



*Minutes
Providence Hall - Board of Trustees Meeting
Thursday, October 11, 2012*

Meeting called to order by SONYA PETERSON 3:17 at pm:

ROLL CALL:

Board of Trustees members present: Robb Enger, Sonya Peterson, Alicia Calapp, Alicia Hansen, Melanie Kingdon, James Barker. Laurie Compton is excused.

Others Present: *Erin Preston, Jodi Lusty, Kathy Davis, Jim Freeland, Shannon Singleton, Kathy Watson, Kelly Mattingly, Kim Richins, Lynn Roux, Kami Mecham, Amelia Hale, Karleigh Rose, Melanie Clark.*

PUBLIC COMMENT: *None Submitted.*

GRADE LEVEL UPDATE: *3rd grade teachers*

IB units - finished "who we are". Health and fitness unit. Focuses on their bodies and how they can live healthy, balanced lifestyles. Taught about different body systems and learned a fun song to go along with it. Parents and volunteers come in and introduce different exercises and fitness such as skiing, dancing, etc. Food pyramid – my plate. Shows students how to eat more healthy and balanced food. Interactive IB bulletin board. Students made little people to put on the "Road to great health". Stopped for knowledge. Put things on the board. Body systems, nutrition, exercise. Students enjoyed seeing the end result. Assessment – choices and consequences, good and bad. Students made commercials. Students learned that their choices affect what happens later. Express self – planets and sun. Research and inquiry. Reflecting on their ability to communicate and being in front of people. Integrating with science.

ROBB ENGER:

Item of Discussion: *Follow Up Questions and Comments from Previous Meeting.
No closed session in last meeting. Minutes reflect meeting was adjourned.*

Sonya clarifies that Robb asks Max and Shannon to handle all money for PHAST from this point forward until PHAST is reorganized.

Teachers CACTUS certification questions: Robb asks Mr. Freeland about the status of Chris Hathaway – Mr. Freeland confirms that Hathaway has enrolled in Western Governors University Meets with advisor on October 22. He will have 6 months to do as much work as possible. Looking at carrying a 15-21 credit load.

Custodial – Jim went over check list of items with Dan Sherwood to be verified after Boy Scout events. 4 rooms left open at scouting event. Concerned about students having access to rooms in the morning before teachers get there. Jim addressed issue. Erin clarified that Mike Bradshaw is left unattended but there have been no issues with his use of the building. She has the ability to supervise remotely via video cameras. Alicia asks who covers cost in the event of an injury or problem at the school, such as plumbing, carpet, etc. Erin thinks it would be covered by Risk Management. Erin will look into it. Board and staff, with a key and authorized to

supervise, are allowed to use the building providing it is properly scheduled through Kim. Someone paying will have priority, however school functions will have priority over any after hour events.

Item of Discussion: *Approval of September BOT Minutes*

MOTION BY ALICIA TO APPROVE THE SEPTEMBER BOT MINUTES. 2ND BY JAMES. VOTE IS UNANIMOUS IN FAVOR.

ERIN PRESTON:

Item of Discussion: *Executive Board Summary – JH Financing and High School Expansion*

Erin sought Board input on changed enrollment plan and pattern for high school. Possible options could include expansion or realignment of elementary to K-4, jr high 5-8, high school 9-12. This will enable us to take primarily the same group of 175-200 per grade through the entire program, minimizing the need for re-adjustments made by outside students adapting to the IB program. Concerns with this model include overlap with the PYP at the elementary and jr high. MYP at the jr high and high school. Robb expressed some concern with funding and asked for an analysis of how this will vary the funding based on money at different grade levels. Overall he feels like this is a more realistic plan for getting high school students and is a better financial bet for ensuring the school remains full.

Erin discussed updates on USDA bonding and laid out possible concerns with gaining current lender approval to incur additional debt for High School funding. This will need to be sorted after the JH bonding is finalized.

Requested change of next BOT meeting from Nov. 8th to November 1 @ 6:00 pm. Robb and Erin will be out of town on the 8th at an “Expanding Charter Schools” conference.

Lunch program – Deena is doing a great job. Lunch accts can now be paid on line.

JODI LUSTY/ ERICA NUTTAL:

Item of Discussion: *U-Pass vs UCAS*

Jodi explains handouts. The state has chosen to do a Utah Comprehensive Accountability System (UCAS) report card every year. In the Fall of each year, our school will receive a score up to 600 points and we will need to show growth over the years based on our CRT tests and DWA. CRT scores for all grade levels and DWA scores for 5th and 8th grade are included in the calculation of points possible. NWEA Testing – this is a pilot assessment program that a few schools are using in the state of Utah. This test is adaptable to the student depending on how they answer.

POLICIES FOR REVIEW:

Item of Discussion: *Bullying Policy (Alicia)*

Discussion on policy. Bullying policy must include hazing. Alicia drew up first bullying policy and Kelly crafted a 2nd policy geared toward the elementary. Erin re-crafted to a more narrow policy consistent with both current state law and the needs of both Elementary and Junior High – and that is the policy submitted by Alicia Hansen here today. As a more limited policy we are compliant with state standards, but still able to adapt the policy to different age groups. A point for future discussion: Kathy Watson would like to implement a program about educating students on bullying.

MOTION BY SONYA TO APPROVE THE PROVIDENCE HALL BULLYING POLICY SUBMITTED TODAY BY ALICIA HANSEN. 2ND BY JAMES. VOTE IS UNANIMOUS IN FAVOR.

Item of Discussion: Title I Parent Involvement Policy (Presented by Kathy and Jim)

Title I funding requires creation of a Committee – this requires teachers, parent representatives and community representative. This funding also requires the creation of a Parent Involvement Policy, Parent Compact and a school improvement plan. Parent Involvement and Parent Compact were written 3-4 years ago, but not by a committee. Jim and Kathy formed a committee made up of parents, teachers and community leaders that represented Providence Hall. The committee helped write and approve the Parent Involvement Policy, Parent Compact and School Improvement Plan. Language Arts is the big focus in both schools and is featured prominently in the new policy.. Needs board approval then send it needs to be sent out to parents in 3 ways (on website, emailed and posted in both schools). Discussion on policy. Upon approval this is to be put under policies tab on website.

MOTION BY SONYA TO APPROVE THE TITLE I POLICY PER CHANGES BY ALICIA HANSEN. 2ND BY ALICIA CALAPP. VOTE IS UNANIMOUS IN FAVOR.

Item of Discussion: Title I Parent Compact
Must be sent home.

Item of Discussion: School Improvement Plan – Title I
No questions or discussion.

MAX MEYER / SHANNON SINGLETON:

Item of Discussion: Business Manager's Report

Audit is almost completed. Squire noted our school was the easiest school to work with that they have ever had. Enrollment was in order. Currently have unrestricted cash on hand for 66 day of expenses. Shannon will continue reporting financials both as month to month school overall and broken out by JH and Elem. No further questions or discussion.

Item of Discussion: 2012-2013 Charter Solutions Operating Agreement
No questions or discussion.

**MOTION BY ALICIA TO ADJOURN MEETING. 2ND BY JAMES. VOTE IS UNANIMOUS IN FAVOR.
MEETING ADJOURNED.**

MEETING ADJOURNED BY ROBB ENGER AT 4:46 PM.

Recorder B - Folder D - # 01