



*Minutes*  
*Providence Hall - Board of Trustees Meeting*  
*Thursday, February 25, 2010*

**Meeting called to order by ERIN PRESTON at 6:08 pm:**

**ROLL CALL:**

Board of Trustee members present: Erin Preston, Laurie Compton, Paige Anderson, Alicia Hansen, Stephanie Soper. Robb Enger is expected to join later.

**Others Present:** Kelly Mattingly, Chris Ord, Lincoln Fillmore, Kathy Watson, Jon Hagen, Kim Andersen, Allison Pocock, Marcia Horrall, Amanda Horrall, Bonnie Hagen.

**Public Comment:** Marcia Horrall. PAX, Foreign Student Exchange Program. Wants to set up a table during activities when parents come in to present the program. Program is non-profit. No funding involved. Benefits the students would have: student comes in August, 15-18 years old, come from all over the world, improve English skills, lead American life. Once students are placed, they can be invited to Providence Hall to present their culture, foods, read to students, etc. Board members do not have any objections of putting information in the newsletter. Paige asked if Mrs. Horrall would be interested in being on an international committee to provide opinions and suggestions for creating culture in the school and she agreed. Material will be left with Kathy Davis.

**ERIN PRESTON:**

**Item of Discussion:** Follow-up Questions and Comments from Previous BOT Meeting  
Change Sonya Peterson from acting board member to sitting in for PHAST. Robb Enger arrives. Laurie asks Lincoln if he would still like to put together a training in March on the political process electing in charter members. Lincoln would like to do so. This would be non-partisan. Offer this training to all parents and use Providence Hall facilities. Mark agrees to send electronic Fall Survey to Erin and blank sample to Laurie, per their request.

**Item of Discussion:** Approval of January Board Minutes

**MOTION BY PAIGE TO APPROVE JANUARY BOT MINUTES WITH CHANGES. 2<sup>ND</sup> BY ALICIA. VOTE IS UNANIMOUS IN FAVOR.**

**Change in Agenda - Grant Application – informational item.** Counselor/Psychologist will be working with staff and students. Laurie asks if once the grant is over, will the Counselor/psychologist remain on staff or will they leave. Bonnie Hagen said it is up to the school. USOE counseling program – 1<sup>st</sup> year the school must implement all the states standards. 2<sup>nd</sup> year of implementation the school can apply for future funding to keep counselor/psychologist employed as long as standards are in place. Paige would like to see a more specific list of what Providence Hall is in charge of in the grant and what the other schools are in charge of. The only difference is the other two schools will be doing is “The Leader in Me”. \$10,000 business manager – Providence Hall would be the fiscal agent for the grant. Business manager would allocate the funds and disperse them to the other schools. This will add more duties to the business manager.

BOT will discuss in closed session. Mark has approved the grant. Lincoln suggests changing the wording from salaries to “salaries and benefits” or “salaries and compensation”. Will hold questions and discussion for a later time as Mark is not in attendance.

**Item of Discussion:** Purchase of Chairs for the Front Office and Lobby Area

Kathy explained the thoughts behind the new chairs for the entrance to the school and behind the secretary desks. She gathered 3 different bids. \$2000.00 should be enough for the purchase of chairs. **MOTION BY ALICIA TO APPROVE PURCHASE OF CHAIRS FOR THE FRONT OFFICE AND LOBBY AREA. 2<sup>nd</sup> BY STEPHANIE. PAIGE IS OPPOSED. VOTE IS IN FAVOR.**

**Item of Discussion:** Budget Discussion and HR Discussion – Tentative

No discussion.

**MARK JOHNSON:**

**Item of Discussion:** Monthly Principal Update

No questions or discussion.

**Item of Discussion:** Acoustics Improvement Proposal

Modifications would be more expensive than originally thought to get it up to code. Laurie agrees to mark’s modifications for now. Recommendation approved.

**Item of Discussion:** Proposed Teacher Evaluation

Paige was not in favor of the number system. Instead of using numbers, Erin would like to see the use of ABCDF. Laurie suggests adding “work as a team player” under general professionalism. Add it as another line item if it would be helpful or useful. Mark asks Laurie to email him on her suggestions. She agrees to email Mark. Erin asks BOT members to send all recommendations to mark and cc the board.

**Item of Discussion:** Copy Aide Position

Mark is on speakerphone. Board thinks this is a great idea. Will keep TA’s in the classroom, keeps the workroom under control, control of paper and laminate, less waste. **MOTION BY STEPHANIE TO APPROVE COPY AIDE POSITION. MOTION WITHDRAWN. LAURIE MOTIONS TO APPROVE THE COPY AIDE POSITION FOR THE REMAINDER OF THIS YEAR AND REVISIT IT AT THE END OF THE YEAR. 2<sup>ND</sup> BY STEPHANIE. VOTE IS UNANIMOUS.**

**JODI LUSTY:**

**Item of Discussion:** IB Curriculum Update

Hold questions and discussion for a later time as Jodi is not in attendance.

**Item of Discussion:** IB Progression Chart

Hold questions and discussion for a later time as Jodi is not in attendance.

**CHRIS ORD:**

**Item of Discussion:** Business Managers Update

No questions. Lincoln and PHAST met to discuss internal controls. Checks will be kept at the school and when checks need to be signed, PHAST will come to Providence Hall, Chris will verify the paperwork. There will be dual controls for PHAST money, both income and expenses. Legislative session ends March 10. No retroactive budget cuts this year.

**ALICIA HANSEN:**

**Item of Discussion:** Health and Safety Committee Meeting

Providence Hall will pay for nurses and PHAST will pay for cookies for maturation night.

**PHAST:**

**Item of Discussion:** Sponsorship Policy

Several parents would like to sponsor a booth or sponsor a blow up slide at the carnival in May. Stephanie submitted a proposed policy for this. Erin suggests pornography be changed to adult related material. Make changes from Providence Hall to Providence Hall Administration and PHAST. Adopted as a PHAST policy. Not on agenda as a VOTE item. Chick Fil-A Night, Monday, March 15 at 5:00 pm. This is also the start of Spirit Week.

**MOTION TO GO TO CLOSED SESSION: MOTION BY ROBB TO MOVE TO CLOSED SESSION.  
2<sup>ND</sup> BY LAURIE, ROBB, STEPHANIE, ALICIA, PAIGE, LAURIE, ERIN.**

**Closed Session:**

**Meeting adjourned by ERIN PRESTON at 7:12 pm.**