



## Foreign Exchange Student Policy

### I. PURPOSE

The purpose of this policy is to provide guidance in enrollment of foreign exchange students in Providence Hall Charter School (PHCS).

### II. POLICY

- A. A special placement/registration permit is required by the Department of Planning and Student Service for students who are non-immigrant, foreign exchange students, or non-resident students not living with at least one natural parent or with a legal guardian.
- B. PHCS will adhere to the requirements of Subsection 53A-2-206. These provisions create a safe environment for foreign exchange students and school district/charter school students.
- C. Prior to accepting foreign exchange students through an agency, the agency must:
  - 1. Provide a sworn affidavit of compliance that shall include confirmation that the agency is in compliance with all applicable policies of PHCS' Board of Trustees (Board).
  - 2. Complete a household study, including a background check consistent with Section 53A-3-410, of all adult residents of each household where foreign exchange students will reside.
  - 3. Review the information revealed through the background checks required with PHCS' Registrar or administrators;
  - 4. Complete a background study to assure that the foreign exchange student will receive proper care.
  - 5. Provide host families with training appropriate to their positions, including information about enhanced criminal penalties for persons who are in a position of special trust.
  - 6. Send a representative to visit each foreign exchange student's host family's place of residence at least monthly during the foreign exchange student's stay in Utah.
  - 7. Cooperate with PHCS and other public authorities to ensure that no foreign exchange student becomes an unreasonable burden upon PHCS or other public agencies.
  - 8. Give each foreign exchange student the name(s) and telephone number(s) of agency representatives and others who could be called at any time if a serious problem occurs, in the foreign exchange student's native language.
  - 9. Provide alternate placements so that no foreign exchange student is required to remain in a host family's household if conditions appear to exist which unreasonably endanger the foreign exchange student's welfare.
- D. PHCS shall provide each approved foreign exchange student agency with a list of names and telephone numbers of individuals not associated with the agency who could be called by a foreign exchange student in event of a serious problem.
- E. Foreign exchange students will be considered for enrollment at PHCS if PHCS has not reached its cap as set forth by the PHCS Board in accordance with what is established by the Utah State Board of Education.
- F. If more local students have applied to PHCS than the cap allows, a lottery will be used to determine which of those students may enroll at PHCS. In this case, foreign exchange students will not be considered eligible to enroll at PHCS.