

**Providence Hall Board of Trustees Minutes**

Thursday February 2, 2017

Public Session from 3:30pm

Location: Providence Hall High School Library      Address: 4557W Patriot Ridge Dr., Herriman, UT 84096

In compliance with the Utah State Open and Public Meetings Act, this is a meeting for the Board of Trustees to openly take action and conduct deliberations regarding Providence Hall business. As a courtesy, please step outside with noisy children or to talk amongst yourselves in order to maintain a quiet atmosphere for the meeting and the recording. The Board reserves the right to take action on any agenda item. The board also reserves the right to go into closed session in compliance with Utah State Law 54-4-204, 205, & 206.

Agenda Item	Presenter	Materials/Notes	Further Action
Call to Order/Roll Call	<b>Board President: Sierra Hansen</b>	Called to order at 3:40pm. Roll Call: Justin Calapp, Melanie Kingdon, Sierra Hansen, Ann Henrie, James Endrizzi, David Vaas  The following are excused: Burgandi Keddinton, and Sonya Peterson.	
Public Comment	<b>No one present</b>	No comment	
Construction Update	<b>Steve Burt (Entelen)</b>	Discussed the architectural plans. Reviewed the grade of the hill to the west. Retaining wall will be required. Drainage will be done through a pipe. Parking lot will not be effected. Fire Marshal will be coming out to discuss hose access. The gas meter will be relocated. in process of securing permits. Hoping for approvals for the second week in March.	
IB-Junior High	<b>a. Erica Hancock b. Student c. Teacher-Al Carter</b>	a. Erica Hancock- Introduced 7th grade student to speak about IB as well as a Teacher, Al Carter. Both student and teacher are to discuss IB and MYP. b. 7th Grade student gave a synopsis about how the IB Rubric is used separately. Students ultimately receive 2 grades, their letter grade, as well as an IB grade. c. Al Carter-Gave examples of applications and practices using the IB criteria as well as the IB Rubric.	
Policy Review	<b>Lynne Roux</b>	Reviewed Agreements and Acknowledgements Policy in Employee Handbook. Gave synopsis of the following policies: Non-Disclosure Agreement and Promise Work Product Acknowledgement and Agreement Work Hours and Schedule-Non Exempt Employees Safe School Environment and Code of Conduct Acknowledgement of Employee and Policy Handbooks At-Will Employment and Policy Statement	
Directors Report- Elementary School	<b>Jodi Lusty Kim Andersen</b>	<b>Jodi Lusty</b> Charter on the Hill Day January 26th, Field Trips, Valentine's Day Parties, Kindness Week, Lottery on 2/13/17, Teacher Evaluations. Discussed some maintenance costs. Reviewed Dibels results and tables and teams discussed goals structured at faculty meeting. Between now and May, we can compile results recieved from Progress Monitoring testing to use for measurement for teachers to see what marks are being met and what needs to be met.	

<b>Directors Report High School</b>	<b>Nate Marshall Melissa McPhail</b>	High School-Nathan Marshall Winter Sports Concluding. Boys will most likely go to State, and Girls are a possibility. Intent to return forms. 2nd quarter benchmark results show improvement. 70% of students are receiving 70% or higher in their classes. 33% of students receive honor roll or high honor roll. 94% pass/fail proficiency. Only 6% had one or more failing grades. Professional Development-Evaluating teachers on identifying certain learning targets. We sent out mailers and open houses to increase enrollments. Melissa McPhail Discussed Assessments, Scheduled dates, and MYP Projects. Discussed Pathways to graduation, PH 2017-2018 Calendars. PD will be February 17th. Submitted Board Action Recommendation Agenda Items to be Voted upon: -2017-2018 Calendars- Motion Made, Seconded, All in Favor -To Transfer Association Funds to Providence Hall- Motion Made, Seconded, All in Favor	Requesting a third alternative proposal to find a solution or hybrid to incorporate elements of MYP for both JH and HS.
<b>Directors Report Junion High School</b>	<b>Brian Fauver Erica Hancock</b>	Junior High- Brian Fauver-Current Enrollment 752. Discussed results of Faculty & Staff midyear Satisfaction Surveys as well as Student Midyear Satisfaction Surveys. Only 181 responses out of 752 the Student Body took survey. 84% committed to coming back to school. Erica Hancock IB- Positive feedback on planners. Improving inquiry based questions/methods. Finished region tests. Just received results in order to make printed charts and graphs. Overall, scores are encouraging and higher than average MOY standard. 15 students advanced out of reading intervention, and we've replaced them with 15 more.	
<b>Director's Report SPED Update</b>	<b>Rebecca Lucy</b>	IEP Meetings. Reviewed Benchmark Reports. Discussed all three schools using the same monitoring system, for better consistency through all grade levels. Presentation-training on Professional Development Day. Goal to close the gap from where they are and where they should be. Using actual instructional levels and grade level data to make comparisons and assessments.	
<b>Finance Report</b>	<b>Beverly Ledward</b>	December Financial Report-Cash on hand 107 days. Line 4 Bus usage. Line 138 Audit fees. Line 179 Advertisement Mailers. 223-Buildings/Geotechnical study for Jr high building expansion. Action Items- Several repairs that qualify for reimbursement from the Building Bond Repair and Replacement Fund. James recommended that each Director submit a priority list. Approval of the budget revision. Motion made to approve Budget Revision, Seconded, and all in favor.	James recommended that each Director submit a priority list on needs, for budgeting.
<b>Housekeeping</b>		a. Next Meeting Schedule March 7, 2017 at 3:30pm b. Approval of January Minutes - all in favor d. Adjourn at 6:02 pm	
<b>Closed Session:</b>	<b>Sierra Hansen</b>	Vote:[Board Member] motions to move the Board of Trustees to a closed session for the purposes of: (a) the discussion of the character, professional competence, or physical or mental health of an individual; (b) strategy sessions to discuss collective bargaining; (c) strategy sessions to discuss pending or reasonably imminent litigation, or (d) strategy sessions to discuss the purchase, exchange, or lease of real property	

