



Minutes
Providence Hall - Board of Trustees Meeting
Thursday, January 21, 2010

Meeting called to order by ERIN PRESTON at 6:15 pm:

ROLL CALL:

Board of Trustee members present: Erin Preston, Robb Enger, Laurie Compton, Paige Anderson, Alicia Hansen, Sonya Peterson (acting board member for PHAST).

Others Present: Mark Johnson, Jodi Lusty, Chris Ord, Lincoln Filmore, Kelly Mattingly, Jon Hagen, Melanie Clark, Erica Downs, Shasta Purdie.

Public Comment: None.

ERIN PRESTON:

Item of Discussion: Follow-up Questions and Comments from Previous BOT Meeting
Playground tiles not installed due to temperatures being too cold. Prep is finished. Piano not purchased for music. Cannot find one in good condition for less than \$1900, budget approved only for \$1500.

Item of Discussion: Approval of November Board Minutes

MOTION BY LAURIE TO APPROVE THE NOVEMBER 19th BOT MINUTES. 2nd BY ROBB. VOTE IS UNANIMOUS IN FAVOR.

Item of Discussion: Teacher Incentive Discussion
Move to budget work session.

PHAST:

Item of Discussion: Upcoming Events
Went over calendar of events. Change birthday table for February, if PHAST approves. Book fair, Feb 18-19. Spirit Week is set for March. Spring carnival, no confirmed date as of yet. PHAST election will be held in the spring. 3 spots to fill: VP, publicity director, volunteer director.

MARK JOHNSON:

Item of Discussion: Monthly Principal Update
No questions or discussion.

Item of Discussion: Proposed Calendar for 2010 – 2011

Aug 23 - June 3. 180 days required. 183 scheduled days. Parent/Teacher conferences to be held at the end of the quarters. Teachers are required to let parents know if a student is failing. **MOTION BY ALICIA TO APPROVE CALENDAR AS PRESENTED FOR THE 2010-2011 SCHOOL YEAR, 2ND BY ROBB. VOTE IS UNANIMOUS IN FAVOR.**

Item of Discussion: Fall Evaluations

Average score for each employee. Laurie would like to see a blank sample of teacher evaluation sheet. Erin would like evaluations on an electronic format.

Item of Discussion: Proposed Policy

Title 1 funding, parent involvement policy is required. UCA application, this is an element of that. Policy was discussed. **MOTION BY LAURIE TO APPROVE TITLE 1 PARENT INVOLVEMENT POLICY AS PRESENTED, 2ND BY ALICIA. VOTE IS UNANIMOUS IN FAVOR.**

Item of Discussion: Admin and Teacher Mid-Year Evaluations

No questions or discussions.

Item of Discussion: Prospective Salary Review

No questions or discussion.

Item of Discussion: School Lunch Plan

Proposal for school lunch program: outside vendor would be Jason's Deli, but Providence Hall would staff for serving and cleaning. Parents could place orders, pay online, good service, good food quality, meets all federal guidelines for nutrition. Jason's Deli would supply all nutritional value on website. State requires monthly reports, inspections of facility, end of year report. Jason's Deli will make all items in their kitchen. No delivery fee for bringing lunches to Providence Hall. Jason's Deli can start immediately. **MOTION BY PAIGE TO MOVE FORWARD WITH LUNCH PROGRAM, 2ND BY ROBB. VOTE IS UNANIMOUS IN FAVOR.**

Item of Discussion: Advertising, Sponsorship, and Material Distribution on Campus

No questions or discussion.

JODI LUSTY:

Item of Discussion: IB Update

No questions or discussion. In the process of filling out application for Level 1 training. Level 1 training will be local, on site.

Item of Discussion: Initial Consultation Report

High praise. There were 11 recommendations from the report.

Item of Discussion: IB Progression Chart

No questions or discussion.

Items of Discussion: Action Plan for Part B

No questions or discussion.

CHRIS ORD / LINCOLN FILMORE:

Item of Discussion: Business Managers Update

On track with revenue. Cash position is good. No further questions or discussion.

Bill installed the front office counter. Granite piece was from Utah Granite, Ken Law. Tile will be put along the front.

Mike Marshall came to school for fire drill held on 1/20/10. He was very impressed with Providence Hall.

Lincoln would like to put a training together in March for the political process in electing Charter members. Non-partisan. Would like to offer it to all parents, teachers, neighbors, etc. and would like to use the Providence Hall facility.

Building compliance – 3 letters from state sent to different schools. State is monitoring for federal funds. Violations: Extra signature. Books kept separate. Timing of Classifications. Board member must attend training, set for Feb 2, as well as principal and business manager. Erin volunteers to go as BOT member.

Item of Discussion: Transparency Reporting

New file layout for state reporting. Lincoln explained the new requirements for reporting. Uploaded quarterly. Charter School Association and school board – compromised plan – set formula (\$1708) but could be as much as \$1965/per student increase.

JON HAGEN:

Item of Discussion: NIMS Resolution

Outlines who is in charge in case of an emergency. Also, a requirement for grant. **MOTION BY ALICIA TO ADOPT NIMS RESOLUTION, 2ND BY PAIGE. VOTE IS UNANIMOUS IN FAVOR.**

Closed Session:

MOTION BY PAIGE TO MOVE TO CLOSED SESSION. 2ND BY ALICIA, ROBB, ERIN, LAURIE, ERIN. VOTE IS UNANIMOUS IN FAVOR.

Meeting adjourned by ERIN PRESTON at 7:48 pm.