



Minutes
Providence Hall - Board of Trustees Meeting
Wednesday, May 19, 2010

Meeting called to order by ERIN PRESTON at 6:08 pm:

ROLL CALL:

Board of Trustee members present: Erin Preston, Laurie Compton, Robb Enger, Paige Anderson, Alicia Hansen, Stephanie Soper.

Others Present: Kelly Mattingly, Mark Johnson, Jodi Lusty, Chris Ord, Lincoln Fillmore, Daphne Miller, Jamie Katyal, Kathy Watson, Jon Hagen, Sonya Peterson.

Public Comment: None.

ERIN PRESTON:

Item of Discussion: Follow-up Questions and Comments from Previous BOT Meeting
PE Instructor contract is signed. Ceiling tiles will be replaced before the end of the school year. 2 additional leaks were noticed. Covered under warranty and will be fixed. Erin asks Chris to copy Alicia and Erin on all correspondence regarding this.

Item of Discussion: Approval of April Board Minutes

MOTION BY ROBB TO APPROVE APRIL BOT MINUTES. 2ND BY LAURIE. VOTE IS UNANIMOUS IN FAVOR.

Item of Discussion: Preliminary Jr High Discussion

Erin has had a series of email correspondence with a parent in Herriman that is interested in submitting a charter for Jr High. Stephanie has 4 names of individuals who would be on the BOT and 2 that would be on the founding board. Charter committee has changed how they do the application processes. It is now on an "as needed" basis. Channing Hall has decided not to pursue a Jr High. They will outfit their existing school to allow more students in their upper grades. Fort Herriman is over-crowded and working out of portables. Area would warrant for a charter Jr High. BOT would like to discuss this in a work session, with all information; within the next month. Mark would like to be involved in the process due to his knowledge of what classes are required. Erin would like preliminary financial models from Lincoln. Erin will call to see if the lot adjacent to Providence Hall is still available. Work session will be set up for sometime in June. BOT will also discuss with admin the CRT analysis, school improvements, etc. Move June BOT meeting to July 15.

Item of Discussion: UAPCS Delegate

Utah association of public charter schools – delegate to act on behalf of the school. Nominate one person by position, also designate an alternate.

MOTION BY LAURIE TO APPOINT MARK AS PRIMARY UAPCS DELEGATE WITH SECONDARY BEING AN ACCOMPANYING BOARD MEMBER ON A ROTATING BASIS. 2ND BY ROBB. PAIGE STEPPED OUT OF THE ROOM. VOTE IS UNANIMOUS IN FAVOR.

LINCOLN FILMORE:

Item of Discussion: 2010-2011 Budget

FY10 Budget Amendment Proposal – expenses on this form are through today, 5/19/10. Providence Hall adopted a 2010 budget 1 year ago. Lincoln explained the FY10 Budget Amendment Proposal to BOT and explained purchases over the past year against the budget. Chris will look into expense for utilities. Chris and Bill would like to have an independent person come out and audit the sprinkler system. Erin approves, also wants the energy audit as well as being able to program the lights so they are not on in the whole building when there is only 1 person in the building. At least some suggestions on it. No further questions or discussions. Adopt budget.

MOTION BY ROBB TO APPROVE THE 2010 BUDGET AS AMENDED. 2ND BY PAIGE. VOTE IS UNANIMOUS IN FAVOR.

2011 Budget – compares FY11 to the budget just adopted. This must be adopted by June 30. Revenue is significantly down for next year. Local and state revenue is up a bit from last year, federal revenue is down significantly. The reason for this is there is not any stimulus money, we lose our eligibility for the federal start up Grant and there is not any REMS money. No start up costs, furniture is bought, no other expenses for REMS once it is in place. State revenue is based on enrollment; projected at 700 students. Mark projected Special Education students will be close to the # we have this year. Lincoln and Mark will compare projections with Kathy Watson. Lincoln explained revenue versus expenses. He will send the board a spreadsheet. Robb has information on a Daniel's Fund Charter School Grant – \$1,000,000 set aside. 5% goes to Utah and a portion of that goes to charter schools. Grant is for educational funding, all elementary level. Providence Hall is a Title 1 school at the targeted assisted level. Providence Hall's poverty level is low but we do receive some Title 1 funding. Erin suggests applying if we can demonstrate a specific need in a specific category. Possibly add a subcommittee member for writing grants.

CHRIS ORD:

Item of Discussion: Business Manager's Update

No questions or discussion.

ALICIA HANSEN:

Item of Discussion: Health and Safety Committee Meeting

Chris will check with the city to see what kind of access is needed for drain before putting up fence. Chris will follow up with Bill. Area is temporarily fenced off. Chris and Bill are looking into better drainage so the area doesn't flood. Bill had the company doing our landscaping come look at it. He is checking with PECK to see who installed drain. Could be a city issue. Erin asks Chris to investigate it. Shelly Cundick asked PHAST for \$100 to finish emergency buckets. Kelly stated that Miss Boyd received an empty bucket. Alicia will check with Shelly. Lock Down drill went well. No one was left in the halls except those who were inspecting. Classrooms were quiet. Erin has concerns about locking up EPI pens. Erin suggests leaving the EPI pens in the teacher's room for the students who have the severe peanut allergies. These must be locked up. Kelly suggests getting a small lock box that can be kept in the teacher's closet so the closet doesn't need to be locked during the day. Mark will look into getting a box. Teachers would need to be trained if they are kept in the classroom.

Item of Discussion: REMS Committee Meeting

Jodi has met with her committee to set up a phone tree or text messaging and would like to work with PHAST. She will discuss with her committee and get a time frame of when this will be set up. No other questions or discussion.

Item of Discussion: Follow up on Diabetic Issues
No questions or discussion.

Item of Discussion: REMS Hours
No questions or discussion.

Item of Discussion: Bulletin Boards
Walls will need to be fixed and painted. Several teachers have asked for bulletin boards. Alicia would like to get them ordered and installed over the summer. \$2188 for all bulletin boards. This will save on repair costs each year. Only use the blue painter's tape. BOT approves purchase.

PHAST:

Item of Discussion: PHAST Officers for Next Year
Volunteer coordinator is still needed. This is advertised on PHAST blog, facebook and newsletter. Possibly coordinate through room parent. Campaign on how to recruit grandparent volunteers. They will need specific opportunities.

Item of Discussion: Rest of the Year Calendar
Carnival is scheduled for tomorrow, 5/20/10. Discussion of sending out "calendar of events" once a month instead of a full newsletter every week of every month. Possibly have PHAST secretary email out a calendar of events once a month. No further questions or discussions.

JODI LUSTY:

Item of Discussion: IB Update
Board thinks application looks great. Erin had a few comments and suggestions. Paige will email Jodi a few questions. No further questions or discussion.

MARK JOHNSON:

Item of Discussion: Monthly Principal Report
Summer studies – Jodi to craft sheet for teachers to fill out for struggling students. No further questions or discussion.

Item of Discussion: End of Year Surveys
Question #3 – not a yes or no question. No further questions or discussion.

Item of Discussion: Pledge of Allegiance
Erin would like to incorporate Spanish into the daily routine. Suggested that the students recite the mission statement in Spanish. Jodi suggests structuring Spanish curriculum to age appropriate for the proper exposure. Board will leave this decision up to Mark's digression.

Item of Discussion: Sound System and Acoustics
Bids came in on Friday. 2 bids were received out of 3. Top #'s are for ceiling tiles and wall treatment. Bottom #'s are for just wall treatments. This item will be put on next month's agenda.

Item of Discussion: Spring Teacher Evaluations
No questions or discussion.

MOTION TO GO TO CLOSED SESSION: MOTION BY STEPHANIE TO MOVE TO CLOSED SESSION. 2ND BY. LAURIE, STEPHANIE, ALICIA, ERIN, ROBB, PAIGE.

Closed Session:

Meeting adjourned by ERIN PRESTON at 9:15pm.