



Minutes
Providence Hall - Board of Trustees Meeting
Thursday, April 28, 2011

Meeting called to order by ROBB ENGER at 6:07 pm:

ROLL CALL:

Board of Trustee members present: Robb Enger, Alicia Hansen, Sonya Peterson, Laurie Compton, Stephanie Soper.

Others Present: Erin Preston, Jodi Lusty, Kathy Davis, Max Meyer, Jon Hagen, Kathy Watson, Kelly Mattingly. Visitors: Jim Freeland, Peaches, Erica Nuttall, Tiffany Jones, Melanie Clark, Heath Harper, Sheldon Stewart.

Public Comment: None.

ROBB ENGER:

Item of Discussion: Follow Up Questions from March BOT Meeting
UAPCS – Chris has not delivered the budget yet. No info on the acoustics.

Item of Discussion: Approval of March BOT Minutes

MOTION BY SONYA TO APPROVE MARCH BOT MINUTES. 2ND BY ALICIA. VOTE IS UNANIMOUS IN FAVOR.

ERIN PRESTON:

Item of Discussion: Jr High Construction Update

IB response letter needs to be corrected by December. Jodi is working on this. Jr High update: Expanded field for Rugby program. Proposal for elementary expansion is set to go out in the next 24 hours. Bids in for the selection of the installation for Cap 5. BOT has digression to select the contractor. Put out through blind bid process through Bid Sync. HWire has been recommended for the installation of the IT wiring. Enrollment is going ok. Needs to be launched a little better. Jim stated he has had a few meetings surrounding some off-season teams; rugby, football, volleyball. He has had a substantial amount of parents ask him about the school. Herriman City has posted the construction pictures on their website to keep the community updated. Suggestions: any upcoming town fairs including Draper, Herriman, Riverton, Bluffdale and Sandy and the freeway going in should provide easy access to those communities. Facebook page has been great. Possible twitter page. Jon will email Jim the areas where students are coming in from. Sonya will check with Heidi Totten and Coralee Moser about the twitter page discussion. Parent nights were created by Laurie 3 years ago. She suggests having a social night for 8th and 9th grades to help boost enrollment in those areas. Meet the Principal night – Wednesday, May 4th at 6:00 pm. Accreditation is back on track. Construction is back to being on track.

Item of Discussion: Staffing Update

Hiring is going well. Moving on 2nd round candidates.

Item of Discussion: Calendar - Proposed 2011-2012 Schedule

August 29 – first day of school. Back to School night – August 18 – Jr High, August 25 - Elementary. Christmas break, early release on December 20, back to school on January 2. End year on June 1.

MOTION BY STEPHANIE TO APPROVE THE CALENDAR WITH THE MODIFICATIONS AND RECOMMENDATIONS THAT WILL BE MADE BY THE CALENDAR COMMITTEE. 2ND BY LAURIE. VOTE IS UNANIMOUS IN FAVOR.

Item of Discussion: Course Schedule Update

Original A/B BLOCK SCHEDULE – Math is taught 4 days/week and everything else is taught every other day, Friday is lab day. Schedule has now been changed to shorter blocks of teaching (55 minutes instead of 70 minutes) per class. Math, Science, LA, Technology and History will be taught 4 days/week. Spanish, PE and Fine Arts will be taught on the AB block schedule and retain the Fabulous Friday. Kathy Watson explains the elementary schedule for next year. Collaboration time will be on Friday afternoon. PE will be twice/week instead of once. 3 part-time Spanish instructors that will change to 1 for 35 hours/week, and 1 for 26 hour/week that will cover elementary and 6th grade at the jr high. Both PE instructors will work under 35 hours/week. Music instructor will come in mid-morning. Specials will accommodate kindergarten students. Lunch will start earlier and each grade level will be by themselves in the cafeteria and lunch recess except for 5 minutes. TA's will be by grade level and they will be coming in later during the day and working through lunch. They will be available to help the teachers in the mornings and some in the afternoon, depending on the grade level. TA's will work 5 hours/day; an additional 3 hours/week. Librarian will be split between the elementary and jr high, with a full-time library aide so the library will be available to the students all day.

Item of Discussion: IT Wiring

Bids were submitted by Bids Sync. Erin recommends hiring H-Wire for installation of IT wiring. Board approves.

STEPHANIE SOPER:

Item of Discussion: Jr High Dress Code

Erin recommends personal grooming is taken out of dress code. Also suggests taking out no outerwear in the classroom. Tops – Providence Hall official hoodies are always allowed. Fabulous Friday dress code, take out “must have sleeves”. Jim recommends “no tank tops, spaghetti straps”. Students may wear denim. When students are out in public, Erin would like to see the students in a providence hall tie; formal representation. Optional clothing depending on clubs and programs. PE t-shirts – gray or white color. Change “any solid polo shirt” to colors of tops are white, red, blue, gray and black.

MOTION BY LAURIE TO APPROVE THE DRESS CODE PENDING ALL OF ERINS' CHANGES AND ALSO CHANGING THE TOPS TO FOLLOW THE CURRENT DRESS CODE BUT TO ADD BLACK AND GRAY. 2ND BY SONYA. VOTE IS UNANIMOUS IN FAVOR.

Item of Discussion: Mascot Choices

Stephanie states that Panthers and Bald Eagles are the top choices. Board would like to see the mascot continue as Patriots since Providence Hall is one school.

PHAST:

Item of Discussion: PHAST Parent Update

Heath Harper will be taking over the reigns as PHAST President in about 4 weeks. \$320 made at Chic-Fil-A. Spring carnival is on May 19.

JODI LUSTY:

Item of Discussion: IB Update

School is not “print rich”. Not displaying student work enough. Teachers can staple work on the walls in their classrooms; not in the halls. No further questions or discussion.

Item of Discussion: Curriculum Update

No discussions or questions.

KATHY WATSON:

Item of Discussion: Elementary Principal’s Monthly Report

Natalie Winder is working on a “Thank you” card with our logo on it. Lifetouch is willing to donate “Thank you” cards to Providence Hall. BOT would also like to have “thank you” notes. Assembly for CRT kick off will be held tomorrow morning. If CRT scores improve, Providence Hall will hold a beach party the first day of school next year. If students can read so many minutes between now and the end of the year, the admin staff will stay overnight on the roof. 3 new teachers are hired for next year. Inviting new teacher the last week of school to participate in the activities. Dads and donuts was a huge success. Kindergarten nursery rhymes was a hit. Kathy would like to do awards for students who placed in science, regional art competition and the math tournament during the awards assembly. Last week of school: leave mornings for academic purposes – Tuesday afternoon – reading assembly, bike give-a-way, visit by “chief”. Wednesday - school wide BBQ with staff and students and kickball tournament. Thursday – Field day. Friday – finish at 12:30.

Item of Discussion: Schedule Modification and Accompanying Staffing Changes with Budget Implications

Kathy goes over the schedule with the board. Lunch will start earlier. Each grade level will be in the lunch room by themselves except for 5 minutes, and the same for recess. TA’s will come in later, depending on grade level, work through lunch and work 5 hours/day. librarian will split between the two schools. Split 1 Special Education teacher between the two schools. Within budget.

Item of Discussion: Kindergarten – Last day of school

Kindergarten will spend their last day at Monarch Meadows. The last week of school will be assessments for the kindergarten students. Board is ok with the change.

MOTION BY SONYA TO GO TO CLOSED SESSION. 2ND BY ALICIA. ALICIA, SONYA, STEPHANIE, LAURIE, ROBB.

RESUMING OPEN SESSION AT 7:55 PM: ALICIA, SONYA, STEPHANIE, LAURIE, ROBB.

Max is now in attendance.

MAX MEYER:

Item of Discussion: Business Manager’s Report

Credit memo for selling books to Cache County School District a few years ago. Chris generated an invoice to bill them but he didn’t take the check they sent and credit it against the invoice. When he sold books he used the curriculum account. Max talked to Squire and they advised issuing a credit memo. Envision math was sold to Cache County. Max received a financial award for Providence Hall finances. Robb explains to the rest of the board members what he looks for in the sheets Max prepares for them. On track to reach budget. Discussion on hiring new teachers. May 2 - trial run for lunch program at elementary school.

MOTION BY STEPHANIE TO ADJOURN MEETING: 2ND BY LAURIE. VOTE IS UNANIMOUS IN FAVOR.

MEETING ADJOURNED BY ROBB ENGER AT 8:22 PM.