



Minutes
Providence Hall - Board of Trustees Meeting
Wednesday, June 20, 2012

Meeting called to order by ROBB ENGER at 6:07 pm:

ROLL CALL:

Board of Trustee members present: Robb Enger, Sonya Peterson, Alicia Calapp, Alicia Hansen, Melanie Kingdon. (Excusing Laurie Compton and James Barker) Welcome to Alicia Calapp, our new PHAST liaison to the board.

Others Present: Erin Preston, Jodi Lusty, Rebecca Strait, Kathy Davis, Jim Freeland, Shannon Singleton, Max Meyer, Erica Nuttall, Kathy Watson, Jon Hagen, Logan Darger, Gabe Kelsch, Melissa Enger. (Jim Freeland will join us later)

PUBLIC COMMENT: None Submitted.

ROBB ENGER:

Item of Discussion: Follow Up Questions from May BOT Meeting

Alicia would like all staff certified (CPR) by the beginning of school if possible, especially PE instructors. Erin reported that the USDA documents have been submitted and are in review.

Item of Discussion: Approval of May BOT Minutes

MOTION BY SONYA PETERSON TO APPROVE MAY BOT MINUTES. 2ND BY ALICIA HANSEN . VOTE IS UNANIMOUS IN FAVOR.

ERIN PRESTON:

Item of Discussion: Executive Board Summary

Erin reports that we have now enrolled up to 1458, we have accepted the 8 additional children, most are for the JR. High.

Rob officially welcomes Alicia Calapp as a new board member.

Rob indicates that our policies need tuning up. We would like to form a committee to do so. Some policies need to be for both schools, but there are some that need to be particular to either the elementary or the junior high. We need to make sure that our policies are specific for our schools, using our verbiage and correct title. Volunteers for the committee are Alicia H., Alicia C., Erin, Sonya, and Melanie.

Policies for Review:

Head Injury Policy (Alicia): Amended by Alicia

Wellness Policy (Alicia/Sonya): We need to form a wellness committee to discuss how we can improve in certain areas. Changes to the submitted policy are: Instead of 'grades K-8', we need to change to 'all grades'. We need to remove 'academy', and 'scholars' needs to be changed to 'students'. In 2-B, we need

to take USOE certification out of policy. Modify 2-E. Remove all of section 3. Modify 5: Rob submitted for section 5:

The Providence Hall environment will be safe, comfortable, pleasing, and allow ample time and space for eating meals; and food and/or physical activity will not be used as a reward or punishment.

(Remove the rest of 5)

Remove all of section 8. (pg. 9)

MOTION BY SONYA TO ACCEPT THE HEAD INJURY POLICY AS AMENDED BY ALICA H. 2nd BY MELANIE. VOTE IS UNANIMOUS IN FAVOR.

MOTION BY SONYA TO ACCEPT THE WELLNESS POLICY AS AMENDED IN OUR DISCUSSION JUST RECENTLY, 2nd BY ALICIA H. VOTE IS UNANIMOUS IN FAVOR.

Vehicle Policy (Sonya): On page 12, we need to add ‘no use of tobacco products in the company vehicle’. The motor vehicles records need to be ordered periodically and PH will reimburse the employee of the cost. Omit who has to pay for the cost in the policy.

MOTION BY ALICA H. TO ACCEPT THE PH VEHICLE POLICY AS AMENDED. 2ND BY MELANIE. VOTE IS UNANIMOUS IN FAVOR.

Elementary Discipline Policy Amendment (Kathy W/Kelly M): Kathy indicated that they eliminated items that did not pertain. Love and logic is still in the discipline policy, and we are still training our teachers to apply love and logic. Kathy will reformat policy as needed.

MOTION BY SONYA TO APPROVE THE ELEMENTARY PH DISCIPLINE PLAN. 2ND BY ALICIA H. VOTE IS UNANIMOUS IN FAVOR.

We will put Ty Harlan on the committee for discipline policy for the Junior High.

Instruction on Controversial Issues: Discussion about the need for a safe parameter for teachers to address issues. Rob indicates we need to teach what is in the books, without injecting strong personal opinions. Discussion on what is acceptable in the classrooms, and what is not acceptable? Opinion vs. fact. We need our teachers to teach what is in the books and avoid strong personal opinion. This policy gives our teachers a guideline to go by.

MOTION BY SONYA TO APPROVE THE INSTRUCTION ON CONTROVERCIAL ISSUES POLICY. 2ND BY ALICIA H. VOTE IS UNANIMOUS IN FAVOR.

Extracurricular and Co-curricular Activities: Erin led discussion on fees for activities.(p17) Thus far if students qualify for free and reduced lunch, we haven’t charged them for certain activities, including JROTC. Melanie would like to have the parental approval forms for activities include our head injury policy. Erin proposed a sports committee, including Alicia and Melanie.

MOTION BY ALICIA H. TO APPROVE THE EXTRACURRICULAR AND CO-CURRICULAR ACTIVITIES POLICY. 2ND BY SONYA. VOTE IS UNANIMOUS IN FAVOR.

School Sponsored Trips: Erin lead discussion on funds allotted for trips where donations are requested but does not cover the cost of the trip. We can charge fees for certain trips that are not school study related, (example: Lagoon) Eliminate the last two paragraphs of the proposed policy. (page 19-20)

MOTION BY SONYA TO APPROVE THE SCHOOL SPONSORED TRIPS POLICY WITH THE CHANGES ALREADY STATED. 2ND BY ALICIA H. VOTE IS UNANIMOUS IN FAVOR.

Students Expelled from other Districts (policy for review prior to admittance): We have the ability to keep students who are expelled within the prior year from being here. We need to form a discipline committee. In paragraph 3 (pg.21) of the submitted policy, we need to omit 'Board' for 'Discipline committee'. Erin led discussion on need of policy so that we can prohibit students who have been expelled from coming here if it creates a safe school issue where we cannot keep them or others safe if they are here. The discipline committee will hold a hearing before admitting any student who has been expelled from another district.

PHJH Late Work Policy (Erin/Jim): Discussion with Rob recommending going with Option 2 up to 100% total reduction in grade. Teachers want to be able to modify policy according to the individual circumstances of the student. Late work is a hardship for our teachers. This will be a default policy, as this will be the bottom line. Late work is more of a problem in 6th grade, and tapers off as they get older. This policy will give the teacher leverage. Teachers determine whether extra credit will be permitted. Teachers will produce rubrics for the students and parents so they will know what is expected of the students throughout the year. Knowledge vs. responsibility needs to be balanced. Option 2: 10% reduction in grade per day up to 100% total reduction in grade.

MOTION BY SONYA TO APPROVE THE LATE WORK POLICY FOR THE JUNIOR HIGH WITH OPTION 2 WITH THE CHANGE OF 10% REDUCTION IN GRADE PER DAY UP TO 100% TOTAL REDUCTION IN GRADE AND ALSO MAJOR PROJECTS TURNED IN LATE UP TO . . . 2ND BY ALICIA H. VOTE IS UNANIMOUS IN FAVOR.

Board Specific Policies: Discussion objects to 3rd item: Limits of Board Member Authority. Rob liked that they were forward thinking. This will be effective for future board members. Sonya said that these hold the integrity of the positions we hold. These will be deferred to the policy committee.

Public Statements:

Disclosure of Confidential/Privileged Info:

Limits of Board Member Authority:

MAX MEYER / SHANNON SINGLETON / BRIAN HARDY:

Item of Discussion: Business Manager's Report Shannon reports that income and expenses were incurred related to a number of school field trips including Lagoon. We collected \$12,336.00 in Federal and State lunch program revenues and continue to show a profit for the school lunch program, and are waiting on another reimbursement. Accrued bond expenses were paid out from restricted cash in the amount of \$286,527.00. Our employee motivation increased due to UAPCS awards dinner. Our net income year-to-date increased by approximately \$40,000.00 from last month. A gas rebate was received, so there is no gas bill in May with a credit toward June. Discussion on income statement and Max clarifies questions Rob has on our income statement regarding the interest accrual on bond.

Item of Discussion: FY2013 Budget Approval Erin reports that this budget carries over what we have done plus what we know is going to change. Adjustments have been made. Max emphasized that this is a template budget that we will carry over for next year and can be revised as often as needed.

MOTION BY SONYA TO APPROVE THE BUDGET FOR THE 2012-2013 SCHOOL YEAR WITH A WORK SESSION TO FOLLOW) 2ND BY ALICIA H. VOTE IS UNANIMOUS IN FAVOR.

Item of Discussion: 2012-2013 Charter Solutions Operating Agreement

CLOSED SESSION:

- Discussing an individual's character, professional competence, or physical or mental health.
- Strategy sessions to discuss the purchase, exchange, lease or sale of real estate property.
- Investigative proceedings regarding allegations of criminal misconduct.

MOTION BY SONYA TO GO TO CLOSED SESSION. 2ND BY ALICIA H. VOTE IS UNANIMOUS IN FAVOR. MEETING ADJOURNED.

MEETING ADJOURNED BY ROBB ENGER AT PM.

Recorder B - Folder A - #5