



Home School & Dual Enrollment Policy

I. Intent to Home School

The parent(s)/guardian(s) of a currently enrolled Providence Hall Charter School (PHCS) student who want to home school their student must

- A. Withdraw their student from PHCS following the proper procedure (even if planning on dual enrolling student),
- B. Complete the PHCS *Intent to Home School Statement*.
- C. Go to their school district of residence to complete and file a home school affidavit with that district.

II. Dual Enrollment (UT Admin Code R277-438)

A dual enrolled student means a student who is enrolled simultaneously in PHCS and in home school or a regularly established private school to participate in an **academic** course or **academic** program, and once dual enrollment is complete is considered a PHCS student.

A. Process for Dual Enrollment

A student who has a current and valid home school affidavit from their school district of residence **OR** is a student at a regularly established private school who wants to dual enroll at PHCS

1. Must follow the PHCS lottery process.
2. If accepted through the PHCS lottery process, then must follow all PHCS enrollment steps and deadlines.
3. Must submit a copy of the student's current and valid home school affidavit from their district of residence or proof of being a student at a regularly established private school.
4. Must complete the PHCS *Dual Enrollment Agreement* form annually.

B. Procedures for Dual Enrollment

A student who has a current and valid home school affidavit from their school district of residence **OR** is a student at a regularly established private school and dually enrolls at PHCS:

1. May enroll for **academic** courses or **academic** programs that are **less than half-time at PHCS**.
 - a. At the elementary (K-5), this means less than 3 hours a day.
 - b. At the junior high (6-8), this means 3 or fewer classes (excluding advisory),
 - c. At the high school (9-12), this means 3 or fewer classes (excluding advisory),
2. May request participation in any **academic** course or **academic** program at PHCS available to students in the same grade or age group, subject to compliance with the same rules, requirements, policies, standards, assignments, assessments, grading, and credit earning that apply to a full-time PHCS student's participation in the academic course or program.
3. May complete applications for fee waiver and/or free and reduced meals as any full-time PHCS student.
4. Is subject to the same behavior and discipline rights and requirements, administrative scheduling and teacher discretion, and all other PHCS policies and procedures (e.g., dress code, attendance) of a full-time PHCS student.
5. Is eligible for the same special services for a student with a disability as any full-time PHCS student.
6. May participate in non-academic activities, programs, field trips, clubs, teams, sports and/or athletics following the same rules, requirements, policies, and/or eligibilities that apply to a full-time PHCS participating student. (**Non dually**)



enrolled home school or private school students must go to their school district of residence to participate in these things with that district based on their guidelines.)

III. Participation in State Assessments

- A. A student who has a current and valid home school affidavit from their school district of residence **OR** is a student at a regularly established private school who wants to participate in any state assessment (e.g., ACT Aspire Plus, ACT, RISE) at PHCS must have parent(s)/guardian(s) notify the Curriculum Director at the appropriate PHCS school via email three weeks prior to the posted testing date (all assessment dates are posted on the PHCS online calendar) and are subject to the same assessment rules, guidelines, procedures, and standards that apply to a full-time PHCS student.
- B. A PHCS dually enrolled student automatically participates in applicable state assessments (e.g., ACT Aspire Plus, ACT, RISE) at PHCS unless the student's parent(s)/guardian(s) follow the opt-out procedure when that information is given prior to assessment.



Intent to Home School Statement

Printed Student Name	Student UT SSID#	Birth Date (mm/dd/yyyy)	M/F
Last			
First			
Middle			
Student's District of Residence			

Parent/Guardian Home School Statement

I, the legal parent/guardian of the student named above, am withdrawing the student named above from Providence Hall Charter School with the intent to home school.

I have received, read, & understand the PHCS Home School & Dual Enrollment Policy.

I understand that I must complete and file a home school affidavit with my student's school district of residence.

Date _____ Parent/Guardian Signature ▶ _____

Printed Name of Parent/Guardian _____

Address _____ City, State, Zip _____

Email _____ Phone _____

THIS BOX FOR PHCS USE ONLY

Received by _____ on _____
Printed name of PHCS Employee Date



Dual Enrollment Agreement

Printed Student Name	Student UT SSID#	Birth Date (mm/dd/yyyy)	M/F
Last			
First			
Middle			

I, the legal parent/guardian of the student named above, am dual enrolling the student named above at Providence Hall Charter School.

I received, read, & understand the PHCS *Home School & Dual Enrollment Policy*.

Printed Parent/Guardian Name _____

Parent/Guardian Signature _____ Date _____

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Approved by _____ on _____
Printed name of PHCS Administrator Date

Approved Academic Courses for Schedule

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Student's Schedule - Days/Times _____

Notes:

A new Dual Enrollment Agreement form must be completed each school year.