



Minutes
Providence Hall - Board of Trustees Meeting
Thursday, February 17, 2011

Meeting called to order by ROBB ENGER at 6:07 pm:

ROLL CALL:

Board of Trustee members present: Robb Enger, Alicia Hansen, Sonya Peterson, Laurie Compton, Stephanie Soper.

Others Present: Erin Preston, Jodi Lusty, Kathy Davis, Max Meyer, Jon Hagen, Kathy Watson, Kelly Mattingly. Visitors: Nicole Hale, Rachel Hale.

Public Comment: None Submitted.

ROBB ENGER:

Item of Discussion: Follow Up Questions from January BOT Meeting

Woodshop was not a high response. It was just talked about. Dance had the highest request. No other questions or discussions.

Item of Discussion: Approval of January BOT Minutes

MOTION BY LAURIE TO APPROVE JANUARY BOT MINUTES. 2ND BY SONYA. VOTE IS UNANIMOUS IN FAVOR.

PHAST:

Item of Discussion: PHAST Parents Update

Adopt a book at Grandparents Day. Londyn Nelson, Volunteer Director, baby passed away. In lieu of flowers, Sonya will donate money on behalf of the board.

JAMIE KATYAL:

Item of Discussion: Full Day Option

Grants available to help pay for full day. Channing Hall charges \$300/mo for full day kindergarten. Once a year charge will help boost up kindergarten. Possibly have parents sign an agreement if they pay month to month. Transition room, retaining students, put in full day kindergarten to help transition. Providence Hall could possibly give out grants to students who qualify for full day kindergarten. Erin will report back to board next month with information on what grants will pay for.

ERIN PRESTON:

Item of Discussion: Jr High Schedule

Effective jr high schedule. Proposed schedule is within state and IB guidelines. Stephanie explains schedule. If board approves this schedule, it will be taken to the students for survey. Will set up parent meeting; will explain schedule and electives. Schedule and classes will help in hiring teachers. MYP conference, March 11-14. Bell schedule – jr high starts at 7:45am, ending at 3:00pm. Fridays, 7:45am – 1:25pm. Elementary starts at 8:15am, ending at 3:20pm. Fridays, 8:15am – 1:45pm.

MOTION BY ALICIA TO ADOPT THE PROPOSED SCHEDULE FOR JR HIGH, PENDING ANY MODIFICATIONS THAT NEED TO BE MADE PER STUDENTS RECOMMENDATIONS. 2ND BY SONYA. VOTE IS UNANIMOUS IN FAVOR.

Item of Discussion: Finalize Student Survey Items

No questions or discussion.

Item of Discussion: PR and Parent Events

***Groundbreaking Ceremony:** Feb 26th. Q & A at the elementary school following ceremony.

***Monthly Parent Meeting for Jr High:** will send out emails for students from old and current databases inviting them to groundbreaking ceremony and future parent nights. No neighborhood protesting.

Item of Discussion: Building/Construction Update

Initial contracts have been signed. Groundbreaking on the 26th. Excavation set for February 28th or March 1st. Architecture plans are near completion. Erin hired kitchen consultant to help with the jr high kitchen layout. \$500. Everything is to the engineers; set plans should be ready to go very soon. Bond holders have the right to approve and block any changes we make to the existing building. 2 classrooms need to be built. \$125,000 project. Erin suggests we move forward with a smaller construction project. Bond holders will not allow us to take out a loan. We will need to pay out of surplus cash; should make that money back in the first year. Other option is portables.

Item of Discussion: Teacher Resume/Hiring Status

7 teachers-preliminary interviews / 58 apps from teachers-teachers.com. Good applicants. No further questions or discussions.

JODI LUSTY:

Item of Discussion: Curriculum Update

93% in DWA/UPASS. Significant increase. Jodi goes over CRT break down. Adequate yearly progress. Math intervention; tweeking to teach from state core. Working on teacher/instructor communication. Adjusting STAR reading according to benchmarks. Jodi will report next month. 5th grade went from 72% last year to 85% this year in language arts. Math went from 67% to 85%. End of July scores for this year should come out in July. No objection to having scores posted on website. Math Expressions is being correlated with the common core; kits will fill in any gaps.

Item of Discussion: Literacy Books K-2

Better reading materials for students to take home. Fundraising opportunity; Ken Garff program will match \$1000. PHAST has agreed to pay \$500 and Providence Hall will pay the other \$500. \$2000 total. Any money that is raised will be divided between the schools who have contributed \$1000. Could receive more than \$2000 total depending on how much money is raised.

MOTION BY LAURIE TO APPROVE THE BOARD CONTRIBUTING \$500, ALONG WITH PHAST, FOR THE KEN GARFF PROGRAM TO PAY FOR THE TAKE HOME LITERACY BOOK PROGRAM FOR OUR SCHOOL. 2ND BY ALICIA. VOTE IS UNANIMOUS IN FAVOR.

KATHY WATSON:

Item of Discussion: Elementary Principal's Monthly Report

IB night has been changed to March 8th. Title 1 monitoring visit is set for March 9. Things that are out of compliance need to be corrected; communication with parents. "Caught you being good" tickets – receives praises. Ken Garff reading program - firefighters would like to come over with the big hoses and have the students play in the water as a reward. Kelly will set up with firefighters and schedule assembly. No further questions or discussion.

Item of Discussion: Land Trust Committee Update

Next meeting is scheduled for tomorrow, Feb 18th. Jodi and Kathy found some things in the Math Expressions program that can replace DOMA. Waiting on pricing. iPads – mobile unit to use in classes. Lighter and cheaper. Still looking into laptops. IB committee has discussed that students need more computer time to surf the web more so they can learn how to do projects independently. Educational discounts available with Apple. Webcams could allow students to talk to IB schools in other countries. Jon will get pricing for Dotcams, iPads, and laptop carts. computer replacement (parking lot). Future expenses / budget analysis for March agenda.

Item of Discussion: Interview Process

Alicia would like to add "Are you familiar with IB? If so, what experience do you have with it?". Teachers will be involved in the interview process for their team. No other questions or discussion.

Item of Discussion: Evaluation Process

Form was created by an evaluation committee. Most teachers like the "drop in" system. Jodi and Kathy will be doing the first few together to make sure they are evaluating the same way. Jodi, Kathy and Erin will all evaluate. Will meet with teachers within 1 day and go over what they observed. They want this to be a coaching experience. Kathy will have her committee come up with a year-end evaluation that will tell them where they are in everything.

Item of Discussion: Washington DC Student Trip Status

No questions or discussion.

Item of Discussion: Modification of Discipline Policy

Guide for discipline in the school: **School wide recognition – take completely out of policy. Add to policy:** Love and Logic is a guide for discipline in the school. However, Providence Hall realizes that each student is different and a variety of management techniques will be utilized to meet the needs of all students (contracts, incentives, rewards, etc).

MOTION BY LAURIE TO REMOVE SCHOOLWIDE RECOGNITION AND ADD THE STATEMENT ON LOVE AND LOGIC BEING USED IN DIFFERENT TECHNIQUES GIVEN OUR DIFFERENT SITUATIONS. 2ND BY SONYA. VOTE IS UNANIMOUS IN FAVOR.

MAX MEYER:

Item of Discussion: Business Manager's Report

Received the final REMS draw. 100% of REMS money is now at the school. BoxTops check came in and was transferred over to PHAST as of January 31. Wages; TA's and instructors were down due to the holiday. Admin wages is up a little due to extra work over the winter break and Bill has now been compensated for time and out of pocket expenses. Paige still has a set of keys. Laurie will contact her and get them back.

MOTION BY SONYA TO GO TO CLOSED SESSION AT 7:45 PM TO DISCUSS AN INDIVIDUAL'S CHARACTER, PROFESSIONAL COMPETENCE, OR PHYSICAL OR MENTAL HEALTH, STRATEGY SESSIONS TO DISCUSS PURCHASE, EXCHANGE, LEASE OR SALE OF REAL ESTATE PROPERTY. 2nd BY STEPHANIE. ROBB, SONYA, ALICIA, LAURIE, STEPHANIE. VOTE IS UNANIMOUS IN FAVOR.

MEETING ADJOURNED BY ROBB ENGER AT 7:45 PM.