



Minutes
Providence Hall - Board of Trustees Meeting
Thursday, November 17, 2011

Meeting called to order by ROBB ENGER at 6:10 pm:

ROLL CALL:

Board of Trustee members present: Robb Enger, Jolynne Jimenez, Alicia Hansen, Laurie Compton. Sonya Peterson is excused tonight. Erin is on her way.

Others Present: Erin Preston, Jodi Lusty, Kathy Watson, Kathy Davis, Max Meyer, Peaches Sansom, Jim Freeland, Shannon Singleton, Kelly Mattingly, Jon Hagen.

PUBLIC COMMENT: None Submitted.

ROBB ENGER:

Item of Discussion: Follow Up Questions from October BOT Meeting

Updates on power damage - no information yet. Erin has contacted Rocky Mountain Power. Sent in a claim; waiting to hear back. Sahara is also working on numbers. Some should fall under warranty work. Corrections on pet policy – Alicia is working on and will submit as soon as it is complete.

Item of Discussion: Approval of October BOT Minutes

MOTION BY ALICIA TO APPROVE OCTOBER BOT MINUTES. 2ND BY JOLYNNE. VOTE IS UNANIMOUS IN FAVOR.

Item of Discussion: Mascot & Letterhead

Mascot - last BOT meeting it was decided on having the PH only. Discussed different logos. Will have solid red PH, silver outline on front of shirt. Patriots star agreed on for back. Letterhead – hold off until true mascot is voted on.

JOLYNNE JIMENEZ:

Item of Discussion: PHAST Parent Update

Sound barriers for the elementary gym – Natalie Cole will contact Max. Communication – parents would like a link from website to the PHAST blog. Movie night had lower attendance this year but they still had a good turnout. Dinners were provided for parent/teacher conferences at both schools. Clothing sales - Jr PHAST parent meeting – was supposed to be held in October, but it was rescheduled due to the power outage. The jr high has held 1 morning mingle. 1 parent showed. Suggestion of Robb to look over budget was well received. Natalie Cole would like to have Robb involved. Will email him copies and he will look over. No December BOT meeting. ePHAST has budget in the black. BOT only needs to see Jr PHAST budget twice a year.

Erin Preston is now present. James barker is also in attendance. Robb introduces him as a new board member.

ERIN PRESTON:**Item of Discussion:** Executive Summary

Commend Kathy and Jodi on UCA report. 463 books now in jr high library. Jim would like to see a total of 9000 books. Teachers are being creative on the grants. December 16th – Christmas party. All staff and spouses are invited. Nice dinner, music.

Item of Discussion: Teacher/Admin/School Climate Survey

Rough draft. Survey has not been sent out yet. Primarily for elementary teachers. Will modify for the jr high. Alicia would like to see results. No parent names associated to survey. Teachers had input on wording for survey. Add comment section for parents. Spell check before survey is distributed. BOT is in agreement with sending survey out pending modifications.

KATHY WATSON:**Item of Discussion:** Elementary Teacher Evaluation Update (with Jodi)

Finished round 1; starting round 2. The rest will not be announced visits. Jodi and Kathy will split the staff. Alicia would like to be involved. Use observation form with details. Will use for evaluations. Debrief with teachers after full evaluation. Teachers are happy and excited. Inquiry becoming more natural. Engaged classrooms. Laurie was able to observe teachers today. Suggests the board members visit each teacher at least once a year.

JODI LUSTY:**Item of Discussion:** IB Progress Update

Deadline is coming up. On track.

JIM FREELAND:**Item of Discussion:** Student Government Update

SBOs – Students wrote bylaws in 8 weeks. President for every grade. All are represented.

Item of Discussion: Activities and Clubs

Student social – 11/18/11 – after school. Activity will be run by students. Community service – canned food drive kicks off tomorrow through Thanksgiving break. Competition between grade levels. 6th – grade choosing families to support during Christmas season. 8th graders are making blankets for Primary Childrens Hospital.

Item of Discussion: Sports

40+ students turned out for cross country. Lost 4 runners to the high school team. 2 girls going to Footlocker competition. Volleyball – 65 students. Commitment level was not there. Basketball – only 1 team. Herriman High took 3 students for high school team. Girls basketball – early practice was held. All members showed up. Basketball schedule is on the website and calendars. Come out and support.

PEACHES SANSOM:**Item of Discussion:** Jr High Teacher Evaluation Update

Jim and peaches finished evaluations. New teachers; all new to environment. Collaboration with grade level and subject area on curriculum, not strategies.

Item of Discussion: Jr High Academic Update
Framework explained.

Item of Discussion: Deficiency/Proficiency Notices

Deficiency - important to notify parent if student is in danger of failing. Policy is in place. Teacher will follow up with an email or phone call to make sure parent received notice. Proficiency can be sent home at any time. Report can be run from SIS for students in danger of failing. Planners – effective for teachers and most students. There was some push back from parents for trying to organize students. MYP timeline – Robb would like a snapshot of where the jr high is. Jon states that the projectors will begin being installing next week.

MAX MEYER:

Item of Discussion: Business Manager's Report

Max introduces Shannon Singleton – she will be housed at the elementary. Brian will be working between Providence Hall and Navigator Point. \$80,000 net income. Presently in good shape. Bond payment is semi-annual. Erin commends Max and Shannon on having HR and employee issues on a 12 hour turn around. Budget amount for federal funds – approx \$400,000. Only paid on 1350 students. Have not been paid for 1416 students yet. By January we should be square. Funded at a lower rate than what we will be the rest of the year. Operating on lower cash balance due to paying off the expansion of the elementary classrooms.

Item of Discussion: Auditors Report

Formal audit is complete. Robb spoke to Amanda.

Jim - 5 unexcused absences. Explains process. Set in place for jr high.

CLOSED SESSION:

- Discussing an individual's character, professional competence, or physical or mental health.
- Strategy sessions to discuss the purchase, exchange, lease or sale of real estate property.
- Investigative proceedings regarding allegations of criminal misconduct.

MOTION BY LAURIE TO GO TO CLOSED SESSION. 2ND BY ALICIA. MEETING ADJOURNED. VOTE IS UNANIMOUS IN FAVOR.

MEETING ADJOURNED BY ROBB ENGER AT 8:03 PM.

Recorder B