06)
Aug 27, 2009	1665	(7,000.00)
Aug 27, 2009	1666	(581.75)
Aug 27, 2009	1667	(425.00)
Aug 27, 2009	1668	(95.00)
Aug 27, 2009	1669	(50.88)
Aug 27, 2009	1670	(197.31)
Aug 27, 2009	1671	(83.14)
Aug 27, 2009	1672	(43.80)
Aug 27, 2009	1673	(14.91)

Total outstanding checks (27,627.13)

Add (Less) Other

Total other

Unreconciled difference 0.00

Ending GL Balance 396,086.59

PROVIDENCE HALL CHARTER SCHOOL Account Reconciliation As of Aug 31, 2009

1036 - Mountain America MM Bank Statement Date: August 31, 2009 Filter Criteria includes: Report

is printed in Det

Beginning GL Balance 403,200.44

Add: Cash Receipts 407.51

Less: Cash Disbursements

Add (Less) Other

Ending GL Balance 403,607.95

Ending Bank Balance 403,607.95

Add back deposits in transit	
Total deposits in transit	
(Less) outstanding checks	
Total outstanding checks	
Add (Less) Other	
Total other	
Unreconciled difference	0.00
Ending GL Balance	403,607.95

PROVIDENCE HALL CHARTER SCHOOL Balance Sheet August 31, 2009

ASSETS

Current Assets

Cash in Bank	396,086.59\$
Savings at Mountain America	25.00
Mountain America MM	403,607.95
PHAST cash account	14,577.37
PHAST Savings Account	25.00
PHAST Cash Box	(600.00)
Revenue Fund	54,779.50
Interest Account	44,023.49
Principal Account	10,758.98
Escrow Account	54,779.50
Federal Receivable	27.59
Prepays	7,500.00
Total Current Assets	985,590.97

Property and Equipment

Total Property and Equipment	0.00
------------------------------	------

Other Assets

Total Other Assets	0.00
Total Assets	985,590.97\$

LIABILITIES AND CAPITAL

Current Liabilities

Accounts Payable	4,295.41\$
Current portion of LTD	11,724.79
Income Tax Liability	174.55
Total Current Liabilities	16,194.75

Long-Term Liabilities

Revolving Loan	(0.01)
LTD Grouping account	(11,724.79)
Total Long-Term Liabilities	(11,724.80)
Total Liabilities	4,469.95

Capital

Retained Earnings	789,804.27
Net Income	191,316.75

PROVIDENCE HALL CHARTER SCHOOL Balance Sheet August 31, 2009

Total Capital	981,121.02
Total Liabilities & Capital	985,590.97\$

PROVIDENCE HALL CHARTER SCHOOL Statement of Cash Flow For the two Months Ended August 31, 2009

Current Month	Year to Date	
Cash Flows from operating activities		
Net Income	70,972.81\$	191,316.75\$
Adjustments to reconcile net income to net cash provided by operating activities		
A/D- Leasehold Improvements	0.00	0.00
A/D- Furniture & Fixtures	0.00	0.00
A/D- Equipment	0.00	0.00
A/D- Start up Costs	0.00	0.00
State WPU Receivable	0.00	0.00
Federal Receivable	0.00	0.00
Prepaid Insurance	0.00	0.00
Prepays	0.00	0.00
Rent Deposit	0.00	0.00
Marketable Securities	0.00	0.00
Valuation Allowance	0.00	0.00
Accrued Payroll	0.00	0.00
Accounts Payable	(7,960.13)	(20,262.92)
Accrued Interest	0.00	0.00
Current portion of LTD	0.00	0.00
Income Tax Liability	174.55	174.55
Merit Pay Accrual	0.00	0.00
Employee Retirement Liability	0.00	0.00
Total Adjustments	(7,785.58)	(20,088.37)
Net Cash provided by Operations	63,187.23	171,228.38
Cash Flows from investing activities		
Used For		
Leasehold Improvements	0.00	0.00
Furniture & Fixtures	0.00	0.00
Equipment	0.00	0.00
Start up Costs	0.00	0.00
Construction in Process	0.00	0.00
Net cash used in investing	0.00	0.00
Cash Flows from financing activities		
Proceeds From		
Revolving Loan	0.00	0.00
LTD Grouping account	0.00	0.00
Beginning Balance Equity	0.00	0.00
Acc Other Comp Gain	0.00	0.00
Used For		
Revolving Loan	0.00	0.00
LTD Grouping account	0.00	0.00

PROVIDENCE HALL CHARTER SCHOOL Statement of Cash Flow For the two Months Ended August 31, 2009

Current Month	Year to Date	
Beginning Balance Equity	0.00	0.00
Acc Other Comp Gain	0.00	0.00
Net cash used in financing	0.00	0.00
Net increase <decrease> in cash	63,187.23\$	171,228.38\$

Summary

Cash Balance at End of Period	978,063.38\$	978,063.38\$
Cash Balance at Beg of Period	(914,876.15)	(806,835.00)
Net Increase <Decrease> in Cash	63,187.23\$	171,228.38\$

PROVIDENCE HALL CHARTER SCHOOL Income Statement Compared with Budget For the Twelve Months Ending June 30, 2010

Year to DateActual		Year to DateBudget		Year to DateVariance
Revenues				
Local Revenue				
01.100	Bond Proceeds	0.00\$	0.00\$	0.00
01.500	Income- Interest	817.58	5,000.00	(4,182.42)
	Income			
01.700	Parent Organization Revenue	0.00	10,000.00	(10,000.00)
01.800	Income--Summer School	0.00	0.00	0.00
01.920	Income- Corporate Donation	0.00	0.00	0.00
01.921	Income- Cash Donation	287.00	0.00	287.00
Total Local Revenue	1,104.58	15,000.00		(13,895.42)
State Revenue				
03.010	Income-K-12 WPU	255,553.00	1,533,315.00	(1,277,762.00)
03.020	Income-- Professional Staff	10,734.00	64,399.00	(53,665.00)
03.021	Locally Determined Reduction	0.00	0.00	0.00
03.025	Income-- Administrative Costs	0.00	0.00	0.00
03.105	Income--Special Ed Add-on	25,336.00	152,015.00	(126,679.00)
03.106	Income--Extended Year SpEd	702.00	0.00	702.00
03.110	Income--SpEd Self-Contained	0.00	0.00	0.00
03.211	Income--Accelerated Learning	360.00	2,161.00	(1,801.00)
03.215	Income--At-Risk Student Progra	517.00	3,102.00	(2,585.00)
03.230	Income--Class Size Reduction	26,032.00	156,149.00	(130,117.00)
03.255	Income--Quality Teaching Block	0.00	0.00	0.00
03.260	Income--Local Discretionary Bl	0.00	0.00	0.00
03.270	Income-- Interventions for Stud	1,986.00	11,913.00	(9,927.00)
03.405	Income--Soc Security & Retirem	30,993.00	300,416.00	(269,423.00)
03.468	Income--School Nurses	184.00	0.00	184.00

03.520	Income--LAND Trust	29,299.00	24,069.00	5,230.00
03.718	Income--Professional Dev.	0.00	0.00	0.00
03.719	Income--Charter Local Replacem	166,484.00	998,900.00	(832,416.00)
03.801	Income--U-PASS	0.00	1,857.00	(1,857.00)
03.805	Income--Reading Achievement	3,834.00	23,004.00	(19,170.00)
03.810	Income--Library Books and Supp	104.00	621.00	(517.00)
03.842	Income--Charter Administrative	11,667.00	69,000.00	(57,333.00)
03.868	Income--Teachers Mat. & Supp.	16,123.00	20,153.00	(4,030.00)
03.876	Income--Educator Salary Adj.	23,549.00	141,294.00	(117,745.00)
03.877	Income--One-Time Signing Bonus	0.00	0.00	0.00
Total State Revenue	603,457.00	3,502,368.00	(2,898,911.00)	
Federal Revenue				
04.524	Income--IDEA	0.00	76,501.00	(76,501.00)
04.525	Income--ARRA IDEA Funds	0.00	81,238.00	(81,238.00)
04.624	Federal Facilities Grant	0.00	8,000.00	(8,000.00)
04.625	Federal Implemenation Grant	0.00	180,000.00	(180,000.00)
04.661	Income--MSP Stabilization Fund	9,361.00	0.00	9,361.00
04.801	Income--NCLB Title I	0.00	0.00	0.00
04.802	Income--NCLB Tech Literacy	0.00	0.00	0.00
04.803	Income--Title IIA	0.00	8,248.00	(8,248.00)

PROVIDENCE HALL CHARTER SCHOOL Income Statement Compared with Budget For the Twelve Months Ending June 30, 2010

Year to DateActual	Year to DateBudget	Year to DateVariance
04.874	Income--Federal Teacher Qual	0.00 0.00 0.00
Total Federal Revenue	9,361.00	353,987.00 (344,626.00)
Total Income	613,922.58\$	3,871,355.00\$ (3,257,432.42)
Expenses		
Salaries		
115.20	Merit Pay- Admin Expense	0.00\$ 15,000.00\$ (15,000.00)
115.22	Wages- Admin Instructional Sup	8,826.42 59,585.00 (50,758.58)
115.24	Wages - Director	13,216.25 77,250.00 (64,033.75)
131.10	Wages - Teachers	202,676.02 997,300.00 (794,623.98)
131A.10	Wages - Teachers Special Ed	8,565.75 0.00 8,565.75
131B.10	Merit Pay- Teacher	0.00 0.00 0.00

132.10	Expense Wages- Substitute Teacher	0.00	24,960.00	(24,960.00)
152.24	Wages - School Admin	26,593.10	103,000.00	(76,406.90)
161.10	Wages - Aides & Instructors	961.00	240,000.00	(239,039.00)
161A.10	Wages - SpEd Aides	1,779.17	0.00	1,779.17
182.26	Wages- Admin MAINT & OPS.	6,478.27	50,810.00	(44,331.73)
Total Salaries	269,095.98		1,567,905.00	(1,298,809.02)
Benefits				
220.00	Social Security & Medicare Tax	20,031.52	117,749.00	(97,717.48)
230.00	Retirement Programs	7,445.65	90,000.00	(82,554.35)
240.00	Employee Benefits	20,096.77	174,000.00	(153,903.23)
270.00	Expense Worker's Compensation	883.00	6,000.00	(5,117.00)
280.00	Insuranc Unemployment Insurance	7,693.01	38,389.00	(30,695.99)
Total Benefits	56,149.95		426,138.00	(369,988.05)
Outside Services				
300.10	Special Ed Services	2,695.00	60,000.00	(57,305.00)
300.20	Professional & Tech Services	1,643.00	1,000.00	643.00
300.24	Web Services	0.00	2,000.00	(2,000.00)
310.24	Business Services	7,000.00	84,000.00	(77,000.00)
311.24	Startup Services	0.00	0.00	0.00
330.22	Prof. Dev.- Teachers & Instr.	390.00	25,000.00	(24,610.00)
330.24	Prof. Dev.- Other	0.00	8,000.00	(8,000.00)
340.24	Bank Fees	15.00	20,280.00	(20,265.00)
341.24	Accounting and Auditing	5,000.00	10,000.00	(5,000.00)
342.24	Legal Fees	0.00	5,000.00	(5,000.00)
400.26	Security Expense	0.00	1,000.00	(1,000.00)
412.26	Garbage Expense	189.23	2,000.00	(1,810.77)
430.26	Property Repairs & Maint.	140.00	2,000.00	(1,860.00)
431.26	Equipment Repairs	0.00	1,000.00	(1,000.00)
433.26	Property Services	1,010.00	8,000.00	(6,990.00)

PROVIDENCE HALL CHARTER SCHOOL Income Statement Compared with Budget For the Twelve Months
Ending June 30, 2010

Year to DateActual		Year to DateBudget		Year to DateVariance
434.26	Custodial Services	0.00	5,000.00	(5,000.00)
440.26	Equipment Rental	0.00	0.00	0.00
441.26	Lease- Rent Expense	0.00	0.00	0.00
441.50	Mortgage Expense	33,372.00	795,490.00	(762,118.00)
442.26	Storage	0.00	0.00	0.00
500.24	HR--Payroll Processing	399.42	4,000.00	(3,600.58)

500B.24	Copier Maintenance Expense	253.58	13,000.00	(12,746.42)
521.26	Insurance Expense	0.00	20,000.00	(20,000.00)
531.24	Telephone- Voice	836.15	4,000.00	(3,163.85)
531A.24	Internet	197.90	5,000.00	(4,802.10)
532.24	Postage & Mailing Expense	53.60	1,000.00	(946.40)
540.24	Advertising & Promotions	0.00	0.00	0.00
540A.24	HR-Recruitment	0.00	1,500.00	(1,500.00)
580.00	Travel & Lodging Expense	69.85	10,000.00	(9,930.15)
594.10	Travel- Field Trips Expense	0.00	5,000.00	(5,000.00)
Total Outside Services	53,264.73		1,093,270.00	(1,040,005.27)
Supplies				
600.20	Supplies- Administration	242.11	6,000.00	(5,757.89)
600.21	Supplies- Medical/First Aid	13.66	1,000.00	(986.34)
610.00	Supplies- Copier & Printer	222.49	10,000.00	(9,777.51)
610.10	Supplies- Classroom	817.47	12,000.00	(11,182.53)
610A.10	Testing & Testing Materials	0.00	3,000.00	(3,000.00)
610B.10	Supplies--Teacher Class Funds	1,027.85	9,000.00	(7,972.15)
610C.10	Supplies-Physical Education	639.80	1,500.00	(860.20)
610D.10	Supplies - Special Ed	246.25	3,000.00	(2,753.75)
610E.10	Supplies - Workroom	246.46	7,000.00	(6,753.54)
620.26	Utilities Expense	11,989.84	45,000.00	(33,010.16)
641.10	Curriculum & Materials	12,063.11	90,000.00	(77,936.89)
641A.10	Curriculum--Special Education	1,405.64	3,000.00	(1,594.36)
644.22	Library Books & Supplies	0.00	25,000.00	(25,000.00)
680.26	Supplies- Custodial & Maint	3,334.37	12,000.00	(8,665.63)
Total Supplies	32,249.05		227,500.00	(195,250.95)
Equipment				
700.00	Equipment- Computer & Software	3,205.68	40,000.00	(36,794.32)
700.10	Classroom Equipment Expense	1,543.43	31,000.00	(29,456.57)
700.26	Maintenance Equipment	44.59	8,000.00	(7,955.41)
700.45	Bond Expenses	0.00	0.00	0.00
700A.00	Small Equipment Expense	2,218.15	30,000.00	(27,781.85)
730A.26	Property- Equipment Expense	0.00	0.00	0.00
Total Equipment	7,011.85		109,000.00	(101,988.15)

Other Expenses				
800.00	Other Expense	0.00	55,000.00	(55,000.00)
800.10	Student Motivation Expense	0.00	1,500.00	(1,500.00)

PROVIDENCE HALL CHARTER SCHOOL Income Statement Compared with Budget For the Twelve Months Ending June 30, 2010

Year to Date	Actual	Year to Date	Budget	Year to Date	Variance
800.22	Prof. Dev. Meals	0.00	2,000.00	(2,000.00)	
800.24	Employee Motivation Expense	33.60	6,000.00	(5,966.40)	
800A.24	Interest Expense	0.00	0.00	0.00	
800B.24	License & Tax Expense	0.00	400.00	(400.00)	
800D.24	Sales Tax Paid and Refunded	(68.33)	0.00	(68.33)	
810.24	Dues & Subscriptions	4,869.00	15,000.00	(10,131.00)	
850.26	Property Tax	0.00	20,000.00	(20,000.00)	
890.24	Parent Organization Expense	0.00	2,500.00	(2,500.00)	
9999	Error	0.00	0.00	0.00	
Total Other Expenses		4,834.27	102,400.00	(97,565.73)	
Total Expenses		422,605.83	3,526,213.00	(3,103,607.17)	
Net Income		191,316.75\$	345,142.00\$	(153,825.25)	

PROVIDENCE HALL CHARTER SCHOOL General Ledger For the Period From Aug 1, 2009 to Aug 31, 2009

Filter Criteria includes: 1) IDs: 1030. Report order is by ID. Report is printed with shortened descrip

Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance	Account ID
1030		8/1/09		Beginning Balance		454,381.41	
Cash in Bank	8/1/09		USDA		GENJ	16,686.00	
8/4/09		CDJ		U.S. Bank		54,779.50	
8/5/09		Deposit		GENJ		287.00	
8/10/09	1606		CDJ		Erin Kirton	41.22	
8/10/09	1607		CDJ		Jamie Katyal	263.45	
8/10/09	1610		CDJ		Laurel Kwak	211.44	
8/10/09	1611		CDJ		Charter Solutions	7,000.00	
8/10/09	1612		CDJ		ACE Disposal	189.23	
8/10/09	1613		CDJ		School Specialty	1,604.61	
8/10/09	1614		CDJ		Conseco Insurance Company	235.10	
8/10/09	1615		CDJ		Office Depot	22.42	
8/10/09	1616		CDJ		National Benefits Services, LL	1,548.00	
8/10/09	1617		CDJ		WAXIE Sanitary Supply	393.53	
8/10/09	1618		CDJ		T-Mobile	61.27	
8/10/09	1619		CDJ		Oce Imagistics Inc.	253.58	
8/10/09	1620		CDJ		Benchmark Insurance Company	82.00	
8/17/09	1621		CDJ		State of Utah	11,515.54	

8/17/09	1622		CDJ		Jon Hagen	319.48
8/18/09	1623		CDJ		Staples Business Advantage	31.08
8/18/09	1624		CDJ		School Specialty	201.10
8/18/09	1625		CDJ		HM Receivables Co LLC	2,453.47
8/18/09	1626		CDJ		UI Collections Unit	5,002.41
8/18/09	1627		CDJ		South Valley Sewer District	49.43
8/18/09	1628		CDJ		Comcast	253.15
8/18/09	1629		CDJ		Qwest	140.50
8/18/09	1630		CDJ		Squire	5,000.00
8/18/09	1631		CDJ		NW Association of Accredited S	369.00
8/18/09	1632		CDJ		Educators Mutual	12,208.90
8/18/09	1633		CDJ		Erin Kirton	38.33
8/18/09	1634		CDJ		Rocky Mountain Power	2,666.19
8/18/09	1636		CDJ		Christopher Ord	69.85
8/25/09		AugPR		GENJ		29,709.03
8/25/09		AugPR		GENJ		5,346.21
8/25/09		AugPR		GENJ		38,251.73
8/25/09		AugPR		GENJ		107.81
8/25/09		AugPR		GENJ		63,001.76
8/25/09		AugPR		GENJ		87.68
8/25/09		AugPR		GENJ		141.29
8/25/09		AugPR		GENJ		12,662.43
8/26/09	1637		CDJ		WAXIE Sanitary Supply	2,531.60
8/26/09	1638		CDJ		Craig Ellingson	390.00
8/26/09	1639		CDJ		Preventative Pest Control	355.00
8/26/09	1640		CDJ		Ferrari Color	850.80
8/26/09	1641		CDJ		Xirrus	2,631.68
8/26/09	1642		CDJ		Office Depot	2,073.97
8/26/09	1644		CDJ		Oce Imagistics Inc.	155.28
8/26/09	1645		CDJ		Gopher	566.89
8/26/09	1646		CDJ		Hayley Boyd	1,122.21
8/26/09	1647		CDJ		McGraw Hill	5,667.42
8/26/09	1648		CDJ		Questar Gas	213.54
8/26/09	1649		CDJ		Herriman City	2,606.97
8/26/09	1650		CDJ		Allison Thomas	83.49
8/26/09	1651		CDJ		Allison Thomas	98.41

PROVIDENCE HALL CHARTER SCHOOL General Ledger For the Period From Aug 1, 2009 to Aug 31, 2009

Filter Criteria includes: 1) IDs: 1030. Report order is by ID. Report is printed with shortened descrip

Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance	Account ID
Account Description							
8/26/09		1652	CDJ		Laurel Kwak	59.94	
8/26/09		1653	CDJ		Erica Nuttall	97.59	
8/26/09		1654	CDJ		Elizabeth Schnell	41.47	
8/26/09		1622V	CDJ		Jon Hagen	319.48	
8/26/09		1656	CDJ		Jon Hagen	299.00	
8/27/09		1664	CDJ		Erin Ashby	188.39	
8/27/09		1665	CDJ		Charter Solutions	7,000.00	
8/27/09		1666	CDJ		Alpine Lock & Safe	581.75	
8/27/09		1667	CDJ		Benchmark Insurance Company	425.00	
8/27/09		1668	CDJ		CSI-Networks	95.00	

8/27/09	1669	CDJ	Jon Hagen	50.88
8/27/09	1670	CDJ	Kathy Watson	197.31
8/27/09	1671	CDJ	Elizabeth Schnell	83.14
8/27/09	1672	CDJ	Kami Mecham	43.80
8/27/09	1673	CDJ	Erin Kirton	14.91
8/28/09	1647V	CDJ	McGraw Hill	5,667.42
8/28/09	1658	CDJ	McGraw Hill	5,680.06
8/31/09	Aug MSP	GENJ		297,414.00
8/31/09	usbank	GENJ		54,779.50
Current Period Change	303,687.90		361,982.72	-58,294.82
8/31/09		Ending Balance		396,086.59

PROVIDENCE HALL CHARTER SCHOOL Income Statement For the Two Months Ending August 31, 2009

Current Month	Year to Date			
Revenues				
Bond Proceeds	0.00\$	0.00	0.00\$	0.00
Income- Interest	407.51	0.00	817.58	0.00
Income				
Parent Organization	0.00	0.00	0.00	0.00
Revenue				
Income--Summer	0.00	0.00	0.00	0.00
School				
Income- Corporate	0.00	0.00	0.00	0.00
Donation				
Income- Cash	287.00	0.00	287.00	0.00
Donation				
Income-K-12 WPU	127,777.00	0.00	255,553.00	0.00
Income--Professional	5,367.00	0.00	10,734.00	0.00
Staff				
Locally Determined	0.00	0.00	0.00	0.00
Reduction				
Income--	0.00	0.00	0.00	0.00
Administrative Costs				
Income--Special Ed	12,668.00	0.00	25,336.00	0.00
Add-on				
Income--Extended	702.00	0.00	702.00	0.00
Year SpEd				
Income--SpEd Self-	0.00	0.00	0.00	0.00
Contained				
Income--Accelerated	180.00	0.00	360.00	0.00
Learning				
Income--At-Risk	258.00	0.00	517.00	0.00
Student Progra				
Income--Class Size	13,016.00	0.00	26,032.00	0.00
Reduction				
Income--Quality	0.00	0.00	0.00	0.00
Teaching Block				
Income--Local	0.00	0.00	0.00	0.00
Discretionary Bl				
Income--	994.00	0.00	1,986.00	0.00
Interventions for				
Stud				

Income--Soc Security & Retirem	15,496.00	0.00	30,993.00	0.00
Income--School Nurses	97.00	0.00	184.00	0.00
Income--LAND Trust	0.00	0.00	29,299.00	0.00
Income--Professional Dev.	0.00	0.00	0.00	0.00
Income--Charter Local Replacem	83,242.00	0.00	166,484.00	0.00
Income--U-PASS	0.00	0.00	0.00	0.00
Income--Reading Achievement	3,834.00	0.00	3,834.00	0.00
Income--Library Books and Supp	52.00	0.00	104.00	0.00
Income--Charter Administrative	5,834.00	0.00	11,667.00	0.00
Income--Teachers Mat. & Supp.	16,123.00	0.00	16,123.00	0.00
Income--Educator Salary Adj.	11,774.00	0.00	23,549.00	0.00
Income--One-Time Signing Bonus	0.00	0.00	0.00	0.00
Income--IDEA	0.00	0.00	0.00	0.00
Income--ARRA IDEA Funds	0.00	0.00	0.00	0.00
Federal Facilities Grant	0.00	0.00	0.00	0.00
Federal Implemenation Grant	0.00	0.00	0.00	0.00
Income--MSP Stabilization Fund	0.00	0.00	9,361.00	0.00
Income--NCLB Title I	0.00	0.00	0.00	0.00
Income--NCLB Tech Literacy	0.00	0.00	0.00	0.00
Income--Title IIA	0.00	0.00	0.00	0.00
Income--Federal Teacher Qual	0.00	0.00	0.00	0.00
Total Revenues	298,108.51	0.00	613,922.58	0.00
Cost of Sales				
Total Cost of Sales	0.00	0.00	0.00	0.00
Gross Profit	298,108.51	0.00	613,922.58	0.00

PROVIDENCE HALL CHARTER SCHOOL Income Statement For the Two Months Ending August 31, 2009

	Current Month		Year to Date	
Expenses				
Wages- Student Support	0.00	0.00	0.00	0.00
Wages--Instruction Support	0.00	0.00	0.00	0.00
Merit Pay- Admin Expense	0.00	0.00	0.00	0.00
Wages- Admin	4,071.29	0.00	8,826.42	0.00

Instructional Sup				
Wages - Director	6,406.25	0.00	13,216.25	0.00
Wages - Teachers	113,868.88	0.00	202,676.02	0.00
Wages - Teachers	5,872.00	0.00	8,565.75	0.00
Special Ed				
Merit Pay- Teacher	0.00	0.00	0.00	0.00
Expense				
Wages- Substitute	0.00	0.00	0.00	0.00
Teacher				
Wages - School	11,196.68	0.00	26,593.10	0.00
Admin				
Wages - Aides &	395.50	0.00	961.00	0.00
Instructors				
Wages - SpEd Aides	0.00	0.00	1,779.17	0.00
Wages- Admin	3,509.22	0.00	6,478.27	0.00
MAINT & OPS.				
Social Security &	10,718.31	0.00	20,031.52	0.00
Medicare Tax				
Retirement Programs	(4,781.02)	0.00	7,445.65	0.00
Employee Benefits	10,449.10	0.00	20,096.77	0.00
Expense				
Worker's	425.00	0.00	883.00	0.00
Compensation				
Insuranc				
Unemployment	6,337.80	0.00	7,693.01	0.00
Insurance				
Special Ed Services	0.00	0.00	2,695.00	0.00
Professional & Tech	95.00	0.00	1,643.00	0.00
Services				
Web Services	0.00	0.00	0.00	0.00
Business Services	7,000.00	0.00	7,000.00	0.00
Startup Services	0.00	0.00	0.00	0.00
Prof. Dev.- Teachers	390.00	0.00	390.00	0.00
& Instr.				
Prof. Dev.- Other	0.00	0.00	0.00	0.00
Bank Fees	0.00	0.00	15.00	0.00
Accounting and	5,000.00	0.00	5,000.00	0.00
Auditing				
Legal Fees	0.00	0.00	0.00	0.00
Security Expense	0.00	0.00	0.00	0.00
Garbage Expense	0.00	0.00	189.23	0.00
Property Repairs &	140.00	0.00	140.00	0.00
Maint.				
Equipment Repairs	0.00	0.00	0.00	0.00
Property Services	355.00	0.00	1,010.00	0.00
Custodial Services	0.00	0.00	0.00	0.00
Equipment Rental	0.00	0.00	0.00	0.00
Lease- Rent Expense	0.00	0.00	0.00	0.00
Mortgage Expense	16,686.00	0.00	33,372.00	0.00
Storage	0.00	0.00	0.00	0.00
HR--Payroll	195.49	0.00	399.42	0.00
Processing				
Copier Maintenance	0.00	0.00	253.58	0.00
Expense				
Insurance Expense	0.00	0.00	0.00	0.00
Telephone- Voice	557.23	0.00	836.15	0.00

Internet	98.95	0.00	197.90	0.00
Postage & Mailing Expense	0.00	0.00	53.60	0.00
Advertising & Promotions	0.00	0.00	0.00	0.00
HR-Recruitment	0.00	0.00	0.00	0.00
Travel & Lodging Expense	69.85	0.00	69.85	0.00
Travel- Field Trips Expense	0.00	0.00	0.00	0.00
Supplies-Administration	209.42	0.00	242.11	0.00

PROVIDENCE HALL CHARTER SCHOOL Income Statement For the Two Months Ending August 31, 2009

	Current Month		Year to Date	
Supplies-Medical/First Aid	0.00	0.00	13.66	0.00
Supplies- Copier & Printer	222.49	0.00	222.49	0.00
Supplies- Classroom	0.00	0.00	817.47	0.00
Testing & Testing Materials	0.00	0.00	0.00	0.00
Supplies--Teacher Class Funds	1,027.85	0.00	1,027.85	0.00
Supplies-Physical Education	629.22	0.00	639.80	0.00
Supplies - Special Ed	218.86	0.00	246.25	0.00
Supplies - Workroom	235.18	0.00	246.46	0.00
Utilities Expense	5,536.13	0.00	11,989.84	0.00
Curriculum & Materials	11,347.76	0.00	12,063.11	0.00
Curriculum--Special Education	988.24	0.00	1,405.64	0.00
Library Books & Supplies	0.00	0.00	0.00	0.00
Supplies- Custodial & Maint	2,197.38	0.00	3,334.37	0.00
Equipment-Computer & Software	2,930.68	0.00	3,205.68	0.00
Classroom Equipment Expense	489.12	0.00	1,543.43	0.00
Maintenance Equipment	10.24	0.00	44.59	0.00
Bond Expenses	0.00	0.00	0.00	0.00
Small Equipment Expense	1,667.60	0.00	2,218.15	0.00
Property- Equipment Expense	0.00	0.00	0.00	0.00
Other Expense	0.00	0.00	0.00	0.00
Student Motivation Expense	0.00	0.00	0.00	0.00
Prof. Dev. Meals	0.00	0.00	0.00	0.00

Employee Motivation Expense	0.00	0.00	33.60	0.00
Interest Expense	0.00	0.00	0.00	0.00
License & Tax Expense	0.00	0.00	0.00	0.00
Sales Tax Paid and Refunded	0.00	0.00	(68.33)	0.00
Dues & Subscriptions	369.00	0.00	4,869.00	0.00
Property Tax	0.00	0.00	0.00	0.00
Parent Organization Expense	0.00	0.00	0.00	0.00
Error	0.00	0.00	0.00	0.00
Total Expenses	227,135.70	0.00	422,605.83	0.00
Net Income	70,972.81\$	0.00	191,316.75\$	0.00

**PROVIDENCE HALL Charter School
Agenda Item Cover Sheets**

Agenda Item #: _____

Agenda Item: _____ **Budget Adjustment** _____

Purpose:

- | | | |
|--|---|--|
| <input type="checkbox"/> Informational | <input type="checkbox"/> Perspective/Discussion | <input type="checkbox"/> Board action |
| | | <input type="checkbox"/> Recommendation |
| | | <input checked="" type="checkbox"/> Vote |

Submitted By: _____ **Chris Ord** _____

Background:

At the end of the last fiscal year, we paid off the balance of our revolving loan, freeing us from the need to make monthly payments on it. However, the budget for FY10 was set prior to taking that action, so \$50,000 was included in "800.00 Other Expense" to cover it. Additionally, we reimbursed Paige Anderson for her 18 months of cell phone bills when she was the primary contact for the school. That used up \$3,240 of our \$4,000 annual phone budget.

Recommendation:

I would request that the board move to reallocate \$3,240 from the "800.00 Other Expense" budget category to the "531.24 Telephone-Voice" category.

Grounds

Front

Parking

Loading

Planters

Entrance

Lawn

Other

East

Kindergarten Playground

Lawn

Fence Line

South

Lawn

Fence Line

Playground

Asphalt

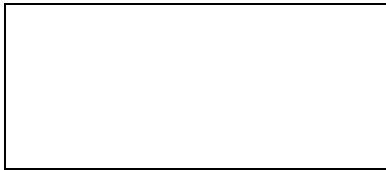
West

Dumpster

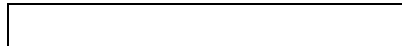
Fence Line

Lawn

Planters



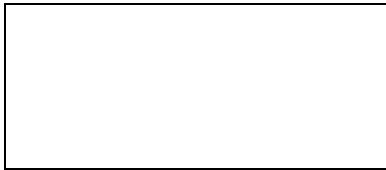
Bike Rack



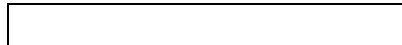
Building

Entry

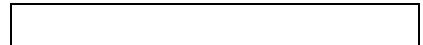
Front Hall



East Hall



West Hall



Elevator

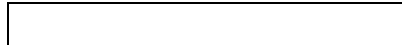


Office

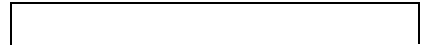
Reception



Mark's Office



Kelly's Office



Chris' Office



Workroom



Restroom



Nurse's Office



Gym

Main Area (incl. Fountains)

Kitchen

Storage

--

--

--

Library

Main Area

--

Office

--

Hallways

--

East Pod 1st Floor

Restrooms

--

Classrooms

--

Stairs

--

Halls

--

Collaboration

--

Vestibules

--

Storage

--

Drinking Fountains

--

West Pod 1st Floor

Restrooms

--

Classrooms

--

Stairs

--

Halls

--

Collaboration

--

Vestibules

--

[Empty box]

Storage

[Empty box]

Drinking Fountains

[Empty box]

Teacher's Lounge

[Empty box]

East Pod 2nd Floor

Restrooms

[Empty box]

Classrooms

[Empty box]

Teacher's Lounge

[Empty box]

Halls

[Empty box]

Collaboration

[Empty box]

Drinking Fountains

[Empty box]

West Pod 2nd Floor

Restrooms

[Empty box]

Classrooms

[Empty box]

Science Room

[Empty box]

Halls

[Empty box]

Computer Lab

[Empty box]

Art Room

[Empty box]

Storage

[Empty box]

Drinking Fountains

[Empty box]

**PROVIDENCE HALL Charter School
Agenda Item Cover Sheets**

Agenda Item #: _____

Agenda Item: _____

Purpose:

- Informational** **Perspective/Discussion** **Board action**
 Recommendation
 Vote

Submitted By: Stephanie Soper

Background:

Minutes from our last meeting.

PHAST EXECUTIVE MEETING

August 26, 2009

Meeting to order 9:07

Jolynne, Alicia, Stephanie, Emily, Heather, Crystal

**Motion to approve minutes from August 4th. Jolynne motion. Emily 2nds minutes. All in favor.

*Crystal – we must give donation receipt to give to parents.

*Moneys that come into PHAST are PHAST and cannot be used for anything else. We are under the school's charitable status – but school can't use money without coming to us first. Verbiage does not need to change for the welcome packet next year.

*Crystal needs to be put on bank account and so does Alicia to pay for and reimburse people for items. Take letter to board so that we can have permission. Crystal will make letter and get it to Steph...she will take it to the board. Rob needs permission for Crystal again.

*Box in office holds check request form. Box also holds box tops and any other pertinent information.

*Software needs to be paid for. Crystal will take care of it.

*Is there extra money left over from last year? \$2000 approx. for marquee? Last year PHAST discussed putting in a marquee. Extra money should be spent in the school...possibility of swings or electrical equipment. Individual microphones? Component playgrounds – Stephanie will research. Executive council agreed on using money for the school – NOT a marquee.

Chick fil a night in the fall – possibility of Mondays?

Alicia is in communications with lady at Chick Fil A and she discussed that they will not cater food for the fall festival, but there were lots of concerns. She discussed other options. She will also discuss possibility of mom's day out running fundraiser from 11-2 and then again 4-8.

*McDonalds Fundraiser night where mark flips burgers.

Back to school night

*Jolynne had a number of people who had no idea where to go. Stephanie guided many parents to several locations. PHAST should have been helping as guides. Put carpool in back of gym and walk past all other tables while waiting in line. Carpool needs two carpool tables because line was SO long. Letter that went home should have had back to school night information and carpool form. We need to give parents a heads up on what to expect. Possible solutions were: have parents go directly to teacher rooms and have Mr. Johnson welcome over the intercom and invite them to the gym to meet the PHAST Board, Board of Trustees, and sign up for pick up time and carpools.

*Jill had feedback about what should people do when they have more than 3 kids? Ideas to fix...make open house, maybe. Hard to hear teachers in the classroom. New pattern for back to school night—all open roaming?

Student Government has requested Red Ribbon week to run in October now. 19-23rd National week. PHAST Board is ok with this change and has spoken to Mr. Johnson about this change and he is fine with the change.

Spirit Week will be in March. Crazy hair day, big sunglasses, just fun and run by student government.

Patriot day – September 11th. All kids wear red. Heather will put together pencils for classes and distribute to teachers in boxes the day before. All kids wear RED.

Meeting closed 9:47

General Meeting opened 9:48

Present at beginning of Meeting - John Hagen, Daphne Miller, Tiffany, Jill, Carly and Kelley Stephensen

****Motion**** I, Jolynne, make a motion to amend the bylaws to include the fundraiser director as a member of the PHAST Executive Officers of Providence Hall.

Crystal second. All in favor. Motion passed.

John – discussed that our school was awarded a grant for emergency preparedness. We are working with police, fire, and guard, to have an evacuation drill at the school on September 11th.

At 11:45 drill will start. Police will come in a lock down building. Fire will come next and insure evacuation order. Guard busses or uta busses will come and take kids to Butterfield Park.

We need 30 parent volunteer to meet at the park and do crowd control at the park. More details will be coming. PHAST needs to help. Parental permission needed. Parents who opt out need to pick up kids at 11:00 because the school will be empty.

Date picked by Herriman city. Proactive role in community. Permission slips need to go home on Monday. What happens to kids that parents forget? We will call.

Parents will pick up the kids at the park. Must have photo ID or be on the emergency contact list from the school.

This exercise is in case the school is in the line of a burning fire.

Reverse 911 will call the parent and give instructions of how and where to get their child.

For this drill isn't going to go to same lengths. We will send a text. As a phast board we need to have matching shirts. Herriman city will be feeding kids hot dogs and chips. What about kindergarten? Morning kindergarten will not be affected. Afternoon kindergarten? Parents who don't want hot dog must pack their kids a sack lunch.

What happens in the event of a real emergency? Contrary to typical belief...police come to schools first. Busses can be sent to school in 30 minutes. Schools have 1st dibs. What happens to kids at park? Play at park and eat. Once parents come to the park we need to keep classrooms together. Teachers will be in lime green. PHAST will be in red. Orange will be volunteers. We need 100 volunteers...teacher's aides? Teachers aides stay and help as volunteer...September 2nd room parent tea we need 4

volunteers per class. Pick up will be done by Sherriff's office. Let parents know that we are going to be prepared as possible. The parent volunteers need to meet at the park. Correct kids to the correct parents and most importantly that the kids are safe. Emergency contacts will be able to pick up kids.

Last year there was a fire in corner canyon. School in corner canyon Jordan school district issued a shelter in place that was supposed to leave kids there. Reverse 911 called and told parents not to come. Busses came anyway and left kids at bus stop.

Make sure the letter says everything it can to help parents understand. City needs volunteers that serve the food...city is separate from volunteers at school.

*Welcome packet – several had gotten them. Kindergarten teachers send home packet during the evaluation. We like that is available on line and at the office. Jolynne will get Emily new family information. Glad that the \$18 dollar was in there and helped people donate more...Maybe the contribution due date could be later. Getting ready for school is expensive could we pay for the contribution later? Put it in the newsletter...can I pay for yearbook later, contribution later and send a reminder email to ask for those that didn't contribute. Overwhelming amount of money at the beginning of the school year. Can we push the donation out over the course of a couple months?

*Sonya - carpool is crazy. Green Ribbon Week -

Monday – Teachers explain why they are signing – teachers take a moment. Kids will sign little pledge on Monday and color.

Sonya will put stuff in teacher's box and also please send email. The email will cover everything. Green ribbon on their back pack on Tuesday – decorate the hallways with pledges – can we use tape on the walls? And where do you want them? Outside of their classroom? Painters tape is fine. Mark approve outside of the classroom. Wednesday – give tickets to those who have their ribbons and use proper safety...tickets can be saved up for the ice cream social. The class room with most tickets gets the party. Volunteers help pass out tickets. Give to the kids and have them bring back to the school. Party needs to happen Friday or Monday. Crossing guards at the school needs to change due to construction...kids don't want to walk so far...dealing with traffic with both directions. City concerns? Super said that he will be aware of kids. If kids using cross walk give them a green ticket. If they are being safe – green ticket. Mark will call officer about safety for sidewalk...

Volunteers will be needed after school Tuesday, Wednesday and Thursday. Parent can have a ticket to give to their kids if they follow the rule. Thanks for pulling forward. Watch for kids only getting out/in on right side of car. "Caught being good".

Volunteers that are here before school gets out, help direct traffic. This can count toward their 4 hours of volunteer time. Wear green shirt on Friday. Must be appropriate and must wear dress code bottoms. Class with most green tickets at end of week will win an ice cream party. Provided by PHAST. Contact teacher and let them decide when is best for them to have the party.

Safety issue to address...winter big problem snow mound by sidewalk kids slipping on ice.

Carpool slips – crystal will get them to Sonya.

*Carly Robison – Monday August 31st - back to school assembly –1:45 run about an hour

Judges wear hats...mark said yes Sheet of questions – yes keeping score – yes clap or tally – yes (both)

*Carly will send an email to remind teachers. Mrs. Pocock would like to do something different next year. Teachers need to do something together and energetic to keep kids entertained.

*Carly – Fall festival 6-8 October 30th approx 300 students last year. Plan on 500 this year because it is going to be free. Food combo meal only. Hot dog chips and a soda for \$2.00 Pre-sell tickets. Crystal takes cash for food. Work with Sam's club to get some food donated...work with Stephanie. Smith's will only do one donation. Cash donation or Earn and Learn...Jill suggests earn and learn will bring in more money. We need bags from smith's will they donate? Amy Davis might be able to get some.

Plans for fall festival. Chuck e cheese type tickets for prizes. Punch cards instead of tickets. Each card will have 20 punches – highest prizes will be 60-80 punches. Easier way to keep a tally. How many hand punches can we get? How many booths?

Where will they be situated? Teachers need to be aware so they can get prepared to have games in their rooms. Discussion for NOT having a parade. Parade last year was so they could close out the classrooms. Carly wants to close shop at 7:45 and have kids redeemed their tickets. No costume contest. Fun is carnival and no parade. No magician – balloon twisters instead – 3 or 4...only 1 balloon. Face painting? – No tattoos quicker and less mess and less expense. Activities will not get a punch – only games. Slime will be done again. Donut on a string. Room with Scary stories. Disco ball and freeze dance. Haunted music room. Halloween movie in a classroom. Carnival games – darts w/balloons. Turkey shoot. Tic Tac Toe with balls. Stack the cans. Sucker ring toss. Fishing pond. Under 7 over 11 big dice to roll and add...if they get those numbers they get a punch. Basketball hoop shoot from different lines different punches. Hula Hoop games. Water games. Ping pong ball into a floating dish. Huge pain dealing with water-decided to use art room. Weather is a problem so we can't be outdoors. Art room or gym? Approved in Art room. Ghost bowling. Tire throw donated? Patsy will help. Tug of war – team that wins gets a punch – No approval. Witch walk – get punch. When punches are done...they are done playing games.

*Jill – Box tops dress down schedule – sent to teachers. There is no double box top this year.

*Earn and Learn from Smith's who should we have as a contact? School person with PHAST person. Mark is now the contact.

*Directories - Advertising? Checking on cost of books. See if we can do without advertising and still only charge \$5.00.

*Room Parent Tea is September 3rd at 3:45 - 4:00. How many are supposed to be there? Invitations to specific room parent? Room parent or another parent needs to be in charge of IB teaching. At Tea we need to announce that parent is in charge of getting parent to do it every month. Room mother is in charge of finding an IB parent. IB lesson facilitator. They will be trained by Kelly. Parent from each of the classrooms needs to be chosen and arranged a week after Tea. Tea will last 15 or 20 minutes. Meet in Gym first and then send them to talk to their teachers. Refreshment?

*Birthday list? Patsy - How does she know? Just take care of the table. Secretaries get the list and they do invitations and the teachers take care of it. Birthday committee doesn't need to do anything except decorate the table.

*Student Government – Next Monday she will go into classes and let them know about student government. Class elections are on the 4th. Campaigning is on the 8 - 11th. 14th is the assembly –and elections. Results on the 15th. We want to give the kids an opportunity to run more of the government.

*Carly – Grandparents day – lots of tables set up? September 14th. Meet in lunch room? R.S.V.P. Grandparents must arrive 10 minutes before lunch and the kids will stay in their rooms. Grandparents are not allowed on the playground. They must bring a lunch from home. Carly can send home and invitation so the grandparents know to come and stay for 45 minutes. All the lunch times vary. Grandparents will need to know each of their kids needs to be in class.

*Carly needs a replacement for the assemblies.

*Yearbook - promoting in class the competition for the cover art work. Jill the art teacher would like to be involved in the process.

*Room parent Tea has been cancelled...wait for an email to confirm.

*Capri Sun fundraiser approved by the board. Advertise in the newsletter. Bins in the cafeteria, turn in the empties every 6 months...saving for rubber mulch for playground – very “green”.

**MEETING TO AN END 12:07 p.m. **

Recommendation:

NONE

**PROVIDENCE HALL Charter School
Agenda Item Cover Sheets**

Agenda Item #: _____

Agenda Item: _____

Purpose:

- Informational** **Perspective/Discussion** **Board action**
 Recommendation
 Vote

Submitted By: _____ **Stephanie Soper** _____

Background:

PHAST Timeline of events for the next month

Student Government:	Sept 8-11 Campaigning
Student Government	Sept 14 Speeches and Elections
Patriot Day	Sept 11 -Students wear Red
Student Government	Sept 15 Winners Announced
Grandparents Day	Sept 14-Have lunch with a grandparent (Bring your lunch)
Aug/Sept Student B-day	Sept 18
Parent/Teacher Conference	Sept 24
Fall Book Fair:	Sept 24-25
Yearbook Cover Contest Begins	Sept 28 (Ends November 13)
Directory Deadline	Oct 2
Food Drive	October (Jiffy Lube)
Picture Day:	Oct 16 (Need Volunteers to help)
October Student B-day	Oct 16
Fall Festival:	Oct 30
Halloween Parties	October 30 Room Parent Party

Recommendation:

NONE

**PROVIDENCE HALL Charter School
Agenda Item Cover Sheets**

Agenda Item #: _____

Agenda Item: _____

Purpose:

- Informational** **Perspective/Discussion** **Board action**
 Recommendation
 Vote

Submitted By: _____ **Stephanie Soper** _____

Background:

*Crystal Roach is our treasurer and has not been added to the bank account. This is making doing business difficult. Crystal has met with Chris several times and this has not been resolved. Chris has stated (to Crystal) that the BOT needs to sign a form, the PHAST Board needs to sign a form, but no form has been produced.
The members that need to be added to the account are: Crystal Roach (Treasurer) and Alicia Calapp (Asst. Treasurer).*

Recommendation:

I want them added before the month is over.

**PROVIDENCE HALL Charter School
Agenda Item Cover Sheets**

Agenda Item #: _____

Agenda Item: _____

Purpose:

Informational

Perspective/Discussion

Board action

Recommendation

Vote

Submitted By: ___Stephanie Soper___

Background:

The PHAST Board is currently looking into the idea of purchasing swings for the playground. We are looking seriously at Component Playgrounds.

Recommendation:

NONE at this time.

Principal's Monthly Update **Submitted September 9, 2009**

Enrollment

Enrollment for 2009-2010

Current enrollment

The following are the current enrollment #'s as of today 9-8-09:

K – 100

1 – 100

2 – 100

3 – 100

4 – 100

5 – 103

6 – 102 (waiting on 2 written w/d forms so will be at 100)

Staffing Update

Our new Spanish instructor starts on the 8th. She came in early that day to do some extra preparation. She also took stuff home over the weekend to prepare. Good signs for sure. Kelly will be observing her the next few days to see how she is doing and to give her feedback. We have a new kindergarten TA starting today as well. She is with Miss Larsen in the afternoon. Incidentally, the day after I terminated the original TA we had in that position, her background check came back and she had a warrant out for her arrest.

Academic Progress

Each grade level has come up with a plan to address their academic needs according to the CRT results from last year. I think you have already received these, but I have attached them anyway. These plans were created by the team with Jodi before the start of the school year. It was done carefully after looking closely at each area of test result.

Grade Level Curriculum Goals Based on CRT Results

Sixth Grade

Science:

Standard II: Seasons or the position of the earth's axis and its' effect on the earth.

- Sixth grade will incorporate kinesthetic activities involving the children more. We want to encourage more inquiry into our instruction. We will incorporate more visuals, pictures and videos.

Standard VI: Heat and light

- We will be doing more science labs this year: there will be more inquiry using science materials – lenses, prisms and models. The students will ask more questions and be more involved in solving problems.

Math:

Standard I: Rational numbers, number sense

- We feel that rational numbers are hard to understand abstractly with students. Our plan is to provide more real world concrete experiences with students to have them be able to clearly understand what they are working on.

Standard IVI: Area and circumference

- In order to apply the knowledge of area and circumference we will use more manipulatives: compasses, protractors, cylinders, cones, etc to help students understand how and when to use formulas. We want them to understand the purpose behind using these materials.

Language Arts:

Standard VIII: Writing

- In sixth grade students have already written several papers throughout the years. As teachers we feel it would be most beneficial if the students were to see how to write. We will model writing more often in the classroom. We will also do more shared writing for them to understand the revising and editing processes better. We will also have them edit each other's work.

Standard IV: Spelling

- To increase our spelling scores we will work on teaching students how to analyze their own writing. They will notice misspelling patterns in their own work and as a class we will address these issues through modeling, practice and shared writing.

Fifth Grade

SCIENCE:

Magnets: For this unit/topic we want to incorporate questions while doing our activities and experimenting.

Chemical/Physical Change: Come up with some sort of rhyme to help the students remember what they are learning.

We would also like to repeat experiments closer to testing rather than just talking about them.

Erosion: We want to be more prepared with specific lessons, so we know exactly what we are teaching.

We also want to understand more of what we're teaching. Plus we planned more time for this unit.

Overall: We also like the idea of doing the Teacher note card ring with questions as 5 minute fillers while waiting in line or for an assembly.

We also want to do a constant review throughout the year.

MATH:

Area & Surface Area & Volume: Do more hands on, better practice, more visuals, propose more thinking

Number Sense: Connect the why, more visuals, more hands on, investigations, different ways to figure out problems

Probability: Constant - throughout the year, tie it in more, do games involving probability, get with Jodi about games/ideas

Overall: Use UTIPS for Math as well and teach Thinking Skills

LANGUAGE ARTS:

The three objects are: Develop language through viewing and media and presenting. (Use UTIPS more)

Prepare to write by gathering and organizing information and ideas (webbing) (Teach more) Revise by elaborating and clarifying a written draft

How to accomplish all of these:

Use Morning Message to give errors for fixing.

Use test preps more

Incorporate elaborating and clarifying

Use own writing (Teacher)

On Mondays do some sort of Revising practice.

Teach revision first, then editing

Brainstorm webs - what fits best

Third Grade

Math

Addition/Subtraction/Multiplication/Division Facts

- Multiplication fluency timed tests they pass through the year to earn an ice-cream party
- Students will have homework math fact practice each night

Fractions

- We will focus on “parts-of-a-whole” with having the student work with more hands-on materials
- Students will create fraction books

Place Value

- Teach place value all through out the year – not as an isolated unit

Measurement

- Teach each part of measurement on its own. Customary measurement by itself and Metric measurement by itself. Then teach them in depth.
- Use flash cards to review concepts all year long. We will use these cards when we have time in the hallways, when going to lunch, when waiting to wash our hands.

Language Arts

Elaborating and Clarifying

- When looking at our writing we are going to work more on determining the importance of a paragraph, sentence or word choice. The students will recognize what words/sentences work in the paragraph and which does not.
- We will be asking our students to take UTIPS language arts tests

Vocabulary

- We are going to identify parts of a book: index, glossary, captions, title page, table of contents etc. We will introduce these in our guided reading groups and review them all year long.

Context Clues/Analyzing

- We will be looking at words and their meaning in the sense of context clues. What do the words mean? What about the sentence before the word or the sentence the word is in. What clues are there to tell you what the word could mean? We will identify this in whole group lessons and then reinforce them in our small guided reading groups.

Second Grade

Develop language through listening and speaking

- During read Aloud engage the students in conversation about the book. Pause and ask the students to predict, infer, summarize, question etc.
- Prepare more meaningful comprehension activities at the listening center.
- Doing activities that require the students to listen and follow directions given.
- Students will listen to a song and then fill in the missing words on a paper after. In order to fill in the blanks they will have to pay close attention to the words of the song.

Spell Words Correctly

- Have the students complete their sort at the guided reading each day and check it off with the teacher.
- Make sure they are spelling high frequency words correctly in their writing. Refer them to the word wall.
- Accountable for spelling homework each night. Parents will sign a calendar showing whether or not they practiced their spelling that night.

Edit written draft for conventions

- Have a morning message
- Build on one issue at a time in their writing
- Make strong connections between grammar and writing
- Edit a student's story together as a class

Use Fractions to identify parts of the whole

- Use manipulatives to represent how to split a group into equal parts and be able to identify what is $\frac{1}{4}$, $\frac{1}{3}$, $\frac{1}{2}$ of that group. For example finding $\frac{1}{3}$ of 12.
- Making more real life connections with fractions.

- Focus on pulling the students through the following stages : concrete, pictorial, abstract. First begin with manipulatives and then help them move to being able to solve the problems on paper.

Number relationships using mathematical symbols

- Use more manipulatives and activities to teach the missing addend. Then take them through the process of concrete, pictorial, and abstract.
- Help them to understand that a symbol such as a triangle or circle can take the place of a number.
- Use a scale to show missing addends, equal, not equal etc.

Identify and use units of measure

- Use a lot of non-standard measurement. For example how many paper clips long is the pencil.
- Do a lot of measuring on paper where they see a non standard unit on paper and then they use that to measure something else on the paper.
- Focus on the standard units that are in the core (cup and pound) instead of diving into quarts, gallons, etc.

Anticipated Changes

None. Although I am still waiting to hear back from the board on a school orchestra.

State and Training updates

- ✓ I will be I am going to director's meeting on Monday the 14th.
- ✓ I will be attending the charter school assistance committee meeting on the morning of the 10th.
- ✓ I have a Risk Management training on the 15th. I believe this is there quarterly training.
- ✓ I will be going to the school accreditation training on the 18th. Jodi and two teachers who are on the accreditation committee will also be attending with me.
- ✓ I will be attending the monthly director's training conducted by Jeannie Rowland on September the 25th.
- ✓ Kathy Watson has UPIPS training tomorrow.

Reports Submitted this past month

- Kindergarten vision screening class list was submitted to the state.
- All kindergarten students had to have current immunization and vision screening records submitted before the start of school. This has been done.

- FY 09 Budget Reductions. This was a report about the impact of last year's budget cuts on us.
- Monthly financial report, due every month on the 20th.

Fun information

- Green Ribbon week was fun and seemed to be successful.
- We had a bread buffet for the teachers last week at lunch time. The new social committee bought the bread from Kneaders and organized the event. It was just a teacher appreciation thing.
- September 10 Ally Thomas will be awarded our employee of the quarter award by Herriman City.
- Teacher of the month for August is Kathy Watson and staff of the month is Kathy Davis. These are chosen based on nominations from colleagues.
- The lip sync assembly was held on the 31st. It was a lot of fun and Carly did a great job promoting and organizing it.

Mission and Philosophy

- We are making a new bulletin board for love and logic as well as one that will show some of the highlights for each grade level each month. It is right by the front office. We moved the mystery country over a bit to make room for it.
- I am also sending out an e-mail/letter to parents of each different grade level that will be very similar to the one I sent to 5th and 6th grade students two weeks ago to promote enrollment. The letter simply outlines some of the cool projects, field trips, etc. that will be going on in that grade level this school year.
- 4th grade built a giant grid outside to use to discuss longitude and latitude.
- 3rd grade is creating artwork to support their study of physical boundaries.
- 1st grade is reading the book, Cloudy With a Chance of Meatballs. They are planning an activity to go and watch the movie.

Additional Updates

- All students and their contact information have been entered into SIS.
- All class lists have been entered on the system.
- Files for new special ed. students have been received and Kathy has them and is reviewing them.
- All of the carpool contacts have been updated so we will be ready for the drill.
- The web-site has several updates and I think looks very good.
- SIS letters are being sent home with all students this week. This gives the SIS access code so parents can check on their student's grades.
- The President's speech was shown on 9/8/09 in the gym. There were probably about 15 kids from each grade who opted out.
- Special ed. has completed hearing and speech screenings on all kindergarten students.
- Sped. currently has 59 students on IEPs.

- Sped. services started the 2nd week of school for all students, and they began the first week for some.
- Evals are under way for three students who have been referred to sped. to see if they qualify.
- Kindergarten had their first day of attendance on the 28th. It seems to be going well. I really like the new kindergarten teacher.

School wide testing

Results were just shared with board

Teacher evaluations

No formal evaluations yet. I have informally visited all classrooms and given each teacher feedback on my visit.

Any other things specific going on this month?

- September 8 room parent training.
- September 14th grandparents day.
- September 24th and 25th parent teacher conferences.
- September 28-October 2nd Fall Break
- September 11th Drill. You just received an e-mail from Kelly giving information about it.
- September 11th Patriot Day, students will wear red shirts and we are having a flag ceremony.
- Road to Success kick off assembly. TBD
- TL meeting September 21st.
- September 17th language arts training after school.

**PROVIDENCE HALL Charter School
Agenda Item Cover Sheets**

Agenda Item #: _____

Agenda Item: power point on Kenya

Purpose:

- | | | |
|---|---|--|
| <input type="checkbox"/> Informational | <input checked="" type="checkbox"/> Perspective/Discussion | <input type="checkbox"/> Board action |
| | | <input type="checkbox"/> Recommendation |
| | | <input type="checkbox"/> Vote |

Submitted By: Kelly Mattingly

Background:

I went to Kenya this summer on a humanitarian mission and worked with 4 schools in the village of Kiahmori. I wanted to see if there is something we (providence Hall) can do with or for the students there. I think it would be a great IB experience (internationally minded) for our kids to see how other cultures go to school and perhaps write letters, fundraise for supplies, etc... I wanted to get your input or ideas for what we might be able to do.

Recommendation:

This section should be worded in the form of a motion or motions, if it is intended to have the item voted on by the board. The language of the motion can be changed if necessary at the meeting following any discussion.

Providence Hall CRT Scores and Plans for the 2009-2010 School Year

Providence Hall's CRT Scores:

Grade Level	Test	School Scores	State Scores
6th Grade	Language Arts	82.4%	79.8%
	Math	64%	63.2%
	Science	77%	74.5%
5th Grade	Language Arts	80.6%	79.2%
	Math	60.8%	63.2%
	Science	73.2%	73.6%
4th Grade	Language Arts	81.2%	78.2%
	Math	72.2%	70.6%
	Science	72.8%	69.6%
3rd Grade	Language Arts	81%	73.6%
	Math	84.4%	80.4%
2nd Grade	Language Arts	88.2%	82.6%
	Math	85%	80.6%

As you can see from our scores, most of them are above average when compared with the state as a whole. This is of course, a positive thing. However, I am of the opinion that we can and should do better in the future, beginning with this year. In order for us to improve, we first need to look at specifics and determine where we scored the lowest. Jodi and I did this as soon as we received our scores in August of 2009.

Clearly, fifth grade needs the most help as a grade level and needs to make the most improvement. We went through the scores for each teacher as well. There are a couple who scored lower than their colleagues. We have identified them and spoken with them individually. Language Arts was our highest area of the three (math, language arts, and science) that are tested. Within Language arts, our lowest area was writing.

Math was the lowest of the three when looked at school-wide. Even there, we scored higher than the state, but I am not at all satisfied with these results. I am also not surprised by these scores as we had many well documented problems with the program we were using last year.

In science, we scored above the state average in every grade but fifth. However, we are not much higher than the state average and I would like to do much better than that.

After looking at our scores, we then formulated a plan as to how we would address these low areas.

I would like to outline this plan for you and list the action steps we have taken and will be taking throughout the school year.

To address fifth grade additional team dynamics training was provided at the end of the 2008-2009 school year. This training was very similar to the one that will be described below. Each fifth grade teacher was also sent to another collaboration meeting of a different grade level of my choice. There they were able to observe the delineation of responsibility of those team members and hopefully get some good ideas that they could incorporate into their own planning and collaboration. In addition to these steps, a staffing change was made among the fifth grade teachers. I feel that the fifth grade team is much stronger this year than it was last year.

Based on CRT results Jodi and I have identified the teachers who need the most assistance. This would include our first year teachers. Both of us will be visiting and observing these teachers frequently throughout the year. Jodi will be observing both their math and language arts instruction. She will create detailed notes of her observations and will meet with each of them to discuss areas of concern and needed improvements.

Based on a training I attended late last year I have designed a new classroom visit system for myself. This new strategy will allow me to visit classrooms more frequently and provide immediate feedback to teachers. See the attached document for more information.

Template for 5 minute classroom Walk through

Ask yourself the following questions as you observe:

1. Are the students on task?
2. What is the teacher's educational objective and is that objective aligned with the core curriculum?
3. What instructional strategy is the teacher using to achieve this objective?
4. Are classroom procedures effective and well-defined?
5. Is there physical evidence of past and future learning on the walls or on display in the room? Is the room well organized, clean, and inviting?

6. Are there any noticeable health or safety problems in this classroom?

After you have finished your observation, send the teacher an e-mail praising them for anything positive you saw. Also ask them appropriate follow-up questions about what you observed. For example, what was your objective, or what concept from the core curriculum were you instructing on?

The goal is to get them to reflect on their teaching in a comfortable and informal manner.

During the week of August 12th Jodi met with each grade level team to go over their scores with them and identify weak areas. With Jodi's assistance each grade level identified their three lowest objectives in each subject area (language arts, math and science). Fifth grade went into even more detail than the other grades and has set more goals. *These plans are attached below.*

Grade Level Curriculum Goals Based on CRT Results

Sixth Grade

Science:

Standard II: Seasons or the position of the earth's axis and its' effect on the earth.

- Sixth grade will incorporate kinesthetic activities involving the children more. We want to encourage more inquiry into our instruction. We will incorporate more visuals, pictures and videos.

Standard VI: Heat and light

- We will be doing more science labs this year: there will be more inquiry using science materials – lenses, prisms and models. The students will ask more questions and be more involved in solving problems.

Math:

Standard I: Rational numbers, number sense

- We feel that rational numbers are hard to understand abstractly with students. Our plan is to provide more real world concrete experiences with students to have them be able to clearly understand what they are working on.

Standard IVI: Area and circumference

- In order to apply the knowledge of area and circumference we will use more manipulatives: compasses, protractors, cylinders, cones, etc to help students understand how and when to use formulas. We want them to understand the purpose behind using these materials.

Language Arts:
Standard VIII: Writing

- In sixth grade students have already written several papers throughout the years. As teachers we feel it would be most beneficial if the students were to see how to write. We will model writing more often in the classroom. We will also do more shared writing for them to understand the revising and editing processes better. We will also have them edit each other's work.

Standard IV: Spelling

- To increase our spelling scores we will work on teaching students how to analyze their own writing. They will notice misspelling patterns in their own work and as a class we will address these issues through modeling, practice and shared writing.

Fifth Grade

SCIENCE:

Magnets: For this unit/topic we want to incorporate questions while doing our activities and experimenting.
Chemical/Physical Change: Come up with some sort of rhyme to help the students remember what they are learning.

We would also like to repeat experiments closer to testing rather than just talking about them.

Erosion: We want to be more prepared with specific lessons, so we know exactly what we are teaching. We also want to understand more of what we're teaching. Plus we planned more time for this unit.

Overall: We also like the idea of doing the Teacher note card ring with questions as 5 minute fillers while waiting in line or for an assembly.

We also want to do a constant review throughout the year.

MATH:

Area & Surface Area & Volume: Do more hands on, better practice, more visuals, propose more thinking

Number Sense: Connect the why, more visuals, more hands on, investigations, different ways to figure out problems

Probability: Constant - throughout the year, tie it in more, do games involving probability, get with Jodi about games/ideas

Overall: Use UTIPS for Math as well and teach Thinking Skills

LANGUAGE ARTS:

The three objects are: Develop language through viewing and media and presenting. (Use UTIPS more)

Prepare to write by gathering and organizing information and ideas (webbing) (Teach more) Revise by elaborating and clarifying a written draft

How to accomplish all of these:

Use Morning Message to give errors for fixing.

Use test preps more

Incorporate elaborating and clarifying

Use own writing (Teacher)
On Mondays do some sort of Revising practice.
Teach revision first, then editing

Brainstorm webs - what fits best

Third Grade

Math

Addition/Subtraction/Multiplication/Division Facts

- Multiplication fluency timed tests they pass through the year to earn an ice-cream party
- Students will have homework math fact practice each night

Fractions

- We will focus on “parts-of-a-whole” with having the student work with more hands-on materials
- Students will create fraction books

Place Value

- Teach place value all through out the year – not as an isolated unit

Measurement

- Teach each part of measurement on its own. Customary measurement by itself and Metric measurement by itself. Then teach them in depth.
- Use flash cards to review concepts all year long. We will use these cards when we have time in the hallways, when going to lunch, when waiting to wash our hands.

Language Arts

Elaborating and Clarifying

- When looking at our writing we are going to work more on determining the importance of a paragraph, sentence or word choice. The students will recognize what words/sentences work in the paragraph and which does not.
- We will be asking our students to take UTIPS language arts tests

Vocabulary

- We are going to identify parts of a book: index, glossary, captions, title page, table of contents etc. We will introduce these in our guided reading groups and review them all year long.

Context Clues/Analyzing

- We will be looking at words and their meaning in the sense of context clues. What do the words mean? What about the sentence before the word or the sentence the word is in. What clues are there to tell you what the word could mean? We will identify this in whole group lessons and then reinforce them in our small guided reading groups.

Second Grade

Develop language through listening and speaking

- During read Aloud engage the students in conversation about the book. Pause and ask the students to predict, infer, summarize, question etc.
- Prepare more meaningful comprehension activities at the listening center.
- Doing activities that require the students to listen and follow directions given.
- Students will listen to a song and then fill in the missing words on a paper after. In order to fill in the blanks they will have to pay close attention to the words of the song.

Spell Words Correctly

- Have the students complete their sort at the guided reading each day and check it off with the teacher.
- Make sure they are spelling high frequency words correctly in their writing. Refer them to the word wall.
- Accountable for spelling homework each night. Parents will sign a calendar showing whether or not they practiced their spelling that night.

Edit written draft for conventions

- Have a morning message
- Build on one issue at a time in their writing
- Make strong connections between grammar and writing
- Edit a student's story together as a class

Use Fractions to identify parts of the whole

- Use manipulatives to represent how to split a group into equal parts and be able to identify what is $\frac{1}{4}$, $\frac{1}{3}$, $\frac{1}{2}$ of that group. For example finding $\frac{1}{3}$ of 12.
- Making more real life connections with fractions.
- Focus on pulling the students through the following stages : concrete, pictorial, abstract. First begin with manipulatives and then help them move to being able to solve the problems on paper.

Number relationships using mathematical symbols

- Use more manipulatives and activities to teach the missing addend. Then take them through the process of concrete, pictorial, and abstract.
- Help them to understand that a symbol such as a triangle or circle can take the place of a number.
- Use a scale to show missing addends, equal, not equal etc.

Identify and use units of measure

- Use a lot of non-standard measurement. For example how many paper clips long is the pencil.

- Do a lot of measuring on paper where they see a non standard unit on paper and then they use that to measure something else on the paper.
- Focus on the standard units that are in the core (cup and pound) instead of diving into quarts, gallons, etc.

Our next step was to hold team dynamics training on August 12th. The purpose of this training was to increase each teacher's understanding of their role within the team. If each person can better fulfill their role, in regards to planning and preparation, the entire team will benefit and all teachers will have better lesson plans and materials.

Last year Jodi and I identified second grade as a particularly strong team. They had excellent leadership and the sharing of responsibilities and contribution by all the teachers was outstanding. As a result we asked them to help with this training. The Second grade teachers brought with them their curriculum maps, scope and sequences and planning tools and methods they had used last year. These were shared with our full faculty and were very well received. All teachers were given a due date for their curriculum maps, September 1, 2009. On August 13th and 14th no training was held for teachers for planning and writing their curriculum maps and creating grade level goals for the year.

Team Dynamics Training

Wednesday August 12, 2009

Agenda:

- Introduction:
- Break into team role groups:
 - Social Studies and Science in the Art room (Mark & Jodi)
 - Team Leaders and Language Arts in the Science Room (Kelly & Kathy)
 - Your challenge is...
 - Read and discuss what your role (Team leader, LA, Science, Social Studies expert) is on the team.
 - What is a scope and sequence and how should it be used in the team?
 - Due to time in the schedule how can you integrate the subject areas? How can you make this work with your other teammates?
- Return to your teams:
 - How are you more like a designer and facilitator of your core area of expertise than the author?
- Wrap up:
 - Group discussion:
 - Pacing
 - Facilitator & Scope/Sequence
 - Bringing individual talents and resources to the meeting

Team Roles

Team Leader-Coordinate team, have an agenda ready for meetings, make sure all members of team have prepared materials necessary, give assignments when necessary, facilitate discussion, keep all members of team on the **same pace**, incorporate IB into all plans, make sure state core is being taught effectively, lead the effort to plan integrated lessons, keep all members of the team consistent, mentoring other team members. See attached job description.

Social Studies-know state core very well, research and collect information to be used by the TEAM, prepare materials to be used by the team for social studies, look for ways to integrate social studies into other subject areas, make sure that Studies Weekly is being used appropriately

Science-Assure that UTIPS test is being given each month, attend core academy and incorporate these materials into lesson planning, know state core very well, research and collect information to be used by the TEAM, prepare materials to be used by the team for science, look for ways to integrate science into other subject areas, make sure national geographic magazines are being used appropriately,

Language Arts-Know state core well, make sure that 6 traits writing strategies are being used, be familiar with leveled library resources pertaining to social studies and science, be in charge of shared reading resources for the team, make sure that all teachers have center/independent work lessons ready to go, look for ways to integrate reading and writing into other subject areas, prepare grammar lessons

Providence Hall Team Leader Job Description

Providence Hall has high standards for its teachers. We believe that in order for new or relatively inexperienced teachers to thrive and succeed, they need consistent support and guidance. A key element in providing this support and guidance is the work of an effective team leader. We also believe that the support and leadership that our team leaders provide to the teachers at each grade level is a key component to assuring that the mission and philosophy of our school are carried out appropriately.

Providence Hall has done a great deal to provide our teachers with the support they need to be successful and to grow and improve.

- ✓ Each grade level team has been provided with collaborative planning time. This time is not after school, but rather during the school day. Each team has one full hour each week.
- ✓ Each teacher on the grade level team has been given a planning and preparation responsibility. One teacher is over science, one is over language arts, and one is over social studies. This lessens the burden on all teachers involved. It also facilitates collaboration and integration of the subject areas, which is a primary IB strategy. The team leader's responsibility is to conduct these and other planning and preparation meetings. The team leader should not be thought of as a manager, but rather a facilitator. They help to coordinate the efforts of the teachers on the team and give them suggestions towards the effective fulfillment of their responsibilities.
- ✓ Each level 1 teacher is required to have a one-on-one mentor meeting with their team leader one time per month. These meetings are documented.

- ✓ The grade level teams have been situated close together in the building so that they are able to meet and speak with each other frequently and with ease.
- ✓ Each teacher's mentor is their team leader. This means that they are teaching the same curriculum and dealing the same issues for the most part. This is very helpful to a new teacher.

To follow is a list of duties and responsibilities for our team leaders:

1. Team leaders are expected to attend at a minimum, level 1 IB training.
2. Team leaders are required to attend EYE mentor training conducted by the state office of education.
3. Team leaders should facilitate the use of IB strategies and the infusion of IB philosophy into lesson planning and curriculum.
4. A weekly collaborative planning meeting will be held by each grade level each week. As often as possible, the curriculum specialist will also be in attendance at these meetings and will serve as a resource to the team. The purpose of the meeting is to collaborate and make sure that effective planning and teaching is taking place in all classrooms.
 - Each team leader will be required to keep a roll of the meeting showing that all teachers were in attendance.
 - They will also keep a meeting agenda as evidence that the meeting was held and that it was productive.
5. Team leaders will be required to hold regular one on one mentor meetings with each of the level 1 teachers on their team.
 - A completed mentor meeting form will be filled out each month as evidence that the meeting was held and was beneficial. These will be turned in to the curriculum specialist.
 - The curriculum specialist will in turn serve as the mentor to the team leaders. She will also meet with them and provide documentation.
6. At the beginning of each week, a learning plan will be prepared and sent home with each student. A different learning plan will be prepared for each grade level. The team leader will drive this action and make sure that the plans for the week correlate to state standards and that the teachers on her team are organized and prepared. The learning plan serves as an outline of the material that will be covered that week in class. It provides the student with a form on the back to track reading minute completed at home. Also on the back, there is a section to allow for parent/teacher communication. This learning plan will be a useful organizational tool for both the teachers and the parents.
 - As documentation of this procedure, the team leader will collect copies of each learning plan prepared during the school year. These will be submitted to the curriculum specialist.

7. Before the beginning of the school year, the team leader will lead the grade level team in preparing a full-year curriculum map (Plan of Inquiry) of the social studies, language arts, and science curriculum. The curriculum map will be done carefully so that it contains all aspects of the science, social studies, and language arts core curriculum. In addition, it will be prepared according to International Baccalaureate requirements.
 - This curriculum map (Plan of Inquiry) will be turned in to the curriculum specialist by August 19, 2009.
8. IB requires that all curriculum mapping be segmented into six units of inquiry that are taught over the course of the school year. The units of inquiry must be prepared according to very specific requirements. Each team leader, with the assistance of the curriculum specialist, will lead the effort in creating these detailed unit plans.
 - All six complete plans will be completed by the end of the 2009-2010 school year by each grade level.
9. Each grade level team will also be required to create a newsletter every 4-6 weeks at the beginning of a new unit of inquiry. The newsletter will be sent home and will outline the grade level's course of study for the next unit of inquiry. The newsletter will be a valuable planning tool for the team, and will be an effective means of communicating with parents.
 - An effective newsletter will be sent home at the beginning of each unit of inquiry. A copy of each will be kept as documentation.
10. Team leaders will be required to attend team leader meetings which will be held monthly with school administration.
11. Team leaders lead planning efforts and keep the focus on the core curriculum and the approved curriculum as selected by the school.
12. Team leaders shall display a positive attitude and show support of the school charter and school leadership.
13. Team leaders will also serve as liaison between school leadership and the grade level teachers.
14. Team leaders will be responsible for attending other training deemed necessary by school administration.
15. Team leaders will be evaluated according to these standards in addition to the regular teacher evaluation. This evaluation will occur twice per year in spring and fall.
16. Team leaders will be appointed by the principal according to the needs of the school. The most competent and effective leader will be chosen for the position. In the case of a vacancy, the principal may approach members of the team and determine who is interested in the position. If more than one teacher is interested in the position and the principal feels that either would be qualified, a competitive application process will be used. Candidates will be informed of these responsibilities ahead of time.

Providence Hall Mission Statement

Providence Hall will be a place of learning, exploration, inquiry, discovery and growth; a place where tradition and ethics are valued, while creativity and critical thinking are fostered. We will seek daily to engage each young mind as we teach, and to encourage the individual learner. We will work together as a school to create an atmosphere of respect and responsibility in an ever changing global community. We will provide each student with the resources and opportunities which will prepare them to navigate their future and make a positive impact here at home, and in the world.

We are far from completing our training this year. Attached are our training schedules for IB, Language Arts/Reading, and Love & Logic. Training in each of these areas will contribute to the success of our students on their end of level testing.

Professional Development Topics 2009-2010 Reading and Writing Strategies

3rd Thursday of the Month: Green = Reading Strategy Lessons; Black = Writing Strategy Lessons

September 17th	Previewing text, decoding, monitor and clarify
October 15th	Writing Process, Ideas
November 19th	Making Connections
December 17th	Writing Organization and Sentence Fluency
January 21st	Visualizing, Inferring and Predicting
February 18th	Word Choice/Voice
March 18th	Question, summarize, Evaluate, Determine Importance
April 15th	Conventions/ Presentation
May 20th	Review and Evaluate

IB Topics and Dates for 2009-2010

September 4 th	Using IB with the Word Study program
October 16 th	IB Goals for 2009-2010: is my curriculum working?
November 6 th :	Inquiry in the IB classroom
December 4 th :	IB unit planners and consultation
January 8 th :	IB & Social Studies/Science integrated
February 5 th :	IB & the new math program
March 5 th :	IB unit planner workshop
April 3 rd :	IB instructional strategies for “testing time”
May 7 th :	IB review and evaluate for the next year/ directed towards Application B

Love and Logic Training Schedule for 2009-2010

September 18
October 16
November 20
December 18
January 15
February 26
March 19
April 16
May 21

In addition to the trainings that have been scheduled, we have also purchased some new resources to help the teachers be more effective with their students. Each of these purchases was addressed in the School Improvement Plan or the Land Trust Plan. The resources are: Strategies that Work books, one Fountas and Pinnell benchmarking kit for each grade level, writing and grammar resource books and new titles for the leveled library.

For your review see School Improvement Plan and the Land Trust plan which have been attached. Many aspects of those plans will have a direct impact on our ability to increase student performance on standardized tests. Please pay special attention to the following areas that are included in the School Improvement Plan: student folders, science, math, improvements to STAR reading program, reading comprehension, teacher classroom visits, anti-bullying visits. IB learner profile monthly lesson plan, teacher trainings, TA training, school safety, and teacher resources.

School improvement Plan

Contributors:

Jamie Katyal
Tiffany Jones
Jessica Collett
Kathy Watson
Mark Johnson
Kelly Mattingly
Jodi Lusty
Paige Anderson
Laurie Compton
Erin Kirton
Melanie Clark
Lynae Unsicker
Stephanie Proud
Allison Pocock

Jessica Sheffield

Stephanie Stoker

Spanish

Teachers have been concerned about how large the class sizes are. Fifty students per Spanish class is overwhelming for the instructor and the students. There is not much room for classroom management, there is not much time for full participation in games from all students and it is difficult to understand what the teachers are teaching.

To counter these conflicts the SIP (School Improvement Plan) committee has decided to have Spanish instructors to split the instruction time between the two classes they are currently teaching at once. What this means is that instructors will instruct one class (25 students), in their own rooms, for 15 minutes. They will then leave the classroom and go to the other class of 25 students and teach the same lesson. Spanish will still be for ½ hour every day. The teachers will either work for 15 minutes before their instructor gets to the room on Spanish topics or they will spend the second 15 minutes working on Spanish instruction. We feel this plan will increase the motivation, participation and comprehension levels for our students.

Student Folders

A student folder will be kept for every student in every class. The following items would be in it.

- Writing
 - Benchmark testing using formal computer DWA type assessment for grades 4-6. This will be done at the beginning, middle, and end of year.
 - A folder will be kept with work samples K-3. The younger grades will have a hand written piece taken at the beginning and end of the school year.
 - There will be hand written samples for all grade levels.
- Reading
 - Put benchmark results in the student folder.
- Math-
 - Create benchmarks to test students on state core elements. This will be done beginning of year, before Christmas break, and beginning of April.
- Spelling-
 - The school will collect beginning and end of year levels from our spelling inventory test we give to find student spelling levels.
- IB Learner Profiles
 - Students reflect upon their knowledge of the learner profiles and attitudes each quarter. These will be kept in the student folder.

All of the items will be passed on to the next year's teacher. This will give the teacher information about the students coming into their classroom for the next year.

Science

- UTIPS: Send tests to Ms. Lusty. Students are having problems taking the test and finishing them at home. Could we take the test at school? Could we do a classroom test?

- 1-3 will do LA, Math, or other core subject area test each month. The Science person will still make the tests.
- 4-6 will continue to do the science UTIPS test to keep them up-to-date on practicing for CBT testing.

Math

A new math curriculum has been selected and purchased. We believe it will improve our students' computational skills. With the program we will have trainings to help them to implement and teach the program the most effectively.

Our teachers also have difficulty in getting math concepts across to the children in the time allotted for math. To accommodate this we will increase math time in each grade level by 20 minutes. This will move shared reading to the afternoon slot. This gives 1-3rd grades 1hr 40 minutes for Language Arts and 1 hr and 20 minutes for Math. The upper grades will have 1 hr and 35 minutes for reading and 1 hr and 20 minutes for math. We feel this will give our teachers more time to teach more in-depth math concepts and encourage our students to improve their practice.

Improvements to STAR reading program

Our reading intervention program has been very successful this year. There were a few problems dealing with tutor to teacher communication and scheduling. Because of this we would like to create a monthly report for the teachers. This way the teachers will know how their student is doing. Also, STAR will coordinate and be flexible around the teachers' and Special Ed schedules next year as much as possible. This will help improve the monitoring and facilitating of these students.

Reading Comprehension

Teachers will be receiving the book: Reading Strategies That Work. With this book we will be having training like we have had with 6+1 writing traits. Teachers will meet in k-2, 3-4, and 5-6 teams to discuss and learn about reading intervention/instruction strategies. There will be teacher trainings once a month throughout the school year.

This summer we will have a follow up guided reading training.

The following language arts components will be discussed before school starts and throughout curriculum trainings each month.

- Phonics
- Intervention strategies
- Blends, games, word family activities
- Making words
- Guess the covered word
- Individual small group activities to do with students on grammar and reading
- Go over the benchmark boxes
 - Comprehension

How to connect errors to what strategy to use to help them

PE:

Next year PE will be structured and planned according to the students' levels. A dance curriculum will be introduced, and the instructors will also be doing a fitness plan each month. This plan will include certain goals that must be achieved by the students. We will keep records of the top students in the school and create a plaque to put in the gym for those records to be displayed.

Teacher Classroom Visits:

Teachers would like more observation time to learn how other teachers teach in their classrooms. They want to get good ideas and feedback on guided reading lessons and math instruction. We think that giving our teachers the opportunity to see other teachers in action will help to improve teachers' instruction.

Our plan is to have our teachers visit 4 different classrooms throughout the school year. Three of those times will be seeing their own grade level. One time will be visiting a different grade level. Teachers will observe for ½ hour and write a reflection paper to be turned into Mark discussing what they saw and how they will incorporate it into their classrooms. We do not need subs because the TA will be in charge of the classroom while the teacher is out of the classroom.

Anti-bullying visits to classrooms by Kelly:

Within a school there are always bullying problems. In order to help combat this we would like as a school to have Kelly teach anti-bullying lessons in the classroom. These lessons would focus on character education. They would be groundwork lessons that help with prevention and not what to do now that something bad has happened.

There will also be a bullying assembly earlier in the school year to get our students prepared for preventing such occurrences. We would like to have a parent bullying assembly and an internet crimes assembly early on in the year. This would give parents keys to help prevent problems in the home and school.

IB Learner Profile Monthly Lesson Plan:

We would like to reinforce the IB Learner monthly profiles. To do this we would like to involve our parent community. We would have a room parent in charge of getting a consistent volunteer for their classroom to come and teach about the IB learner profile. They would read a picture book from a list of books that focus on that trait for the month. They would also bring an activity to do with the children. This would happen at the beginning of each month.

We would like our volunteer parents to be well trained on how to do this so we will have them come to a training on what the learner profiles are and how we would like them addressed in the classroom. We feel this will get our parent community involved in the school, allow them hands-on experience with the IB curriculum framework and give students an opportunity to learn about the IB learner profile from their parents.

Recess equipment:

We have had difficulty keeping and monitoring our recess equipment all year. There have been problems losing equipment outside on the grass. We would like to eliminate this as much as possible. We plan to have an Eagle Scout hold a recess equipment drive. Then we would like to have a large bin purchased to hold all the recess equipment. This storage bin would be kept on the property in a storage shed. Each recess the first group out would pull out the equipment. The equipment would stay out on the playground until the last recess was over. The aides would not bring in the students until all the equipment was picked up and stored back in the bin and put in the storage unit.

Teacher Trainings:

Teachers felt that they needed more instruction on the following items: grammar ideas (especially rules and grammar), guided reading, literature circles, reading comprehension, fluency and writing. Throughout the year there will be curriculum trainings involving IB and the items the teachers would like to learn more about.

Teachers also felt that it was important to be able to share ideas with each other. Some of our trainings next year will include a brain drain session where teachers will bring and share their own ideas on what they are doing in their classrooms.

TA Trainings:

Teachers felt that it would be beneficial to train the TA's on guided reading, literature circles, 6+1 writing, and fluency. These items will be addressed in the TA's monthly training meetings. Teachers also wanted to be included in some of the TA's training. AT the start of the school year the TA's will be trained by administration and then will meet with their teacher's team to get additional ideas on what the teacher expects from them in the classroom.

Some of the items that the teachers felt the TA's should be trained on this year are management skills, behavior trainings and how to be a teacher and not the student's friends .

School Safety

For school safety it is necessary that teachers keep their students in their classrooms until the bell rings or the students carpool is called. Leaving beforehand causes confusion and frustration. Teachers should be stricter in this area. There also needs to be more supervision in the hallways in the afternoons. Teachers need to step into the doorway of their classrooms to watch what is going on inside and outside of their classrooms. We feel that if we take these steps we will be a much safer school.

Teacher resources:

The teachers would like a resources library. It is something we need for IB certification and it is a good practice for the school to have to help improve instruction. Some ideas for the library would be Mailbox Magazine, Teacher Helper magazine, weekly readers for students instead of the studies weekly. The resource library has already been purchased through Scholastic Book Fair profits and these items were addressed.

We have also attached the Land Trust Plan for your review. The entire plan is focused on purchasing and providing materials to our students and teachers to increase academic performance.

Providence Hall Land Trust Plan 2009-2010

1. Committee members watched the DVD on-line prior to our first meeting.
2. Teaching materials in various disciplines and technology to be used for various applications. We are addressing needs in these areas: math, Language Arts, Science, Social Studies, Technology.
3. Brief description of the Providence Hall Land Trust Plan:

Academic Goals:

- Teaching materials and student manipulatives will be provided in an effort to help teachers be better equipped and better prepared for their teaching. This of course will improve the quality of instruction received by our students.
- Students will also have more hands-on opportunities and will be able to explore and practice concepts in a meaningful way, especially when it comes to math and science.
- Students will have more access to technology and will receive many benefits from our plans with technology. We will be able to reinforce concepts and better assist at-risk students as well as gifted students.

Planned Steps:

1 Providence Hall teachers will receive new materials in the areas of: math, reading, science, social studies, and technology. This is a description of these materials:

- Math: manipulatives for all grades will be purchased. These will include: students clocks, classroom money, unifix cubes, counting bears, two sided chips, geo-boards, fraction strips, hundreds charts, CD of skip counting songs. These materials will give students the opportunity to have hands on experiences with the math concepts they are learning.
- Reading: books will be purchased to enhance our leveled library. Five titles from fifteen different levels will be selected with the help of our teachers. These will be available for use by all teachers. They will be used for our guided reading program which provides for small group instruction in reading for all students.
- Science: Various science lab supplies and equipment will be purchased. These materials have been selected with the help of the teachers. All materials that were selected can be used to teach aspects of the state core curriculum. Some examples of items being purchased are: science kits, hot plates, copper wire, flasks and beakers, human skeletal model, posters, rocks and minerals kits, lenses and prisms, star charts, etc. These materials will be kept in the science room and will be available for use by all teachers and classes.
- Social Studies: Resource materials will be purchased for teacher use. These will be teacher's editions and reference materials that go into the specific curriculum needs of each grade level.
- Technology: The school will purchase 20 computers and 3 ceiling mounted projectors. The computers will be set up in groups of five in the study areas of the school. The study areas are located in each of the four wings of the school. They are ideally located in between several classrooms and will be ideal for a small learning group and will be available for use by all grade levels. The projectors will be set up in these same areas and will great for large group and class presentations and demonstrations.

2 Teachers will receive specific training on how to use these materials effectively. The training involving the curriculum materials will be planned and coordinated by our full-time curriculum specialist. She is also on the

land trust committee and has been instrumental in the selection of the materials. Training on the proper use of the technology will be provided by our school's IT specialist in conjunction with the school principal and the curriculum specialist. Teachers will be trained on how to set up small group center activities and reinforcement activities for struggling learners.

Measuring Progress Toward Goals:

- A log will be kept tracking the use of the four computer stations that will be created.
- We will keep the CRT test results for our students in the areas of science, math, and language arts. With our new resources, we do expect our students to achieve at a higher rate. We will compare CRT scores from the end of the 2008-2009 school year with the scores we achieve at the end of the 2009-2010 school year. We expect scores in all areas to improve.
- Reading benchmarks will be kept and compared. Improved reading materials should help us to increase students' reading abilities and scores should improve.
- Providence hall team leaders will prepare a written summary of why the science and math manipulatives are necessary. At the end of the year, they will again write about how useful and successful the supplies were.
- The social studies specialist from each grade level will do the same exercise regarding the social studies resources which are being purchased.

Plans for expenditures of increased distribution:

Additional math manipulatives and leveled reading books will be purchased if we were to receive more funding than anticipated.

4. How does this plan relate to the school improvement/strategic plan?

One of our top priorities at Providence Hall is to become a certified IB school. International Baccalaureate, "IB" is an organization that provides a

rigorous framework of standards for excellence in education. IB does not provide a curriculum, but rather a philosophy toward outstanding education.

Some of the key concepts of IB are: integration of the subject matter, lots of hands on experience, teaching through inquiry, project based learning, authentic assessment combined with standardized assessment, effective and appropriate special education services, and teaching foreign language.

It is our opinion that the resources being purchased with our land trust money will help us to achieve our objective of becoming a certified IB world school. For more information on IB, visit our web-site:

www.providencehall.com

5. Financial Proposal

Itemization of Teacher Needs for Next Year:

Math:

Math Manipulatives:

\$5,162.65

- a. Base 10 Blocks
- b. Unifix cubes
- c. Counters – bears, two-sided chips
- d. Geo boards and bands
- e. Money & coins
- f. Blocks
- g. 100s charts
- h. Clocks

- i. Number lines
- j. Place value materials
- k. Calendars
- l. Fraction strips & transparencies
- m. CD of skip counting songs

Language Arts:

1. Leveled Library Fiction	\$2,651.74
a. 69 titles; 6 of each title	
b. Levels L-Z	
2. Big Books	\$889.41
a. 45 books @24.95 (scholastic)	
3. Strategies that work: 30 books	\$756.00
4. Writer's Express: teacher's editions	\$522.04

Science and Social Studies:

Science:

1. Science Saurus	\$537.75
2. Science Supplies	\$2,000.00

Social Studies:

1. Houghton Mifflin Social studies 1 per grade	\$894.20
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Technology:

Computers \$8,800.00

- 20 computers

Projectors: \$2088.00

- 3 Projectors; 3 mounts; wiring

Totals: \$24,301.79

6. Matching funds

Providence Hall has not been able to acquire any matching funds.

7. How will the plan and results be publicized to your community?

- ✓ The land trust plan will be posted on the web-site after it has been approved.
- ✓ Providence Hall will also explain the process in our newsletter.
- ✓ All parents and teachers will be made aware of what resources we have obtained with these funds.
- ✓ Local government representatives will also be informed through letters.

8. Following the rules. YES!

**PROVIDENCE HALL Charter School
Agenda Item Cover Sheets**

Agenda Item #: _____

Agenda Item: Curriculum & IB update

Purpose:

- Informational** **Perspective/Discussion** **Board action**
 Recommendation
 Vote

Submitted By: Jodi Lusty

Background:

Dear Board,

This year for IB we are focusing on several aspects: one, analyzing and finalizing our Plan of Inquiry; two, unit planners – writing and finalizing for Application B; three, improving instruction with inquiry; and four, improving our ability to integrate subject areas. To do this I have scheduled an IB specific training/workshop on the first Friday of every month.

IB Topics and Dates for 2009-2010

September 4 th	Using IB with the Word Study program
October 16 th	IB Goals for 2009-2010: is my curriculum working?
November 6 th :	Inquiry in the IB classroom
December 4 th :	IB unit planners and consultation
January 8 th :	IB & Social Studies/Science integrated
February 5 th :	IB & the new math program
March 5 th :	IB unit planner workshop
April 3 rd :	IB instructional strategies for “testing time”
May 7 th :	IB review and evaluate for the next year/ directed towards Application B

As you can see each item is included to help with our individual classroom instruction as well as help our Application B process.

In October several members of staff will be attending the IB conference. Our expectation is that we will go even deeper into what IB means and be more prepared to instruct our teachers. We are also in the process of applying for Professional development next summer for the rest of staff.

We received the name of our consultant, Judson Rhoads. He is an administrator of a PYP school in Colorado. We have made contact with him and we are excited to work with him this coming year.

In regards to the Math Amendment, we will be meeting with the State Board on October 8, 2009, this also coincides with the same weekend as the IB training. I am planning on being at the meeting, and will attend to the IB training after the meeting is finished. From the teachers point of view, they are pleased with the math program as it now stands. I have had great reviews and responses from teachers and parents.

STAR reading is in the process of being established again this year. We have several students who need extra reading help. We are planning on training our tutors when we get back from Fall break on October 5th. Our main concern is that we do not have enough volunteers to service the same amount of students we did last year.

Curriculum trainings went well at the beginning of the school year. We covered benchmarking in reading, math, spelling, and writing. We also covered how to teach spelling and to make sure that there is an assignment each night sent home. As a faculty we also discussed guided reading, IB inquiry into the specific subject areas and curriculum mapping so the teachers would be prepared as a whole before we start.

Lastly, the curriculum training this month was on IB and spelling instruction. We discussed how to get our students more involved at home in their spelling. As a staff we are eager to encourage our students to learn how words work, not just how to spell words. We had a group open discussion on how the teachers handle word work in their own classrooms. Several teachers shared wonderful ideas that are helping other teachers to succeed.

Overall, curriculum at Providence Hall is doing well.

Thank you,
Jodi Lusty

Recommendation:

This section should be worded in the form of a motion or motions, if it is intended to have the item voted on by the board. The language of the motion can be changed if necessary at the meeting following any discussion.