



PROVIDENCE HALL CHARTER SCHOOL

Home & Hospital Policy

Students who are going to miss 1 – 10 days of classroom instruction because of illness or injury should be served by their existing teachers and the parent/guardian should pick up homework for the days the student will be absent. Teachers at the school will make homework available for pickup by parents at a specific location. If the classroom teacher does not respond to the parent request for homework, the student and parent will not be held responsible.

When it becomes apparent after 10 consecutive days that the student is going to miss additional time beyond the 10 days, a teacher from the school will be assigned to instruct the student under the following conditions:

- A “Home and Hospital Application” form must be completed by the parent/guardian requesting services for a student.
- A written and signed statement from a physician stating that the student is physically unable to attend school but can participate in a study program. Included in the statement must be the estimated length of time services will be needed, the nature of the illness or physical problem, and if the illness is contagious.
- Failure to provide proper medical documentation and support for extended absences will delay implementation.
- When the doctor’s statement has expired, a new one is required before a student can continue with Home & Hospital services. If a new doctor’s statement is not produced on or before the expiration date, the student will return to school and Home & Hospital services will be terminated.
- Students may be referred or placed for a violation of school policy and/or for ensuring a safe school environment.

Once a student has been assigned Home & Hospital Instruction, the following will be provided by the school:

- A student must be instructed 2 times weekly for 1 hour (Utah State requirement). The assigned teacher must be with the student for the required time. More than one teacher (from more than one department) may be assigned the student to divide the required time/days. If the student is unable to travel or is recovering from surgery, or is otherwise incapacitated, arrangements may be made to teach the student at the student’s residence. Otherwise, instruction will be held at the school. Twenty-four hour notice must be given by either party to cancel a session.
- Home & Hospital instruction must be done on teacher contract days only (no Saturdays or Sundays).
- The Home & Hospital teacher will pick up and drop off homework at the agreed-upon location at the school. Therefore, grading will be the responsibility of the classroom teacher. If the homework is graded by the Home & Hospital teacher, then the grade is given by the Home & Hospital teacher with input from the classroom teacher.
- Curriculum and teacher assignments will be made on a case-by-case basis based upon the cooperative efforts of the school counselor, Principal, teachers, and parents. Alternative curricula may be provided if it facilitates independent learning to a degree it is beneficial for the student.
- If it is determined by the student’s physician that that student is contagious, the student will not be instructed at the school and teachers will not be required to meet with the student until any risk to other students or the teacher has passed.
- Credit will be offered to the student based upon student completion of work and mastery of material as determined by the Home & Health instructor and classroom teacher.

IMPORTANT NOTES OF CONSIDERATION

- The maximum amount of credit any student may earn in a quarter is 1.5 credits. If there is a need for a Home & Hospital student to earn more than 1.5 credits in a term, they need to enroll in alternative or online high school.
- When a teacher is assigned as a Home & Hospital teacher, the student will not be dropped from any rolls at the school or from school membership. The absences should be marked as medically excused absence by the attendance secretary. This will enable the student to participate in class when he/she returns to school.
- Teachers will be reimbursed for extra instruction time and travel if necessary. Mileage is paid at the rate determined by the Administration each year.