



*Minutes*  
**Providence Hall - Board of Trustees Meeting**  
**Wednesday, January 9, 2013**

**Meeting called to order by ROBB ENGER at 2:44 pm:**

**ROLL CALL:**

*Board of Trustees members present: Sonya Peterson, Melanie Kingdon, James Barker, Alicia Hansen, Londyn Nelson. Robb Enger will join shortly.*

**Others Present:** *Erin Preston, Jodi Lusty, Jim Freeland, Shannon Singleton, Erica Hancock, Kathy Davis, Kim Richins, Michelle Snarr, Scott Hartley, Max Meyer, Lynne Roux, Jon Hagen, Chris Kline, Mary Wade, Barry Sivertson, Kim Andersen, Tricia Reeves.*

**PUBLIC COMMENT:** *None submitted.*

**Introduction** – *Mr. White introduces Lt Peterson. Detachment Commander for Fort Douglas. Coming to do an inspection of our troops. Cadets at Providence Hall Jr High are going to meet him and he is going to try to arrange for some vehicles to come to the school. Lt Peterson would like to bring some Hum V's from his unit to the school so the ROTC students can see them. He will try to get some sponsorship in leadership for us and the responsibilities would be on their end. ROTC has grown since last year. Went from 12 cadets last year to 63 who tried out this year.*

**5<sup>th</sup> GRADE UPDATE:** *Conflict unit - Patriots, Loyalists, Neutralists. Students recreated a battle. Proposed a question to students – should colonists have fought the war? Were they justified? Students wrote papers. They gave their opinions and it forced them to be thinkers. Culture theme to introduce what life was like at that time. They wrote on tea stamped paper, had a tea party. Discovered different manners and etiquettes; thoughts of what life was like. Students also learned the cause and effect concept through the world. Preparing their students for exhibition training; things they are interested in personally, develop their own interests on a project.*

**ROBB ENGER:**

**Item of Discussion:** *Follow Up Questions and Comments from Previous Meeting*

*Position specific bond: It is called a Board Members Coverage. This covers the board chair, the board treasurer, and a board member. Max will check and see if 2 board members are covered under this policy. Business manager, superintendent, principal 1 and 2 are also covered. If the position stays the same, whoever holds that position is covered. Branding committee - 1/2 payment on branding and will engage them on the creation of the mascot.*

**Item of Discussion:** *Approval of November BOT Minutes*

**MOTION BY SONYA PETERSON TO APPROVE THE MINUTES FROM NOVEMBER 1, 2012. 2<sup>ND</sup> BY ALICIA HANSEN. VOTE IS UNANIMOUS IN FAVOR.**

**Item of Discussion: Board Membership**

Londyn Nelson will be joining the board taking Alicia Calapp's place and will have the rest of her term. Melanie Kingdon's 1 year term is up and has done a terrific job as sports chair for the board. Robb would like to extend her position on the board for an additional 3 years.

**MOTION BY SONYA PETERSON TO APPROVE THE EXTENSION OF MELANIE KINGDON'S POSITION TO ANOTHER 3 YEARS. 2<sup>ND</sup> BY ALICIA HANSEN. JAMES BARKER'S POSITION IS ALSO UP FOR RENEWAL AND WILL BE DELAYED FOR ANOTHER MONTH.**

**LONDYN NELSON:**

**Item of Discussion: PHAST Update/Requests**

Movie night planned for January 25. The movie "Brave" will be shown. Kathy Watson will put it in her newsletter. Laura Isanga has been approached to help with this activity. SBO's will handle snacks and concessions. Londyn will handle money. Discussed thoughts on the upcoming fun run/5-K. Elaine Kruckenberg sent a proposal that outlines all roles and the necessary requirements needed to have a successful event. Committees formed. Committee needed for route and city coordination. Would like to involve or contact Coralee Moser as a resource. Will create a recruitment committee and will also have sponsorship levels. Sheet for potential sponsors was already sent out at Back to School Night. T-shirts and banners costs. Advertisement committee that will take care of community signs, school signs, flyers to go home with students. Enrollment fees: \$10/person, \$40/family. Would also receive a t-shirt. The plan is to have enough sponsorship to cover the costs of the t-shirts, banners so the enrollment fees would be strictly fundraising fees. Goal is set at \$3,000. Laurie suggests advertising on Active.com. Date is in April. Health and safety committee needed. Alicia Hansen would like to involve her health and safety committee. Crystal Riddick has stepped down as Vice President for personal reasons. Burgandy Keddington has been nominated and approved as the new Vice President.

**ERIN PRESTON:**

**Item of Discussion: 4 New Policies Required for IB MYP Authorization (Erica)**

**Special Needs policy** – Students in the Special Education Program are taught alongside their peers using the MYP philosophy. Policy outlines how we accommodate our sped students in the program, through the requirements of IB and throughout the day. This policy is a working document that guides teacher practice and furthers student development as balanced, whole learners. It will be reviewed and revised yearly, or as necessary. **Language policy** – The MYP fundamental concepts are developed in all classes by providing opportunities to further communication skills, establish intercultural understanding, and make connections for holistic learning. Language A is taught in English and is the primary language of instruction at PHJH. Language B is Spanish. This policy outlines how we are teaching our students their 1<sup>st</sup> language and how we are accommodating our population. This policy will be reviewed annually as our student body changes and as our needs with regards to language acquisition may change. **Academic Honesty policy** – The assessment policy is a working document that guides teacher practice and furthers student development as balanced, whole learners. It will be reviewed and revised yearly, or as necessary. Teachers in each grade and subject area will reinforce the importance of academic honesty through lessons, assignments, class discussion and other formal and informal means. Students are responsible for ensuring their work is their own. **Assessment policy** – This policy shows student understanding, knowledge and skill at the time of the assessment. This drives teacher planning and teaching strategies to get students where they need to be to meet state curriculum standards and the MYP aims and objectives. Alicia Hansen questions the outline on how often the types of assessments are recorded and how often. No specifics on formative and summative assessments; these change with classrooms; more teacher driven. Would like to see more specifics. Formative Assessment drives teacher instruction and provides students with feedback so they can improve. Summative Assessment evaluates student learning skills and knowledge within a particular time frame, and shows the level of skills the student has acquired throughout

a unit of work. This is an ongoing process. Robb – refer to specific name; SIS or Manage Back. Manage Back is a computer version of IB. Reviewed annually, as needed. Special needs policy is specific to the jr high.

**MOTION BY ALICIA HANSEN TO APPROVE THE POLICIES AS WRITTEN, PENDING ANY IMMATERIAL ADJUSTMENTS MADE TO THEM. 2<sup>ND</sup> BY LAURIE COMPTON. VOTE IS UNANIMOUS IN FAVOR.**

**Item of Discussion:** Providence Hall High School Items Update

Enrollment #'s – up to 2,913 in 3 weeks. Proposed 2014 plan – building to these #'s in 2 years. Proposed changes – Elementary would be taking on an extra class per grade, K-4. Jr high will move to 5-8 grade format. High school 9-12. Request of some current 10<sup>th</sup> graders to add 1 11<sup>th</sup> grade class next year instead of 2014-2015. Students have expressed an interest in being in small groups rather than in a larger environment like at Herriman High School. IB program – can fast track. IB School in Idaho and New Orleans were IB/DP authorized in less than 2 years. 1<sup>st</sup> class to receive diplomas. Erica is working out a scenario where if we are not authorized in time, our students can test with another IB/DP school such as Hillcrest and get credits through their program while being a Providence Hall student. This would be allowed as we are in candidacy. Provides multiple pathways for students who stay with us. Staffing – current MYP teachers are largely licensed to be DP teachers. Elementary licensing for 1-8 and secondary licensing for 6-12 grades. Starting to form a core to go into the high school. Building – letter of intent on land. Herriman City has provided preliminary ok on the site. Planning and zoning is ok, possible public call. Financing – Erin is looking at pre bonding. Timeframe is 4-6 weeks. As low as 5%. Moral obligation would be good, but timeline is too long. Multiple developers have approached us about borrowing money. Architectural designs need to be started. Will need Independent SOIQ's (Statement of Interest and Qualification). USDA loan is finished.

Erin introduces Christian Huegely, Ezra Pugliano, Jaden Mckay. These are 10<sup>th</sup> graders wanting Providence Hall to add an 11<sup>th</sup> grade class for 2013-2014. Christian states coming to Providence Hall has given him the best education he could have had. Charter schools were new to him. At the end of the year he assessed what had gone on throughout the year. These students state that they like the way our teachers teach at Providence Hall. They feel they were able to retain more knowledge. Teachers explain, they are willing to put in the time for the students to learn. Teachers care about students and their success. Students are able to mentor other students. Students have spoken to other students who previously attended Providence Hall last year and they would like to come back for 11<sup>th</sup> grade. Although the students are aware of the difficulties this class may face, they see the benefit in Providence Hall's teaching methodology and school culture. This will also allow them to get IB credits by the time they attend college. They will not be able to receive an IB diploma. Robb explains that Christian sent him an email expressing his excitement and desire for this addition. He clearly loves Providence Hall. Alicia asks how they will feel if they are not able to have the big sports and dances. Jaden expresses that although she has thought about that, it would not change her feelings about attending PH. When asked how many friends they have talked to, Christian said he has talked to 20-25 students, with a few of them being new to PH. Ezra expresses his concern for not having the teacher/student relationship at his current school. Teachers would require scheduling an appointment and then they would be late. He says that his experience at PH was the teachers were available for him before school and after school. Teachers knew his name and he knew the staff. He attended PHJH for 1 year and his opinion is positive and desires to come back for the upper grades. Erin spoke to Marlies Burns. She discusses the procedure to accomplish this. PH was already approved for 11<sup>th</sup> grade in 2014-2015. We would pull 25 students from our existing student count and would not exceed the total student count. Marlies advises providing a description of the graduation/IB requirements and course schedules that would be offered. Charter will need to be modified. We would need to ask for an amendment from the State Charter Board. Students are willing to talk to the State Charter Board regarding this matter.

**MOTION BY LAURIE COMPTON TO ALLOW AN AMENDMENT REQUEST TO THE STATE CHARTER BOARD BASED ON THESE STUDENT'S REQUEST. 2<sup>ND</sup> BY ALICIA HANSEN. VOTE IS UNANIMOUS IN FAVOR.**

**Item of Discussion:** Request to Authorize Formation of High School Parent/Student Start-Up Committee  
No discussion.

**Item of Discussion:** Finalizing 2013-2014 School Schedule

Created by the admin team. Proposed that we start school 3 days earlier than Jordan School District. Largely mirror JSD calendar. 10 professional development days; can be cut if unnecessary. No snow days built in but can use pd days if necessary. 3 days more in winter break. Sonya would like to do away with the half days and switch it to the regular early out days. Too confusing. BOT members like the proposed calendar. Keep half day as last day of school. Change the day before thanksgiving and Christmas break to early out days.

**MOTION BY ALICIA HANSEN TO APPROVE THE CALENDAR FOR THE 2013 SCHOOL YEAR WITH THE CHANGES OF CHANGING THE HALF DAY BEFORE THANKSGIVING AND CHRISTMAS TO SHORT DAYS, LIKE A FRIDAY, AND THE LAST DAY OF SCHOOL WILL BE A HALF DAY. 2<sup>ND</sup> BY SONYA PETERSON. VOTE IS UNANIMOUS IN FAVOR.**

**Item of Discussion:** Budget Modifications for Consideration  
\$34,560 for projectors in all the jr high class rooms.

**MOTION BY ALICIA HANSEN TO APPROVE \$34,560 TO PUT PROJECTORS IN THE 16 REMAINING JR HIGH CLASSROOMS THAT DO NOT CURRENTLY HAVE THESE PROJECTORS. 2<sup>ND</sup> BY LAURIE COMPTON. VOTE IS UNANIMOUS IN FAVOR.**

Requesting \$5,000 to be added to the Professional Development Budget to accommodate 3 trainings. Also requesting \$5,000 for DP training. Increase training budget by \$10,500 for IB trainings at both the MYP and DP levels.

**MOTION BY LAURIE COMPTON TO APPROVE THE ADDITIONAL FUNDING FOR THE PROFESSIONAL DEVELOPMENT FOR DP AND MYP TRAINING. 2<sup>ND</sup> BY LONDYN NELSON. VOTE IS UNANIMOUS IN FAVOR.**

**SHANNON SINGLETON / MAX MEYER:**

**Item of Discussion:** Business Manager's Report

PH is in a great position due to the bond closing. Finishing up some adjustments. Should be on the next board report. Increasing days for cash on hand. This has gone down since writing a check to close on the bond, but will continue to increase throughout this year. Robb asks why salary expenses are down in November. Max will look into the payroll timing issue. Budget is in a favorable position. Will update budget to reflect. Max Meyer and Shannon Singleton will present to the board and they can formally adopt it. Working on budgets for high school financing. Sonya Peterson asks Max Meyer about the lunch consulting payment. She has some other questions on the lunch budget and will email Max.

**CLOSED SESSION:**

- Discussing an individual's character, professional competence, or physical or mental health.
- Strategy sessions to discuss the purchase, exchange, lease or sale of real estate property.
- Discussion regarding school security personnel, devices, or systems.
- Investigative proceedings regarding allegations of criminal misconduct.

***MOTION BY ALICIA HANSEN TO END THE BOT MEETING AND GO TO CLOSED SESSION. 2<sup>ND</sup> BY SONYA PETERSON. INDIVIDUAL VOTE: LONDYN NELSON, JAMES BARKER, MELANIE KINGDON, SONYA PETERSON, ALICIA HANSEN, LAURIE COMPTON. VOTE IS UNANIMOUS IN FAVOR.***

***MEETING ADJOURNED BY ROBB ENGER AT 4:41PM.***

***Recorder B - Folder B - # 02/03***