



**Providence Hall Board of Trustees Minutes**

Thursday, August 5, 2014  
Public Session from 5:30pm

Location: Providence Hall Jr. High Library      Address: 4558 Patriot Ridge Dr., Herriman, UT 84096

In compliance with the Utah State Open and Public Meetings Act, this is a meeting for the Board of Trustees to openly take action and conduct deliberations regarding Providence Hall business. As a courtesy, please step outside with noisy children or to talk amongst yourselves in order to maintain a quiet atmosphere for the meeting and the recording. The Board reserves the right to take action on any agenda item. The board also reserves the right to go into closed session in

Agenda Item	Presentor	Materials/Notes	Further
<b>Call to Order/Roll Call</b>	Chair	Called to order @ 5:30pm. Robb Enger, Sonya Peterson, Justin Calapp, Alicia Hansen, Melanie Kingdon, Laurie Compton, Londyn Nelson.	Public Comment will be moved before closed session.
<b>Consent Agenda:</b> <ul style="list-style-type: none"> <li>• Approval of June Minutes</li> <li>• Board Reorganization</li> </ul>	Board of Trustees	Review of June minutes: James Maendl - purchase of laptops. See where finances are once High School is built. Concerns that students will take computers home. Take a look at budget. Have Jon Hagen bring in a bid for 30 computers. <b>Motion by Sonya Peterson to approve the minutes from June 14th and 28th board meetings. 2nd by Alicia Hansen. Vote is unanimous in favor.</b> Board Reorganization - Robb Enger proposes bringing on 2 additional board members. Interviewed several candidates. <b>Motion by Justin Calapp to appoint James Endrizzi to the Board of Trustees of Providence Hall. 2nd by Robb Enger. Vote is unanimous.</b>	Move laptops discussion to September or October BOT meeting. Add Website on next
<b>Public Comment Period</b>	Public Attendees	Burgandi Keddington and Penney Thomson state PH needs Erin Preston to remain. Nicole Martin - Issues with communication to parents. In support of keeping Erin Preston at PH. Amy Brannen - In support of putting Erin back on the board. Kris Davison and James Barker - worried about the direction the school is taking. Steve Thompson - Erin has helped his children. In support of keeping Erin on. McKayla Thompson - Likes that students have potential here. Erin cares. Brian Thatcher - in support of Erin. Wants answers. Erin Preston - Expresses her love for the students and PH. Melissa Enger - Supports the board and their decisions.	
<b>Health and Safety:</b> <ul style="list-style-type: none"> <li>• Minutes</li> </ul>	Alicia Hansen	Carpool - discussed and will have info at Back to School Nights. Need parent volunteers.	



<p><b>Operations Update:</b></p> <ul style="list-style-type: none"> <li>Employee Benefits Renewal</li> <li>Drug and Alcohol Policy</li> <li>Building Rentals</li> <li>Employee Handbook</li> </ul>	<p>Shannon Singleton</p>	<p>Proposal packets of benefits were handed out to board members. <b>Ryan from Spectra Management</b> gave overview to board. <b>Motion by Londyn Nelson to add FSA to the medical plan. 2nd by Sonya Peterson. Vote is unanimous in favor.</b> Discussion on Tele-Doc. <b>Motion by Laurie Compton to approve Tele-Doc to all those enrolled in any of the medical plans. 2nd by Londyn Nelson. Vote is unanimous in favor.</b> D &amp; A Policy - Combined from Charter School Tools.org and Charter Solutions and other district schools. <b>Motion by Laurie Compton to approve the employee Drug and Alcohol Policy contingent upon review from counsel. 2nd by Alicia Hansen. Vote is unanimous in favor.</b> Employee Handbook discussion. <b>Motion by Laurie Compton to approve the Providence Hall Employee Handbook contingent upon review from an HR specialty firm or legal counsel. 2nd by Sonya Peterson. Vote is unanimous in favor.</b> Building Rental - Paul ? from Providence Baptist Church is a new church in the Herriman area and would like to rent Providence Hall on Sunday mornings. Board is concerned about the name where PH is not affiliated with the church.</p>	<p>Board will discuss renting building to Providence Baptist Church.</p>
<p><b>High School Update:</b></p> <ul style="list-style-type: none"> <li>Ribbon Cutting</li> <li>High School Student Handbook</li> <li>High School Enrollment Update</li> </ul>	<p>Nate Marshall</p>	<p>Sod - coming on August 14. Back to School Night is scheduled for August 27. Proposed ribbon cutting ceremony set for August 18. Student Handbook - coordinated with all 3 schools. HS will have some different things pertaining to them. <b>Motion by Laurie Compton to approve the High School Student Handbook contingent upon review by an HR specialty firm or legal counsel. 2nd by Sonya Peterson. Vote is unanimous in favor.</b> Enrollment - 13 packets still out. Approximately 470 at the start of school.</p>	
<p><b>Jr High School Update:</b></p> <ul style="list-style-type: none"> <li>Jr High Student Handbook</li> <li>Jr High Enrollment Update</li> </ul>	<p>Brian Fauver</p>	<p>Enrollment - About 15 packets still outstanding. Siblings are holding waiting to see if siblings will be accepted into the elementary. Reaching out to South Valley Journal. Student Handbook - mostly mirrored the high school handbook. <b>Motion by Laurie Compton to approve the Jr High Student Handbook contingent upon review by an HR specialty firm or legal counsel. 2nd by Alicia Hansen. Vote is unanimous in favor.</b></p>	
<p><b>Elementary Update:</b></p> <ul style="list-style-type: none"> <li>Attendance Policy</li> <li>Discipline Policy</li> <li>Bullying-Hazing Policy</li> <li>Electronic Device and Internet Use Policy</li> <li>Elementary Student Handbook</li> </ul>	<p>Kathy Watson</p>	<p>Policies were passed for the jr high last year but were not passed for all 3 campuses. Student Handbook - <b>Motion by Laurie Compton to approve the Attendance, Discipline, Bullying-Hazing and Electronic Device and Internet Use policies as well as the Elementary Student Handbook contingent upon review by an HR specialty firm or legal counsel. 2nd by Sonya Peterson. Vote is unanimous in favor.</b></p>	
<p><b>Financial Update:</b></p> <ul style="list-style-type: none"> <li>June Financial Report</li> </ul>	<p>Beverly Ledward, Max Meyer, Paige Andersen</p>	<p>Introduced Mike Mason and David Hatch from H-Wire. Received a perfect inspection from the State Fire Marshall and Jennifer Youngfield. Impressed with facility. Robb Enger would like to see a rolling 12 month Cash on Hand. Justin Calapp would like to see percentages. Max will look into how small the font would end up being. Audit will be next week.</p>	



<p><b>Closed Session:</b></p> <ul style="list-style-type: none"><li>• Vote</li></ul>	<p>Board of Trustees</p>	<p><b>Motion by Sonya Peterson to enter into closed session to discuss the character, professional competence or physical or mental health of an individual. 2nd by Alicia Hansen. Sonya - for, Justin - for, Alicia - for, Melanie - for, Laurie - for, Londyn - for. Closed session at 7:28 pm.</b></p>	
<p><b>Back to Open Session:</b></p>	<p>Board of Trustees</p>	<p>Open session resumes at 10:05 pm. Robb Enger resigns his role as Board Chair effective immediately but will remain as a board member. <b>Motion by Alicia Hansen to appoint Sonya Peterson as the new Board Chair for Providence Hall. 2nd by Justin Calapp. Vote is unanimous in favor.</b> Sonya reads a statement. <b>Motion by Sonya Peterson to ratify the board's prior action of requiring Erin Preston to cease acting in her role of Superintendent during its investigation into the concerns raised by the administrative staff and others. 2nd by Laurie Compton. Roll call vote: Robb Enger - abstain, Laurie Compton - in favor, Alicia Hansen - in favor, Sonya Peterson - in favor, Melanie Kingdon - in favor, Londyn Nelson - in favor, Justin Calapp - in favor. Motion by Sonya Peterson that the board ratify all of its prior actions relating to Erin Preston including, without limitation, its attempt to negotiate a resolution with Ms. Preston regarding her employment status, including without limitation, all communications between Robb Enger, as Chief Administrative Officer, Laurie Compton as Vice Chief Administrative Officer and other board members with legal counsel retained by Providence Hall regarding the terms of any possible resolution with Ms. Preston and the preparation of various draft settlements, agreements for presented to Ms. Preston for her consideration. 2nd by Alicia Hansen. Roll Call vote: Robb Enger - abstain, Laurie Compton - in favor, Alicia Hansen - in favor, Sonya Peterson - in favor, Melanie Kingdon - in favor, Londyn Nelson - in favor, Justin Calapp - in favor.</b></p>	



**Motion by Sonya Peterson that the board pay Miss Preston a bonus of \$10,000 for her efforts in completing the high school in substantial compliance with completion date and the approved construction budget as requested by the board. 2nd by Melanie Kingdon. Roll call vote: Robb Enger - abstain, Laurie Compton - in favor, Alicia Hansen - in favor, Sonya Peterson - in favor, Melanie Kingdon - in favor, Londyn Nelson - in favor, Justin Calapp - in favor. Motion by Sonya Peterson that the board terminate Miss Preston's employment effective immediately subject to 2 weeks pay in lieu of notice and an agreement that the board will not contest an award of unemployment benefits. 2nd by Melanie Kingdon. Roll call vote: Robb Enger - abstain, Laurie Compton - in favor, Alicia Hansen - in favor, Sonya Peterson - in favor, Melanie Kingdon - in favor, Londyn Nelson - in favor, Justin Calapp - in favor. Motion by Sonya Peterson that each of the school principals and the business manager report to the Chief Administrative Officer or her designee in accordance with the provisions of the bylaws which state, among other things, that the CAO has such powers as may be reasonably construed as belonging to the Chief Executive of any organization and which also provide that the Board of Trustees has the control and management of the affairs and the business of Providence Hall. 2nd by Alicia Hansen. Roll call vote: Robb Enger - abstain, Laurie Compton - in favor, Alicia Hansen - in favor, Sonya Peterson - in favor, Melanie Kingdon - in favor, Londyn Nelson - in favor, Justin Calapp - in favor. Motion by Laurie Compton to end open session. 2nd by Justin Calapp. Meeting adjourned at 10:19 pm.**