



Minutes
Providence Hall - Board of Trustees Meeting
Monday, August 16, 2010

Meeting called to order by ERIN PRESTON at 6:10 pm:

ROLL CALL:

Board of Trustee members present: Erin Preston, Laurie Compton, Alicia Hansen, Sonya Peterson. Paige Anderson is on her way. Robb Enger is excused on business.

Others Present: Mark Johnson, Max Meyer, Jodi Lusty, Stephanie Renshaw, Erica Nuttall, Lindsey Werner.

Public Comment: None.

ERIN PRESTON:

Item of Discussion: Follow-up Questions and Comments from Previous BOT Meeting
No questions or discussion.

Item of Discussion: Approval of July Board Minutes
Delay until September BOT meeting.

Item of Discussion: Phone Tree

Erin would like to have the phones go directly to the secretaries in the front office. Erin would like Jon to follow up to see how many people push 0 directly and skip the intro. Delay until September meeting.

Item of Discussion: Teacher Survey Response
Paige has not received this. Delayed until next month.

Item of Discussion: Mining Statement/Position

Erin emailed BOT members on this. She was asking for additional information on what the access routes for the additional mining to come through.

Item of Discussion: Free and Reduced Lunch

Standardized form from state. Send home with families at the beginning of school. No legal obligation to supply free and reduced lunch program. Jason's Deli has done what they needed to on their end to facilitate free and reduced lunches. There are nutritional requirements, they must be posted, certain item on the lunch menu. Providence Hall would have requirement to meet such as reports, inspections on kitchen, and qualification for supplying this program. Falls on the school to see who qualifies, collect reports and then get reimbursed. It is a lot of work. Providence Hall would probably need to hire someone to manage and run this program. Mark recommends sending the form home to see what percentage we are looking at and run a cost analysis. Full kitchen is not being utilized. Will send home the income declaration form. Committee decision with Melissa Enger for September BOT meeting. Need to discuss nutritional value.

PAIGE ANDERSON:**Item of Discussion:** Love and Logic

Paige suggests a board member attend a love and logic training to better understand it. Specialize in it and update the other members. Would like Stephanie to provide a report to BOT on matters and how they are handled. Online trainings are available. Stephanie can attend school wide discipline seminar and then train board members.

Item of Discussion: Individual Learner's Committee Update

Paige will put love and logic under this committee. Brain Gym – if a full-time PE instructor is hired, it makes sense to have this person also incorporate Brain Gym. Budget for trainings, resources to help teachers with underlying problems in the classroom. Paige would like to have the approval of a \$2000 budget for her committee to bring in trainers and create resources that would be beneficial to the teachers.

Item of Discussion: Providence Hall Appreciation Committee

Simple and inexpensive gifts for teachers and admin. BOT to meet with PHAST for dinner social on Thursday, Sept 9th. Paige will coordinate. Lunch for teachers this Wednesday from 12:00–1:00 pm. Board members will be at the school. Paige would like to have parents/student nominate teachers and show recognition to them. \$25.00 gift card. Thank you gift to teachers for most improved, successes, etc.

LAURIE COMPTON:**Item of Discussion:** Academic Excellence Summary Report

Met on Thursday. Math – will have Math Intervention program purchased through land trust. Will test all students at the first of the year to assess which student qualify for this program. Test scores went up and shows that the new math program that was purchased last year is working. 1 new Spanish instructor this year. Stephanie Renshaw will be overseeing Spanish. BOT would like to hear back from her in a few months to hear how it is working. IB – outlook application process and teacher proficiency and implementation are great. Talked about test scores and PE.

Item of Discussion: Professional Development

Spoke to Academic Excellence Committee – happy to look into other trainings and welcome those that will benefit teachers and the school. Specific IB trainings that Mark and Jodi would like to attend; Coordinator I and Head of School. Stephanie wants to attend love and logic training.

Item of Discussion: PE Program Update

Open to idea. Need to discuss requirements. Laurie went to the local charter conference with Channing Hall's PE instructor – PE is their best secondary subject. Talked to Channing Hall about possibly having their PE instructor coming to help Providence Hall. They are open to discussing this. BOT would like to hear back from Mark in a few months on this. Possible full-time position and have this person incorporate into the classrooms. Counsel and collaborate with Channing Hall PE instructor. Brain Gym program. Mark will call Heather directly.

ALICIA HANSEN:**Item of Discussion:** Health and Safety Committee Update

Alicia gave update on school repairs. Painting is complete, bulletin boards are up, carpool signs are complete, Flooring is finished. Science closet was cleaned out. Teachers will need to check items out with Jodi.

Countertops are being installed in collaboration areas. Grounds look good. Fence around 20x25 area for water drainage. No money needed for emergency buckets. Posters can be put on walls, but only with blue painters tape. Erin asks Max to look at comparable Maintenance/Janitorial salaries and make sure Bill is being taken care of. Very impressed with the school and how it looks this year.

PHAST:

Item of Discussion: 2010-2011 Budget

Vote on new budget on Thursday, August 19th. Need old budget first. Max will help if needed. Delay last year's budget until next month. Bylaws will be ready for Thursday. PHAST provided breakfast for the teachers this morning. Fundraising plan is the same as last year. Asking \$25.00 per family instead of \$20.00, or no fuss fundraiser. PHAST is still doing BoxTops, Campbell's soup labels. Adding a fun run. BOT is still planning on a table at back to school night. Green Ribbon Week table. Carpool table. STAR table.

Item of Discussion: PHAST Parents Update

Kohl's Vote for my School. Providence Hall parents are writing comments on why Providence Hall should win the \$500,000 contest. Many parents write they would like to see the money go towards a middle school. Other suggestions are white boards in classrooms, new sound system for the gym, and giving the money to teachers for their classrooms.

Item of Discussion: 2009-2010 End of Year Budget

Not reconciled. Will try to have it for next month.

JON HAGEN:

Item of Discussion: Sound System/Acoustics

Bids were between \$30,000-\$40,000. Postpone until a further date. Could possibly get less expensive bids.

JODI LUSTY:

Item of Discussion: CRT Update/Test Score Review

Jodi met with team leaders on Friday. Taking information and moving it to grade level teams. Looking at class data first, identify above 85% will be highlighted in one color, 80-85% will be in another color. Teachers will come up with measurable goals and report to board. Due date is August 27th. Board will like to go over data at a faculty meeting. Teachers can discuss their ideas of improvement. Jodi suggests an open discussion and board members can come to hear about the success stories.

Item of Discussion: IB Application Progression Chart

Keep motivation going.

MARK JOHNSON:

Item of Discussion: Principal's Monthly Report

No questions or discussion.

Item of Discussion: Accreditation

Board picks focus groups: Paige – Division, Beliefs and Mission; Robb – Continuous Improvement; Laurie – Curriculum; Sonya – Community; Erin – Assessment Systems; Alicia – Leadership.

Item of Discussion: UAPCS. Max shares from Lincoln: \$121,000 Providence Hall received from their work on lobbying. Only voice in Utah that charter schools have in the public policy areas. Powerful voice at the legislative level that provides a voice for our interests. 4 of 7 positions are being replaced. Erin suggests board members state their honest opinions, see where they are headed and then make a vote based on what comes out of it. Next meeting is Monday, Sept 13th. Will reserve vote until next BOT meeting, September 16th.

Item of Discussion: Summer to do List
No questions or discussion.

Item of Discussion: Junior High Update

Single sex PE classes - separate girls and boys. Incorporate into charter. Technology electives – Exploring Technology and Introduction to Engineering. Writing course – literature, creative writing, journalism. IB requirements: foreign language, technology, fine arts. Fine Arts electives– commercial art, drawing/painting, make these full year electives. Music electives – band during the day; orchestra after school, possibly add chorus. Sports – basketball, soccer. Clubs/after school activities – drama.

Amendment request – Erin suggests changing the following: add possible temporary location. TA assigned during core instruction. Add Math Expressions is our math program and resulted in improved math numbers. Remove from #14 – Charter Solutions, next to Max add: 8 years experience. Remove “we feel–responsibility”. #16 Jeanine Bowen – add “we have maintained a good relationship with Jordan School District in the past and intend to continue to do so in the future”. Release Time Seminary – “we intend to work with the LDS church to provide seminary as an option for students in the ninth grade either as release time or early morning classes. Features of our schedule and program for the middle grade levels – all middle school students will be given 33 minutes for lunch and socializing with their grades. Take out the last line. Also take out: “7, 8, and 9th grade students will be kept in different wings of the building for their core classes. 6th grade students will have their own section in our building for their homerooms. All grades require that technology be taken; put grades 7-9. Staffing – add part time IT specialist. Administrative staffing – overlap more items between Dean of Students and Principal.

Item of Discussion: Teacher Exchange

Government of South Australia – a teacher would come here and Erica Nuttall would go there for their school year January – December. This teacher has been teaching for 25 years. He should be able to understand the basics of an IB school. Erica Nuttall will go back over the contract for clauses that pertain to breaking the contract on either end. She would be in an IB school in Australia. She will be in contact with this teacher over the next few months going over her schedule and the way she runs her classroom. Board would like Erica to check over the details and then will advise the board. Further investigation needed. Will regroup by the end of the week. Robb Enger called in by phone.

MOTION BY PAIGE TO GO TO CLOSED SESSION. 2ND BY LAURIE. PAIGE, LAURIE, ERIN, SONYA, ALICIA, ROBB (by phone). VOTE IS UNANIMOUS IN FAVOR.

BACK IN OPEN SESSION AT 9:44 PM. MOTION BY LAURIE TO APPROVE THE CHARTER AMENDMENT AS WRITTEN PENDING TONIGHT’S CHANGES. 2ND BY ALICIA. ALICIA HANSEN, IN FAVOR, SONYA PETERSON, YES, LAURIE COMPTON, YES, PAIGE ANDERSON, YES, ROBB ENGER, YES. MOTION PASSES UNANIMOUSLY IN FAVOR.

MAX MEYER:

Item of Discussion: Business Manager's Report

Auditors – addressed issues of the balance sheet with the accrued salaries and benefits. Should not have any effect on statements, per Amanda. State purchase card moved from asset to liability. Paige asks about budget work session and additional math expense. Jodi explains the homework packs are separate. Approx \$8800. Erin recommends going to office depot for copies. Jodi will talk to Peggy about copying what we have already purchased.

MOTION BY PAIGE TO APPROVE \$3000.00 EXPEDATURE FOR COPYING NOW PENDING THE ABILITY TO PURCHASE LATER. 2ND BY SONYA. MOTION IS UNANIMOUS IN FAVOR.

MOTION BY SONYA TO ADJOURN. 2ND BY ALICIA.

Meeting adjourned by ERIN PRESTON at 9:55 pm.