



***Providence Hall - Board of Trustees Meeting  
Thursday, May 9, 2013 - Minutes***

***Meeting called to order by LAURIE COMPTON at 2:34 pm:***

***ROLL CALL:***

*Board of Trustees members present: Sonya Peterson, Alicia Hansen, Laurie Compton, Melanie Kingdon, Londyn Nelson. Robb Enger will join us later.*

***Others Present:*** *Erin Preston, Jodi Lusty, Jim Freeland, Shannon Singleton, Erica Hancock, Kathy Davis, Rebecca Strait, Kathy Watson, Lynn Roux, Beverly Ledward, Max Meyer.*

***PUBLIC COMMENT:*** *None submitted.*

***Mr. Ryan White: 438 LT PETERSON – different paperwork needed. Sponsorship for Providence Hall JROTC program. Humv's, annual military training at the school. Authorized to wear the 438 insignia. No other ROTC will have that in the state of Utah. Lack of investment staff – 150 student applications – only 40 showed up – chose 29 students. Mr. White will carry this program into the high school. Future discussion will be needed. Will need significant staffing to help do so. Incoming 10<sup>th</sup> and 11<sup>th</sup> graders can try out to be a part of it for next year. Robb Enger mentions how appreciative he is of the program and for the countless hours Mr. White puts in on behalf of the students.***

***ROBB ENGER:***

***Item of Discussion:*** *Follow Up Questions and Comments from Previous Meeting  
Change name Angela to Candalyn Winder – 1st grade at elementary. Erin Preston explains board expenses – retreat, wedding gift, treats for board meetings, sweaters, flowers, lunch.*

***Item of Discussion:*** *Approval of April BOT Minutes*

***MOTION BY ALICIA HANSEN TO APPROVE THE MINUTES FROM APRIL 11, 2013 BOT MEETING WITH THE CHANGE OF ANGELA TO CANDALYN. 2<sup>ND</sup> BY SONYA PETERSON. VOTE IS UNANIMOUS IN FAVOR.***

***ERICA HANCOCK / JODI LUSTY:***

***Item of Discussion:*** *Manage Back Update  
Using for unit planners. Jr high has at least 4 unit planners, most have more done by now. Hard part – gradebook. Not user friendly for teachers. 7 page report card for parents. Most everything about the program is great. Grades can see in SIS. Modify report card – bigger discussion later. Erin Preston talks to board about parents being able to see lesson plans, grades, all assignments. Submit assignments online for jr high, can see entire calendar for the year. Elementary may not use that function as much. Parents can see all the assignments. Teachers will plan for the entire year but will have the flexibility to modify or change as needed.*

**KATHY WATSON:**

**Item of Discussion:** *Gold, Silver and Bronze Medal School Status*

*Started out trying to be a gold metal school. Kelly Stephenson and Bruce Brinkman have put things in place for us to reach the gold status. However, must have certain policies in place to meet the guidelines. Kelly Stephenson found policies that most schools use and board can change anything they don't want to use. Will cut funding for this program for next year. Application is due tomorrow. Possibly receive \$1,000 and the status. They want rationales and reinforcements. Food at parties – fun treats but need to offer a healthy treat as well. Popcorn can be used as a healthy snack. Board is ok not to make changes to the submitted policies used by other schools.*

**MOTION BY ALICIA HANSEN TO APPROVE THE TABACCO FREE POLICY, THE 90-150 MINUTES OF STRUCTURED PHYSICAL ACTIVITY POLICY, THE TEACHER/FACULTY/ STAFF WELLNESS POLICY, THE PHYSICAL EDUCATION TEACHER/SPECIALIST POLICY, THE NON-FOOD REWARD POLICY, THE FOOD SERVICE PERSONNEL TRAINING POLICY, THE NO ADVERTISING OF LESS NUTRITIOUS FOOD POLICY, THE ADEQUATE EATING TIME POLICY AS STATED IN THE BOARD PACKET. 2<sup>ND</sup> BY ROBB ENGER. VOTE IS UNANIMOUS IN FAVOR.**

**LONDYN NELSON:**

**Item of Discussion:** *Teacher Appreciation*

*Feedback is positive. Well received. A few hiccups with 2 specialty teachers not feeling special. BIG1 bookfair is May 22-23 at the elementary.*

**Item of Discussion:** *Elections*

*No one responded to election. Election on Monkey Survey. Burgundy Keddington will be president next year.*

**Item of Discussion:** *Carnival*

*May 30. Will be held at the jr high. Snow cones – Kathy Watson will call the company and arrange. JROTC – man booth, serve popcorn and keep proceeds. 5<sup>th</sup> grade exhibition students – they want a jewelry booth – donations will go to Primary Children's Hospital. \$2.00 wristband to enter the carnival. Parents will not be charged. No pre-sales. Asking Smiths for donations. Board talked and they agree 5<sup>th</sup> graders can sell items on their exhibition night – not at the carnival as the carnival is a fundraiser for the school.*

**Item of Discussion:** *School Gifts from PHAST*

*\$5,000 to donate to each school. Provided popcorn popper, popcorn and cart to elementary. Also provided some vinyl.*

**SONYA PETERSON:**

**Item of Discussion:** *Uniform Standards*

*Deena asked Sonya if she can enforce a cell phone policy and uniform standard for lunch staff. Laurie Compton suggests a lunch room employee policy by combining the submitted uniform standards write up and cell phone policy into 1 policy. Laurie Compton and Sonya Peterson want it to be specific.*

**Item of Discussion:** *Cell Phone Policy*

*Combine the submitted cell phone policy with the uniform standards information.*

**MOTION BY ALICIA HANSEN TO APPROVE THE LUNCH ROOM POLICY FOR LUNCH ROOM EMPLOYEES AS IT IS WRITTEN BUT RENAME IT LUNCHROOM UNIFORM STANDARDS AND LUNCHROOM CELL PHONE POLICY. 2<sup>ND</sup> BY LONDYN NELSON. VOTE IS UNANIMOUS IN FAVOR.**

**ERIN PRESTON:**

**Item of Discussion:** Budget Review

- Salary Adjustment Proposal
- Evaluations
- Social Security opt-in/out

Total salaries and benefits = \$47,107.99/average teacher compensation. Utah Rights shows all salaries of employees. Kathy Watson discusses raises at elementary. Cut \$54,000. TA's were at 62% this year. Recommending to reduce TA hours to 4 days/wk, 16 hrs/wk. 30 hour employees reduced to 28 hours or below. 1 reading specialist is being benefited. Erica Hancock – jr high – some teachers are getting raises at \$500, \$1000, \$1500. Some hit the high mark and a big chunk hit the 1<sup>st</sup> level. Kathy Watson proposes the board think about setting a salary cap. Erin has not handed out evaluations yet. She will pass out before she leaves town.

**Item of Discussion:** 2013-2014 Budget Proposal

Technology budget was cut considerably. Elementary has a \$35,000 tech budget. Jr high has a \$85,000 tech budget. Bulk of jr high tech budget is going towards necessary computers for a 10<sup>th</sup> grade tech class and to keep the same computer/student ratio with adding an additional 100 students for next year. Needs to be passed by June 30. No June BOT meeting. Budget hearing – May 9, 2013. Formal budget will be adopted.

**Item of Discussion:** Review of SCB Report on PH

Audit showed PH was not in compliance on a monetary item. 56% off on our budget because they expensed a \$6.5 million dollar cost in 1 year instead of 30 years. State Charter Board - benchmarks were released today based off academic performance, financials and others. Robb Enger explained to the SCB that PH capitalized the item but the auditors or someone else expensed it.

**Item of Discussion:** Solar Panel Selection – Grant Award

\$49,450 Rocky Mountain Power grant was awarded to install solar panels at the elementary. Placed a bid on bidsync and received competitive bids from 5 licensed contractors. Intermountain Wind and Solar has been the most responsive and actually came out and measured everything and proposed a unit.

**MOTION BY SONYA PETERSON TO ENGAGE INTERMOUNTAIN WIND AND SOLAR TO AWARD THEM THEIR BID AND INSTALL OUR SOLAR PANELS AT THE ELEMENTARY SCHOOL. 2<sup>ND</sup> BY LONDYN NELSON. VOTE IS UNANIMOUS IN FAVOR.**

**Item of Discussion:** HS Facilities Update

Erin passes out papers to the board showing 1<sup>st</sup> floor for the high school. Discussion on floor plan and rooms. Laurie Compton and Sonya Peterson discuss with Erin about the possibility of having an auditorium and a gym. Erin states the plans currently have more classrooms than necessary. Could have room to add a small auditorium on the art/music wing. Laurie Compton and Robb Enger do not want to see classes held on the stage of the high school. It is possible to build an amphitheater. Robb asks about bleachers. Erin Preston explains about the UHSA sports guidelines. Storage is a concern. 2<sup>nd</sup> floor plan is in process. Fire wall – building with wood frame will be ready in half the time at 20% less cost, but there is a restriction on how big it can be. High school plans are at the maximum.

**Item of Discussion:** *Select Re-Name Mt Ogden Peak Drive for City*

*Due to adding a high school, Herriman City has offered PH the opportunity to re-name our street, currently Mt Ogden Peak Drive. Must be under 15 letters (not including drive or way). Board would like to table this subject and discuss later.*

**MOTION BY ALICIA HANSEN TO SET ASIDE THE NAMING OF THE STREET UNTIL THE JULY MEETING WHEN A DECISION SHOULD BE MADE. 2<sup>ND</sup> BY SONYA PETERSON. VOTE IS UNANIMOUS IN FAVOR.**

**Item of Discussion:** *Bonding Update*

*Standard & Porus rating can be a 2 point difference. Erin goes over more information with the board. S & P visit on May 29. \$43,000 bill. S&P rating – 4.8%, no credit enhancement – 5.4%, S&P never comes out – 6.0%+. Current debt structure shows elementary at 5.392% from the original 5.77% when first bonded the elementary on the USDA. The jr high is at 3.84%.*

**Item of Discussion:** *Ratification of the Architectural Services Agreement*

*The proposed architecture fee with Ken Harris is 2.75% with a total architectural/engineering fee of 3.7% for the project. Board is ok with the submitted agreement.*

**Item of Discussion:** *Dress Code*

*Erica has suggestions for jr high guidelines. Leggings can be worn under skirts in the appropriate school colors. Skirts still need to be no more than 2 inches above the knee. Not to be used as pants. Sheer clothing is not allowed. Alicia Hansen would like to see black tops added to the elementary. Game gear for Providence Hall sports. Melanie Kingdon talks about making a team shirt, tie, etc and having a uniformed look on game days. Add ruffles to policy, black and gray colors to the elementary. Sonya Peterson suggests making the dress code the same at both buildings. Erin states to put in dress code “no sheer, ruffles, lace, sequins or decorative embroidery on tops. No jeans, sweats or nylons. No leggings, jeggings or tights unless worn under approved skirts, skorts or dresses. Collared shirts must be worn under sweaters or sweatshirts. PE clothing – Melanie brings samples of proposed gym clothing. Board prefers to have PH in the middle of the shield and not PE. Board gives Melanie approval to make the decision. \$15/pair. Include as part of the fees at registration.*

**MOTION BY SONYA PETERSON TO APPROVE THE DRESS CODE WITH THE CHANGES RECORDED BY ERIN PRESTON. 2<sup>ND</sup> BY ALICIA HANSEN. VOTE IS UNANIMOUS IN FAVOR.**

**MAX MEYER / SHANNON SINGLETON / BEVERLY LEDWARD:**

**Item of Discussion:** *2013-2014 Budget Hearing*

*Budget hearing held May 9, 2013. Robb asks – health benefits - \$48,000 in march due to timing. Business admin services is low. Shannon and Max offer explanation. Bills came in broken up. Timing in January. Has to due with dating. Custodial services – up by \$8,000. Jr high looks much better. No questions on check register. Board likes the new (old) format. Add “unaudited” to format.*

**CLOSED SESSION:**

- *Discussing an individual’s character, professional competence, or physical or mental health.*
- *Strategy sessions to discuss the purchase, exchange, lease or sale of real estate property.*
- *Discussion regarding school security personnel, devices, or systems.*
- *Investigative proceedings regarding allegations of criminal misconduct.*

***MOTION BY SONYA PETERSON TO END THE BOT MEETING AND GO TO CLOSED SESSION . 2<sup>ND</sup> BY MELANIE KINGDON. INDIVIDUAL VOTE: ROBB ENGER, SONYA PETERSON, ALICIA HANSEN, LAURIE COMPTON, MELANIE KINGDON. VOTE IS UNANIMOUS IN FAVOR.***

***MEETING ADJOURNED BY LAURIE COMPTON AT 5:09PM.***

***Recorder B – Folder D – 04***