



Minutes
Providence Hall - Board of Trustees Meeting
Thursday, September 16, 2010

Meeting called to order by ERIN PRESTON at 6:07 pm:

ROLL CALL:

Board of Trustee members present: Erin Preston, Robb Enger, Alicia Hansen, Sonya Peterson, Paige Anderson. Laurie Compton is excused tonight.

Others Present: Mark Johnson, Jodi Lusty, Stephanie Renshaw, Max Meyer, Brian Call, Alli Thomas, Kim Andersen, Heather Bankhead, Allison Pocock, Stephanie Soper.

Public Comment:

Item of Discussion: Bountiful Baskets

Brian Call. Bountiful Baskets in a non-profit food coop that tries to bring healthy fruits and vegetables to the community and make them more easily accessible. Those wishing to participate make a contribution via the website. The money is pulled to make a bulk produce order from one of the produce distributors and will drop off the produce at one of the drop off sites. Volunteers distribute bulk order. Can receive \$40 produce order for a \$15 contribution. Work with local, smaller growers. Occasionally they will go outside the local area to bring in other types of fruits and vegetables. Direct from distributor. Fruit is fresher. Recipes on facebook. Program works by finding places in community; schools, civic centers, businesses. Demand for area; Herriman site. Issue with insurance – coverage of liability insurance. Bountiful Baskets can supply Providence Hall with a certificate of Insurance. Founders said amount required was not a problem. Pick up baskets on Saturday mornings. 2 ½ hour process from drop off to clean up. Use of gymnasium for indoor shelter is needed when weather is bad. Mike Marshall will check on occasional indoor use. For indoor use, an employee or board member from Providence Hall will need to be at location. Free basket as compensation. No objection from board to check into further details to move forward. If no indoor site is available, Bountiful Baskets can look at using Providence Hall as a summer only site. Providence Hall will review further details of our policy.

Heifer project – Honduras power point presentation shown by Kim Andersen and Alli Thomas. Wrote and applied for grant. Goes with sharing the planet unit; study peace, peace makers, resource sharing, hunger. Donations are spent by Heifer International for buying animals for communities who are living in developing countries. If a community was given a cow, the community will learn how to raise, care for, and house the cow; they will also learn how to sell the milk to make cheese; things to help sustain the community. Will provide info for newsletter and fundraiser, service project. SBOs are looking for a service project school wide. SBOs are the ones who choose which one to do.

ERIN PRESTON:

Item of Discussion: Follow-up Questions and Comments from Previous BOT Meeting

Pg 2 of minutes. Replace Stephanie's name with Sonya on motion. Timers need to be reset on lights to help save on energy bills.

Item of Discussion: Approval of July Board Minutes

MOTION BY ROBB TO APPROVE JULY BOT MINUTES, PENDING NAME CHANGE IN JULY MINUTES. 2ND BY ALICIA . VOTE IS UNANIMOUS IN FAVOR.

Item of Discussion: Approval of August Board Minutes

MOTION BY ROBB TO APPROVE AUGUST BOT MINUTES. 2ND BY ALICIA. VOTE IS UNANIMOUS IN FAVOR.

Add approval of June minutes on next agenda.

Item of Discussion: Junior High

State Charter Board did approve Junior High. Additional updates going forward. Not official until we receive the State Board of Education approval on their October 1 meeting. Jeannie Bowen from Jordan School District showed up in support for Providence Hall with the highest accommodations for our school. Herriman High is looking at adding an IB program that will correspond with Providence Hall. Students can filter in at the high school level. Jeannie Bowen is coming to Providence Hall on November 3 at 9:00am. BOT would like to be here.

PHAST:

Item of Discussion: 2010-2011 Budget

Sonya has received many emails over parents not being able to count “babysitting hours” as volunteer hours. Add to agenda for next month. Policy change. Health and Safety committee would like a budget for maturation, green ribbon week, emergency buckets. Will discuss in PHAST board meeting.

Item of Discussion: PHAST Parent Update

No questions or discussion.

Item of Discussion: 2009-2010 End of Year Budget

No questions or discussion.

JODI LUSTY:

Item of Discussion: IB Update

Great update. Trainings to attend – Head of School and Coordinator. Vancouver - \$492/per person; total is \$2256. Miami - \$288/pp airfare, \$199/per night hotel; total is \$2168. Mark and Jodi will attend. Decision left up to Mark and Jodi.

MARK JOHNSON:

Item of Discussion: Principal’s Monthly Report

Committee assignments – assign board members to certain roles. Re-write with assignments and submit. Brain Gym – train in it and not spend a lot of money. Students are enjoying gym classes. Mark will contact Channing Hall and their gym teacher.

Item of Discussion: UAPCS Invoice

1st member meeting this week. Election is next month to choose new board members for UAPCS and to ratify their new bylaws. Providence Hall must pay at least ½ of the dues by the end of this month in order to have a vote. Pay per student. Paige asked to see their budget and see where the money is going. Mark recommends Providence Hall support it. October 11th is the date for the vote. 4 open seats; 7 candidates.

MOTION BY PAIGE TO APPROVE UAPCS INVOICE ALONG WITH A LETTER OR STATEMENT STATING WE ARE GRATEFUL FOR WHAT THEY HAVE DONE IN THE PAST AND ON CONDITION OF INVITING THEM TO THE NEXT BOARD MEETING; THIS WILL GIVE THE BOT AN OPPORTUNITY TO ASK QUESTIONS. 2ND BY SONYA. VOTE IS UNANIMOUS IN FAVOR.

Item of Discussion: Tuition Payment for Staff Members

Discussed last year but set aside until budget was determined. Policy should be drawn up. Line item budget with a cap per year. Final decision left up to mark. Need and necessity for school. Mark to draw up a proposal with parameters to submit to board members.

Item of Discussion: DC Tour

Smithsonian tours. Stephanie is parent contact and coordinator. No cap; up to parents and students wishing to go. Group under 35 will be combined with another group. No cost to school. For every 10 students, Providence Hall receives 1 free ticket. Grades 5-6. Tight schedule, all day. Ratio - 1 adult to 10 students. USOE attorney – we are sponsoring activity. Providence Hall would be responsible to paying for any person not able to pay. Erin would like mark to obtain a second opinion. Smithsonian provides a liability insurance coverage. Background check would need to be performed on each adult. Would receive a white house tour. Mark feels it should be traditional for 1 specific grade. Currently scheduled for 2nd week in June. This year offer both grades; offer to pre-5th graders and post-5th graders. More information to follow.

Erin is excused from the meeting at 7:10pm. Robb takes over the meeting.

Item of Discussion: Business Manager Staffing

Max introduces Heather Bankhead. Max is at Providence Hall full-time this year. Heather will work mornings at Navigator Point, then comes to the school to relieve Max in the afternoon for him to attend to higher duties. Roles – they do the same thing. Max takes the lead, but is training Heather on everything he does. Long-term, Heather will be the replacement for Max as the business manager at Providence Hall as of July 1. Max will take role as Charter Solutions rep housed at Providence Hall.

Item of Discussion: Utah Consolidation Application (Board Approval)

Mark explains the application. School improvement goals; strategies. Finances are put in to support goals. Submit application. Providence Hall receives funding - \$200,000-300,000. Line items – Federal Revenue. Title 1 students affects the amount of funding. Funds are restricted. Robb asks to take out specific names in application.

MOTION BY SONYA TO APPROVE THE UTAH CONSOLIDATION APPLICATION WITH THE DELETION OF SPECIFIC NAMES. 2ND BY ALICIA. VOTE IS UNANIMOUS IN FAVOR.

MAX MEYER:

Item of Discussion: Business Manager's Report

Bank error is not fixed yet. Audit is substantially complete. Complimentary of Job Costing; program allocation. Positive remarks. Fencing is complete. Rocks installed in southwest corner. Cool-Keeper program should save \$2,000.00 per year. One refrigerator can be shut off with certain revisions of mildew build up. Re-program exhaust. Bill is looking into re-setting the timer for the lights and when they go off at night. Temperature/thermostat; Max wants to program them to go off at a certain time each night. Water/sprinklers – adjusted. Finding dry spots. Wind and soil issue. Working to find a happy medium. Utility savings is a priority. No build up of water in the back corner. Budget: Pre-payment on Charter Solutions. Max will check dates. Maxed out on curriculum and materials. Added to Spanish program already in place. Copying has not been done yet. Library books are maxed out. Just upgraded software. Balance Sheet - Robb would like to move some money from the checking account to the money market and earn some interest. Max will investigate.

STEPHANIE RENSHAW:

DOMA – Stephanie Renshaw Explains the program. Many positive comments and feedback from parents. Some concerns as to which classes the students will miss.

MOTION BY SONYA TO ADJOURN MEETING. 2ND BY ALICIA. VOTE IS UNANIMOUS IN FAVOR.

MEETING ADJOURNED BY ROBB ENGER AT 8:00 PM.