

Providence Hall Board of Trustees Minutes

Thursday October 3, 2019

Public Session

Location: Providence Hall High School Library Address: 4557W Patriot Ridge Dr., Herriman, UT 84096

In compliance with the Utah State Open and Public Meetings Act, this is a meeting for the Board of Trustees to openly take action and conduct deliberations regarding Providence Hall business. As a courtesy, please step outside with noisy children or to talk amongst yourselves in order to maintain a quiet atmosphere for the meeting and the recording. The Board reserves the right to take action on any agenda item. The board also reserves the right to go into closed session in compliance with Utah State Law 54-4-204, 205, & 206.

Agenda Item	Presenter	Materials/Notes	Further Action
WELCOME/CALL TO ORDER/ROLL CALL			
A) Welcome	David Vaas		
B) Call to Order	David Vaas	Called to order 3:53pm:	
C) Roll Call	David Vaas	David Vaas, Board Chair - Present	
		Melanie Kingdon, Board Member - Excused	
		Sara McBee, Board Member - Present	
		Nick Ward, Board Member - Present	
		Mike Livsey, Board Member - Present	
		Emily Anderson, Board Member - Present	
		Jon Titus, Board Members - Present	
		Lindsey Bentley, Board Member - Present	
PUBLIC COMMENT(S)			
		None	
BOARD GOVERNANCE			
A) BOARD UPDATE	David Vaas	Melanie Kingdon will be stepping down from the BOT. Public notification of a board member opening will be posted.	
B) AGENDA ITEM(S)			
1) Membership Audit	Nate Marshall	This is the June 2019 report from last school year. State reviews a sampling of our records in regards to matching UTREX.	
2) Arrest Reporting & Criminal Background Checks Policy	Shannon Singleton	This has been a procedure that we are formalizing by making it board policy. Policies are periodically reviewed. We are working on a policy manual that will have the original policy then adding amendments.	Motion to approve. So Moved. Seconded. Roll Call Vote. All in Favor. Approved.
3) Head Injury Policy	Nate Marshall	Replaces the current outdated policy. This policy is to better align with state requirements and to formalize and broaden our current policy. Parent(s)/guardian(s) sign electronically through "Register My Athlete" and they receive email verification via email through PDF. Found a typo that needs to be remedied. Administration needs to share this policy with applicable staff across all three campuses.	Motion to approve. So Moved. Seconded. Roll Call Vote. All in Favor. Approved.
4) Home School & Dual Enrollment Policy	Nate Marshall	Replaces the current outdated policy. Found a typo that needs to be remedied.	Motion to approve. So Moved. Seconded. Roll Call Vote. All in Favor. Approved.
5) Home & Hospital Policy	Nate Marshall	Replaces the current outdated policy. If PHCS needs to provide teacher services then we need to make sure the teacher keeps a log.	Motion to approve. So Moved. Seconded. Roll Call Vote. All in Favor. Approved.
PTO UPDATE			

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	Lindsey Bentley	Fundraiser went well. Have a lot of left over chocolate boxes that clubs can use as a fundraiser.	

DIRECTORS' REPORTS

A) Elementary School	Earleen Sutton Kim Andersen	<p>Earleen Sutton Rock your School Day is meant to increase student self-advocacy. Had an assembly to kick it off. Wax museum project went wonderfully and included the student memorizing a speech. PTC went great. This week is anti-bully and we have some campus awareness events to support this. Fantabulous Fridays are a great way to connect our students to the other two upper level campuses. Halloween parade is 10/31! Enrollment has dropped just a bit. All day kindergarden options at other schools is impacting us. Still looking for cafeteria help.</p> <p>Kim Andersen The Literacy Institutes is what we have been focusing on currently. We look at DIBLES data to drive instructional institutes for our teachers, which are taught by their peers.</p>	
B) Junior High School	Brian Fauver Odette Desmarais	<p>Brian Fauver Cross country, girls volleyball, and boys soccer are all in state playoffs. Anti-bullying week included a special assembly with a BMX show and a live band. During PTC our counselors hosted workshops for parent(s)/guardian(s) on helping their students with anxiety issues. We are working on having teachers focus on positive behavior supports and communicating that home. Shared literacy scores with teachers. Sixth grade is the biggest concern for enrollment numbers, being down almost 50 students from projections.</p>	
C) High School	Melissa McPhail	<p>This week is homecoming week at the high school. IB accreditation result are in and we had no matters that needed addressing, other than our own recommendations for improving. In fact, they want our teachers to be a part of their training team. 10/16 is our school-wide testing day.</p>	

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D) SPED	Rebecca Lucy	SPED numbers across all three campuses up just a bit from last year, with the elementary and junior high down a bit but with the high school being up. Working on getting things settled with the new school year starting. We did get randomly selected for an audit. We haven't have been selected for the past three years.	
E) School-Wide Report		Refer to submitted document in packet.	
FINANCIAL REPORT			
	Beverly Ledward	Received a digital learning amount for last year. Insurance expense is paid annually. Football goal posts show in this report. Pre-paid elementary math expressions for the next three years. No financial reports due in August.	
HOUSEKEEPING			
A) Next Meeting Schedule	David Vaas	Next meeting scheduled for Thursday November 7, 2019 at 3:45pm.	
B) Approval of DATE Minutes	David Vaas	Approval of September 5, 2019 minutes.	Motion to approve. So Moved. Seconded. Roll Call Vote. All in Favor. Approved.
C) Adjourn	David Vaas	Adjourn at 4:45pm.	
<i>CLOSED SESSION</i>			
	<i>[Board Member]</i>	<i>Motions to move the Board of Trustees to a closed session for the purposes of:</i> <i>(a) The discussion of the character, professional competence, or physical or mental health of an individual;</i> <i>(b) strategy sessions to discuss collective bargaining</i> <i>(c) strategy sessions to discuss pending or reasonably imminent litigations, or</i> <i>(d) strategy sessions to discuss the purchase, exchange, or lease or real property</i>	<i>Motion to approve. So Moved. Seconded. Roll Call Vote. All in Favor. Approved.</i>