



*Minutes*  
*Providence Hall - Board of Trustees Meeting*  
*Thursday, November 18, 2010*

**Meeting called to order by ERIN PRESTON at 6:12 pm:**

**ROLL CALL:**

Board of Trustee members present: Erin Preston, Robb Enger, Alicia Hansen, Sonya Peterson. Laurie Compton joining us via phone when she is needed.

**Others Present:** Mark Johnson, Jodi Lusty, Max Meyer, Kathy Watson, Jon Hagen, Stephanie Renshaw, Stephanie Soper, Heath Harper, Crystal Roach, Deena Pyle.

**Public Comment:**

Paige Anderson will resign from BOT effective immediately for family reasons. Recognize her in some way to show how much she has put into the school. Welcome thoughts of how to address that later.

**Deena Pyle, UAPCS, Director of Communications:**

Original founder of Channing Hall. Kim Frank and Deena Pyle are going to schools to address the concerns and questions about the association. New director is making official transition. Coming on board with staff next week for staff meeting. Providence Hall BOT would like to have access to the budget; to see what the money is spent on, where the focus goes, etc. BOT is able to look at what they have. Publish line items. New members are: Chris Bleak, Executive Director, under title of CEO and President. Kim Frank, policy and advocate director. Darren Beck, former board member and administrator; he is over quality, working on making sure charter schools are doing what they say they will do. Currently working on the Daniels Fund; making sure parents and board members are informed on legislative issues and any actionable items they need the community to take part of.

No further comments or questions.

**ERIN PRESTON:**

**Item of Discussion:** Follow Up Questions from October BOT Minutes

**Sonya:** Chic-Fil-A night for the health and safety committee. Cannot have until January. Opened Facebook to all individuals. Began advertising the babysitting policy change. **Robb:** reviewed audited financial statements; no questions or concerns. **Erin:** service projects, Heifer. Kim Andersen went to the student body officer meeting to talk about Heifer project. School wide service project. Student body officers have the right to select. Putting together info for other grade levels. Mark will keep board updated.

**Item of Discussion:** Approval of October BOT Minutes

**MOTION BY SONYA TO APPROVE OCTOBER BOT MINUTES. 2<sup>ND</sup> BY ROBB. VOTE IS UNANIMOUS IN FAVOR.**

**Item of Discussion:** Middle School Construction and Finance

No questions or discussion at this time.

**Item of Discussion:** Staffing Structure  
No questions or discussion at this time.

**Item of Discussion:** Providence Financial Contract  
No questions or discussion at this time.

***JODI LUSTY:***

**Item of Discussion:** IB Update

Unit planners were all received. 6th grade sent wrong planners so they were late. Jodi uploaded to the IB website. Issues were resolved. Quality of planners; overall is very good. Some need work. Erin asks Mark to let board know how much IB is being monitored with their evaluation. Board would also like Jodi to keep Mark and the board updated on future concerns. Loved the write-up about Brain-Gym. Program is being used. Students love it. Cards available per grade level containing ideas to coordinate with different subjects. \$20/per teacher. Board approves this purchase. No vote needed. Focus Fridays, good write-up. Inquiry class: 4-6 grade teachers. Track CRTs and the impact the inquiry has on CRT data. Teachers will attend next summer. Mark is working on a proposal/professional development day. IB authorization visit – December 2.

**Item of Discussion:** Benchmarks

Laurie joins the meeting by phone at 6:50 pm. Erin has concerns and would like to see a scaled down data to pass on to parents so they can understand it. Stephanie suggests a parent meeting night to explain data. She is waiting for information to inform the board. CRT information: [greatschools.com](http://greatschools.com); no data for Providence Hall. Laurie suggests posting info on our website. Stephanie will check to see how to put our information on the website. Mark will gather data to send to the board that would be posted on website and [greatschools.com](http://greatschools.com). Compare to neighboring schools, Jordan School District and state. PR campaign. Erin would like to see the data of the discrepancy between 5 & 6 grades. Many students that are below are also special education students. Large number of 2<sup>nd</sup> graders are in STAR. Tweaked the STAR program and moved the emphasis from comprehension to focusing on phonics for the 1-3 graders. More resources and volunteers; could see another 20 students, \$6000/yr. 120 students in STAR; only servicing about 50. Low % of parents volunteering in STAR whose students are in the program. Spalding would be more effective than STAR. Good option for younger students. Benchmark now. Will start tracking data.

**EMERGENCY ITEM: MOTION BY ROBB TO MAKE AN ADDITION TO OUR STAFF FOR THE SPALDING PROGRAM. 2<sup>ND</sup> BY SONYA. VOTE IS UNANIMOUS IN FAVOR.**

***MARK JOHNSON:***

**Item of Discussion:** Principal's Monthly Report

Student PE tracking program; form has not been sent out. KSL reading contest was publicized in newsletters, website and emails. Board of Education meeting for the Providence Hall approval; we have done a good job with having parents involved. Use PHAST more as an advertisement for parent interest. Drive up enrollment. Hold by-weekly parent meetings to answer why they should send their students to Providence Hall instead of the neighborhood school. Posters, emails, press, newsletters. Sonya will put on PHAST Facebook. BOT members will be present at the Christmas programs to answer any questions regarding the middle school. Teacher evaluations – work in progress. Observing everyone at least once a month. BOT wants to do admin evaluations. Decisions need to be made quickly on staffing, admin evaluations and messaging on enrollment. Work session in December rather than regular BOT meeting. December 6<sup>th</sup> will be a work session at 6:00 pm.

**Item of Discussion:** Building Rental Policy  
Move to January BOT meeting.

**Item of Discussion:** Tuition Reimbursement and Home Schooling Policy  
No questions or discussion.

**MOTION BY ROBB TO APPROVE TUITION REIMBURSEMENT AND HOME SCHOOLING POLICY. 2<sup>ND</sup> BY SONYA. VOTE IS UNANIMOUS IN FAVOR.**

**Item of Discussion:** Middle School Plans and Preparation

Enrollment numbers are going up. Need to do a big push. Released RFP for builders today. Teacher and admin staffing section is more urgent and will be moved to work session in December. Furniture and supplies will be discussed at a later time.

**Item of Discussion:** Middle School Promotion

Erin feels IB and Academics should be pushed. Questions to board of why parents should send their students to Providence Hall and why the students would want to attend Providence Hall – adequate preparations for students to enter high school, programs offered. Success of elementary school will resonate into the junior high. Better instruction, smaller class sizes, sports and technology. Promote benefits of attending Providence Hall. Involve students. Heath Harper and Stephanie Soper will conduct student group talks with the older students; dress code, mascot, interests, classes, etc. Bring in possible blazer, tie and pants and skirt uniform. Students want to believe and belong to something. Feel safe. Provide options that students can buy into. Students groups set for December 21. Board communication - Erin will write letter on behalf of the board about what details can be released at this time. More information will be released within the next month; location, building, start times, classes, etc. Release the Twelve Days of Christmas with middle school information. Jodi - IB parent meeting to be held in January.

**Item of Discussion:** Middle School Writing

Emphasis on writing. Will help with writing tools and prepare for college and careers. IB based; communicator; newspaper, poetry, sports writing, writing plays and essays, journalism, music writing, writing games, etc. Mark, Jodi and Kathy Watson will create a more detailed list that emphasizes writing and goes with IB. They will report to board next BOT meeting.

**MAX MEYER:**

**Item of Discussion:** Business Manager's Report

Bond payments were not included, but were paid in October. Finances are going well. Net income is at \$191,000 as of right now. Robb would like to see the large payments that are paid out. Allocate it out over the entire year. Twice a year when bond is paid. Audited financial statements are in the packet. Washer and dryer installed. High industrial quality. Dust mops will be taken to the laundry mat every other month. Utility bill for Herriman City \$1900. Power and water usage could be saved better. Cool keeper credit program (\$2000 credit every year). Timing of lights will be worked on. Thermostats are being adjusted. 3 of our 5 refrigerators are turned off. Max would like board approval to move \$250,000 to another bank and have a 5 year CD and get 2.5%, or move into a short term CD if we need access. Max will work with Robb to put together a package and present it to the board. Paige's name needs to be removed from the bank. Add Alicia. Conflict of interest policy needs to go out to all employees and board annually. The 990 tax return now requires a whistle blower policy. Will need to be approved next meeting.

**Item of Discussion:** Budget

Max would like to make a few minor changes and discuss at next board meeting.

**MOTION BY ROBB TO GO TO CLOSED SESSION. 2<sup>ND</sup> BY ALICIA . SONYA, ROBB, ALICIA, ERIN, LAURIE.**

**MEETING ADJOURNED BY ERIN PRESTON AT 9:20 PM.**