



# PROVIDENCE HALL CHARTER SCHOOL

## *Minutes*

*Providence Hall - Board of Trustees Meeting  
Thursday, January 23, 2014*

*Meeting called to order by Robb Enger at 2:38 pm:*

- **ROLL CALL:**

*Board of Trustees members present: Robb Enger, Sonya Peterson, Melanie Kingdon, Londyn Nelson, Alicia Hansen, Laurie Compton.*

*Others Present: Erin Preston, Nate Marshall, Shannon Singleton, Erica Hancock, Jodi Lusty, Rebecca Strait, Kathy Watson, Kelly Mattingly, Max Meyer, Beverly Ledward, Paige Andersen, Kim Richins, Lynne Roux, Burgandi Keddington, Denise Christiansen, Logan Christiansen, Beki Johnson, Melissa Enger, Evann Howlette, Simon Raubehiemer.*

- **Public Comment:** *None submitted.*

- **Public Presentation:** Logan Christiansen reports on the results of his study on cars idling in our car-pool lanes. Logan presented his science fair project, "Turn Your Key, Be Idle Free." The results of his efforts, after making patrons aware of idle times, were a 14% reduction in car idle times. Logan asks the Board if they would assist in his efforts with making more people aware of the importance of not idling their vehicles while waiting in car pool lanes. (ex. advertising)

- The Board will allocate \$50.00 for advertising to assist Logan in his efforts, advising him to draft a budget and work with Erin Preston on implementation.

- Hayden Livingston presented to the Board his completion and acquisition of the Presidential Fitness Award. A great accomplishment!

### **ROBB ENGER:**

- **Item of Discussion:** *Follow Up Questions and Comments from Previous Meeting*  
*No questions or discussions.*
- **Item of Discussion:** *Approval of March BOT Minutes*

**MOTION BY LONDYN NELSON TO APPROVE THE BOARD MINUTES FROM THE DECEMBER 12, 2013 BOT MEETING. 2<sup>ND</sup> BY ALICIA HANSEN. VOTE IS UNANIMOUS IN FAVOR.**

**NATE MARSHALL /MELANIE KINGDON:**

- ***Item of Discussion: UHSAA***

Providence Hall is proud to announce that it has been accepted into the Utah High School Activities Association (UHSAA) for next year. We have been accepted in as a 2A classification school competing in Region 14 with Waterford, Rowland Hall, Layton Christian, Merit Academy, Maeser Prep, and Rockwell.

The school will be able to compete with these public and private high schools in boys and girls basketball, boys and girls cross country, boys and girls tennis, boys and girls soccer, girls volleyball, and boys and girls golf. Additionally, they will be able to compete in regional and state drama competitions, music and performing arts, and forensics and debate. This will allow our school and students to compete in both regional and state tournaments in these areas and will open up opportunities for students to receive performing arts and athletic recognition for their accomplishments through scholarships, All-Region and State recognition, and Academic All-State recognition.

We are excited to open this opportunity to our students in the new high school and look forward to seeing them compete in these areas.

Nate Marshall has been selected to serve on the UHSAA Board of Trustees. Congratulations!!

**ERIN PRESTON:**

- ***Item of Discussion: ROTC – Authorization to proceed***
- Introduction of Bruce and Rachel Remund to the Board, and Simon Raubenheimer.
  - Mr. Remund addressed the Board on his involvement in the JROTC and the activities that the cadets are involved in addition to their accomplishments in the program. He stated his belief and confidence in the program and pursuing the next steps in forwarding the program. He is committed and will volunteer and assist in the program.
  - Erin Preston stressed to the Board of the great character of Mr. Remund, and also acknowledged the hard work of Rachel Remund and Simon Raubenheimer and their integral roles in the program.
- Shannon Singleton presents the Board with the recommendation to authorize us to submit a formal application, as prepared by Shannon, for a Navy JROTC program at Providence Hall High School. The Army is not offering a JROTC program at this time. If we were to qualify, we would be the only Navy JROTC in the State of Utah.

**MOTION BY LAURIE COMPTON TO APPROVE AUTHORIZATION TO SUBMIT THE FORMAL APPLICATION FOR A NAVY JROTC PROGRAM AT PROVIDENCE HALL HIGH SCHOOL , 2<sup>ND</sup> BY ALICIA HANSEN. VOTE IS UNANIMOUS IN FAVOR.**

- ***Item of Discussion: 2014 School Schedule – final approval needed***

Attached is the proposed 2014-2015 school schedule. This schedule largely aligns with Jordan, and between the Elem/JH/HS. We do have a couple of days where Elem/JH/HS will be out separately however for PT conferences. The calendar had been thoroughly vetted.

Jodi Lusty specified needed changes to be made. Take note of the purple dates. There are no 12:30 dismissals. Spring recess is different on the calendars. Jodi will make changes so both calendars are the same.

***MOTION BY LAURIE COMPTON TO APPROVE THE 2014-2015 SCHOOL CALENDAR, 2<sup>ND</sup> BY LONDYN NELSON. VOTE IS UNANIMOUS IN FAVOR.***

- ***Item of Discussion: Mascot selection***

With the exciting development of being accepted into the UHSAA, the need to finalize a mascot has taken on more urgency. Upon joining we need to have a mascot for all the marketing and literature. Additionally, we are trying to design what graphics to put on the gym floor in the PHHS. Sonya Peterson reminds the Board that we need to have the vendor that we paid come up with a mascot and submit their ideas.

Nate sketched some ideas for possible consideration. I wanted to see if these are anything you would want to move forward with or if we should re-visit the creation of our own from Saxon Home.

We need to decide no later than March. Defer decision to February BOT meeting.

Erin Preston shows the Board the blueprint of the gym floor and the areas we need to put our logos and lettering. If we go with the shield, there is less urgency.

- ***Item of Discussion: Renaming of Mt. Ogden Peak Drive***

The city of Herriman has offered to re-name the road on which our schools are located. We previously selected Patriot Way, but as that name is already in use in Magna, they are asking us to select another. The following are the proposed names:

Patriot Light  
Patriot Pride  
Patriot Hope  
Patriot Home  
Patriot Knoll  
Patriot Peak  
Patriot View  
Patriot Ridge  
Patriot Vista

The Board consensus seems to be for Patriot Ridge. We need to formally select that, and also add either Way, Lane, or Drive to the final name for recommendation to Herriman City.

The consensus is **Patriot Ridge Drive**.

***MOTION BY ALICIA HANSON TO CHANGE THE NAME OF THE STREET FROM MOUNT OGDEN PEAK DRIVE TO PATRIOT RIDGE DRIVE, 2<sup>ND</sup> BY SONYA PETERSON. VOTE IS UNANIMOUS IN FAVOR.***

• *Item of Discussion: Construction update*

- *Decisions on additional items: faculty parking lot, sound systems and upgraded sidewalks.*

The High School facility is now well underway, on schedule and on-budget. The masonry walls that make up the gymnasium are complete, foundation floor will be poured in the next few days, trusses have been delivered and the carpenters have begun the construction of the exterior walls, to be raised soon.

Although this has been a very fast project, we have been able to capitalize on a couple of opportunities that has forced some re-adjustment of the budget. So far we have been able to make up costs of additional items with savings in items such as re-designed excavation costs and minor VE changes. I'm pleased to say we are, bit by bit, creating an even better building that anticipated and still remaining on budget. We have a couple of items that could push us over budget however, that I want to make you aware of. While I will continue to work to VE where possible, these are additions I recommend that could put us slightly over budget:

- Due to all the work associated with a civil re-design and revised site work we have been able to create a second parking lot that we will be able to use as a dedicated faculty parking lot. This will increase our overall parking by at least 30 spots, will create a secure location for the teachers to park, and will enable us to substantially improve the flow of the student parking lot and drop-off. We have been able to offset the cost of the asphalt, concrete, excavation and hard cost with reductions in overall excavation amounts – however, lighting and landscaping will add about \$40K to the budget for this item. I've directed Sahara to proceed with these changes thinking we would have a break even cost. The lighting costs were higher than expected, however, so we are a little over on this one now. I believe we can make that up in future VE and the parking lot is well worth it. I wanted you to be aware of this one.
- Sound suppression and sound system: We are working hard to ensure that the sound for performances at the HS is better than what we have dealt with at the Elementary and certainly the JH. We have added two major items to the HS gym plans – sound suppression on the walls and insulation in the ceiling (similar to quilt batting) that we believe will dramatically improve sound in the gym (approx. \$40K for both). Additionally we are spending a lot of time and enlisting as many qualified people as possible in coming up with the best sound systems within our price range. As we have all learned – this is a complex issue and requires many experts at many things. Some have also now offered additional prospective solutions for our issues at the JH – some of which we may be able to implement soon and for limited funds.
- One of our big issues at the JH has been clearing snow and ice off the walks in the AM. Right now we heavily utilize a snow removal service and use salt excessively. Last year we spent \$40k for snow removal. We have spent over \$16k on snow removal so far this year, and while the salt isn't a cost issue itself, the grass and landscaping plants it kills are an added cost. At the HS location of the entry/position of the building will make this a larger issue than at the JH as the HS entry and pathway from the parking lot are on the North side and Northeast side of the building, and will therefore get less sun. Installing heated sidewalks in these high-traffic areas at the High School would cost \$75k, but we estimate an ROI of 7 years or less on that investment. I have authorized the \$18k to put the piping in the sidewalk now for the system. The question will be whether we implement the whole system now or not. As this item could put us over budget, I seek your input on this decision.

• *Item of Discussion: Skyward transition update*

We are up to date on our data transfer with Skyward. Live data conversion is taking place this month and we anticipate parts of the system to be up and running in March and ready for student scheduling for 2014-2015. We have several web-x conference calls and on-site trainings taking place at both the Elementary and Junior High campuses end of February. We are looking forward to these trainings and implementations of the new system.

• *Item of Discussion: Staffing updates, Enrollment, DP Visit, IB Authorization Visit*

- In the process of deciding on a new principal for the Junior High.
- Lisa King is our new Academic Director and is doing a great job thus far. She knows MYP and DP and will be a great addition to our staff.
- Our wait-list continues to grow. We would like to work on attracting numbers for the upper grades and have put up banners at the construction site. We are looking at direct mailers and fliers. We have now scheduled and will soon promote HS info nights beginning in about 2 weeks. These nights will include DP IB nights in which Lisa King will be able to talk about the IB program/merits. We are also planning to hold an Athletics and Activities night which we'll discuss those programs.
- Upcoming IB Authorization Visits:
  - March 10-11---IB DP visit
  - March 17-18---IB MYP visit
- Shortly before Christmas Senator Neiderhouser came to Providence Hall to tour our facility to assess our level of construction. He also visited APA and Summit High. What he was assessing is whether, given our construction costs at about 1/3 to 1/4 the cost of district schools, whether we have viable facilities. Apparently he was impressed by the quality of our building and is now working with other in the legislature to analyze state-wide funding of facilities.

**BUSINESS MANAGEMENT**

• *December Financial Report/Max Meyer and Beverly Ledward*

- Introduction of Paige Andersen, our new Business Manager that will be housed at the Elementary School.
- The Board approved to amend the budget as presented in the previous board meeting. Day's cash on hand has increased and is at 83 days. We do not have our first JH bond payment due in December of \$239,225.00 which we have been accruing. We also have entered the new bond transactions.
- Max reviews the tax return, submits to the Board for their review before submission.

**LONDYN NELSON:**

*Item of discussion: PHAST Update*

- Tomorrow night is family movie night at the Elementary. We are showing "Turbo".
- Coming up: Teacher dinners coordinated with PTC. We are hoping to have those catered.
- We are looking at a Donor Wall for the different schools.
- Brooke Kynaston will be moving in April. Becky Fitch is replacing Brooke.
- Stephanie Proud does not have a room Mom. What can PHAST do to help here? Work on volunteer re-generation. Sonya recommends going back to what was effective. Mention volunteering more often as opportunity permits. (Assemblies, movie night, Back-to-School, PTC, e-mails, etc.) Sonya Peterson would like to attend and discuss this in the next PHAST meeting.

**ELECTION OF BOARD LEADERSHIP:**

- Robb Enger notifies the Board that his 3year term is up and that no one put forth their name to take his place. He will serve as the Board President for one more year.

**MOTION BY SONYA PETERSON TO CONTINUE WITH ROBB ENGER AS OUR BOARD CHAIR AND LAURIE COMPTON AS OUR BOARD VICE PRESIDENT CHAIR FOR THE YEAR JANUARY 2014-TO JANUARY 2015. 2<sup>ND</sup> BY LONDYN NELSON. VOTE IS UNANANIMOUS IN FAVOR.**

**CLOSED SESSION:**

Robb Enger motions to move the Board of Trustees to a closed session for the purposes of:

- (a) the discussion of the character, professional competence, or physical or mental health of an individual;
- (b) strategy sessions to discuss collective bargaining;
- (c) strategy sessions to discuss pending or reasonably imminent litigation, or
- (d) strategy sessions to discuss the purchase, exchange, or lease of real property

**MOTION BY ROBB ENGER TO END THE BOT MEETING AND GO TO CLOSED SESSION. 2<sup>ND</sup> BY ALICIA HANSEN. INDIVIDUAL VOTE: ROBB ENGER, SONYA PETERSON, MELANIE KINGDON ALICIA HANSEN, LONDYN NELSON, LAURIE COMPTON. VOTE IS UNANIMOUS IN FAVOR.**

**MEETING ADJOURNED BY ROBB ENGER AT 4:35 PM.**

**Recorder A – Folder – 11**