



Return to School Action Plan
2020-2021

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1. INTRODUCTION

1.1 PURPOSE

Providence Hall is committed to maintaining a school environment that is safe and healthy while maintaining the continued education that is so important to our community. These are unprecedented times that require the school, in conjunction with local and state authorities, to create a plan where students are able to safely access the curriculum while maintaining and adhering to health and safety guidelines.

1.2 DECISION-MAKING GUIDANCE

There are three areas for determining the process for considering the structure and impact on schools. First is executive decision-making through the state health department, 2nd is tactical decision-making given through the local health department. Lastly, the local LEA implements these specifically in their school at the operational level. The executive level provides guidelines and criteria, tactical provides specifications on protocols, and operational is the local LEA applying these guidelines and implementing these protocols within the school.

The local school board and school administration are responsible for the operational implementation of the guidelines given by the state and local authorities. The school will need to review the infrastructure to support health guidelines. Additionally, the school is responsible to look at what modifications are necessary to meet the guidelines from the state and local authorities.

The school seeks guidance from the local health department on executive decision-making on whether the school may need to close based on risk assessments. Executive decision-making will come from the State office in conjunction with the local health departments. Guidelines for adhering to the health and safety of the school would be disseminated by the state office and health department.



2 SCHOOL PLAN

2.1 GENERAL GUIDELINES

The state and local phased guidelines have been provided to all local LEAs. These general guidelines are set up to ensure the school mitigates risks and provides a safe and healthy environment for schools. These guidelines are defined and distributed to all schools to adhere to through local implementation. The school will follow 4 stages of risk and response:

1. Red Stage (high risk)
 - a. No school outside the home
 - b. Soft closure of schools
 - c. Distance learning only
 - d. Schools may send home food
2. Orange Stage (moderate risk)
 - a. Soft closure for schools; remote learning
 - b. Small numbers of students may be allowed in the school building temporarily for tutoring and special services while observing social distancing
 - c. Schools may send home food
3. Yellow Stage (low risk)
 - a. Schools are open with increased cleaning and hygiene regimen.
 - b. School providing both in-person and distance learning
 - c. All symptomatic children and employees should stay home from school and childcare, and will be sent home if exhibiting any symptoms
4. Green Stage (new normal risk)
 - a. Schools are open with increased cleaning and hygiene regimen.
 - b. All symptomatic children and employees should stay home

PROVIDENCE HALL

RETURN TO SCHOOL PLAN



RED STAGE (HIGH RISK)



HIGH RISK

- No school outside the home
- Soft closure of schools
- Distance learning only
- Schools may send home food

ORANGE STAGE (MODERATE RISK)



MODERATE RISK

- Soft closure for schools; remote learning
- Small numbers of students may be allowed in the school building temporarily for tutoring and special services while observing social distancing
- Schools may send home food

YELLOW STAGE (LOW RISK)
Know what best to risk.



NORMAL RISK

- School open with in-person and blending learning
- Students, faculty, and staff monitored for symptoms
- Symptomatic students, faculty, and staff stay home
- Regular building and person sanitation and hygiene protocol

GREEN STAGE (NEW NORMAL RISK)



NORMAL RISK

- Schools are open with increased cleaning and hygiene regimen
- All symptomatic children and employees should stay home from school and childcare, and will be sent home if exhibiting any symptoms

FOR MORE INFORMATION SEE THE FULL RETURN TO SCHOOL PLAN AT WWW.PROVIDENCEHALL.COM



from school and childcare, and will be sent home if exhibiting any symptoms

The following are the general guidelines the schools will be following to provide a safe and healthy environment for students, faculty and staff:

- **Safety guidelines**
 - Maintaining social distancing protocol where possible
 - Face coverings are required in the school. Some classes and environments may have exceptions (PE, Band, etc) and will be detailed below. Exemptions to this rule must follow the guidelines detailed section 3.3.2
 - Change or launder cloth face coverings after each day's use
 - Cloth face coverings should not be placed children under 2, anyone who has trouble breathing, or is unconscious, incapacitated, or otherwise unable to remove the mask without assistance.
 - Increased cleaning and hygiene regimen
 - Limit child interaction with other children in public spaces
 - Maintain social distancing and proper sanitation and hygiene whenever possible.

3. SCHOOL ACTION PLAN

3.1 School Re-opening

Providence Hall will plan, based on the guidance from the state and local authorities, to re-open for the 2020-2021 school year. The school will open on time as outlined in the school approved calendar. This also includes sporting events, activities, extracurricular programs, and graduations. However, the following guidelines will be put into place to ensure the safety and health of students, faculty, and staff. The school will follow 4 stages that coincide with the stages outlined by the state and local health department:

1. Red Stage (high risk)
 - a. No school outside the home
 - b. Soft closure of schools
 - c. Distance learning only
 - d. Schools may send home food
2. Orange Stage (moderate risk)
 - a. Soft closure for schools; remote learning
 - b. Small numbers of students may be allowed in the school building temporarily for tutoring and special services while observing social distancing
 - c. Schools may send home food
3. Yellow Stage (low risk)
 - a. Schools are open with increased cleaning and hygiene regimen.
 - b. School providing both in-person and distance learning
 - c. All symptomatic children and employees should stay home from school and childcare, and will be sent home if exhibiting any symptoms



4. Green Stage (new normal risk)
 - a. Schools are open with increased cleaning and hygiene regimen.
 - b. All symptomatic children and employees should stay home from school and childcare, and will be sent home if exhibiting any symptoms

3.2 Communication and Training

Providence Hall understands this plan is fluid and the parameters and challenges may change significantly. The school is dedicated to continued evaluation of its processes, adjusting where necessary, and will continue to seek guidance from stakeholders including parents, students, faculty, staff, local and state health authorities, the school board, and the Utah State Board of Education. Providence Hall understands the economic importance of supporting parents' return to a normal workday and has taken this into consideration when developing the plan.

The school will continue to work in consultation with the local health departments to communicate with parents any specific crisis response communication. This includes but not limited to varying situations regarding outbreaks, positive cases, changes in status and changes in school plans.

The school will communicate to staff, students and families the following best practices for at-home preventative care as well as proper sanitation, social distancing parameters, and hygiene guidelines. These measures are meant to reduce risk and exposure and help maintain a healthy and safe environment for students.

3.2.1 Training

The school will provide the following training to prepare faculty, staff, students, and parents on expectations, protocol, and proper procedures.

Faculty and Staff:

- Proper social distancing measures
- Use of protective equipment (masks, sanitary equipment, etc)
- Cleaning protocol during the school day
- Proper hygiene
- Communication protocol (symptomatic students, outbreak, exposure, etc)
- Symptom identification and evaluation

Parents and students:

- Proper social distancing measures
- Use of protective equipment (masks, sanitary equipment, etc)
- Cleaning protocol during the school day
- Proper hygiene
- Communication protocol (symptomatic students, outbreak, exposure, etc)



- Symptom identification and evaluation
- Use of space (hallways, classrooms, bathrooms, locker rooms, and commons)
- Counter stigma and discrimination

3.3 Preventative Practices

The school will work with the faculty, families, students and staff to incorporate proper preventative practices. Regular hygiene practices will be implemented to help mitigate school conditions. An important part of the return-to-school plan is the continued efforts of parents, students, faculty, and staff to implement preventative measures to reduce risk for everyone at the school. The following are 6 ways we can incorporate preventative practices both at home and at school to reduce risk.

Students, faculty, and staff should stay home if exhibiting and symptoms outlined below. Faculty and staff must wear face masks when unable to maintain a 6 foot distance. This will be communicated out weekly to parents and students in the respective school's newsletters.

○

3.3.1 Proper Hygiene

Proper daily hygiene by students, faculty, and staff will be a regular part of instruction. The following protocol will be followed:

- Students, faculty, and staff will be required to wash their hands using sanitizer upon entering the classroom. Sanitizers will be placed outside each classroom and office area.
- Custodial staff will disinfect the school using medically appropriate sanitizing equipment in the morning and at the end of the day. These solutions are meant to disinfect the area continuously for 24 hours.

PREVENTATIVE PRACTICES

CDC RECOMMENDED www.cdc.gov



1 WASH YOUR HANDS

Wash your hands often with soap and water for at least 20 seconds especially after you have been in a public place, or after blowing your nose, coughing, or sneezing. If soap and water are not readily available, use a hand sanitizer that contains at least 60% alcohol. Cover all surfaces of your hands and rub them together until they feel dry. Avoid touching your eyes, nose, and mouth with unwashed hands.



2 AVOID CLOSE CONTACT

Avoid close contact with people who are sick, even inside your home. If possible, maintain 6 feet between the person who is sick and other household members. Put distance between yourself and other people outside of your home. Remember that some people without symptoms may be able to spread virus. Stay at least 6 feet (about 2 arms' length) from other people. Keeping distance from others is especially important for people who are at higher risk of getting very sick.



3 COVER YOUR FACE

You could spread COVID-19 to others even if you do not feel sick. Everyone should wear a cloth face cover when they have to go out in public. The cloth face cover is meant to protect other people in case you are infected. Continue to keep about 6 feet between yourself and others. The cloth face cover is not a substitute for social distancing. *er to share and digest.*



4 COVER COUGHS AND SNEEZES

If you are around others and do not have on your cloth face covering, remember to always cover your mouth and nose with a tissue when you cough or sneeze or use the inside of your elbow and do not spit. Throw used tissues in the trash. Immediately wash your hands with soap and water for at least 20 seconds. If soap and water are not readily available, clean your hands with a hand sanitizer that contains at least 60% alcohol.



5 MONITOR YOUR HEALTH

Be alert for symptoms. Watch for fever, cough, shortness of breath, or other symptoms of COVID-19 especially where it may be difficult to keep a physical distance of 6 feet. Take your temperature if symptoms develop. Don't take your temperature within 30 minutes of exercising or after taking medications that could lower your temperature, like acetaminophen.



6 CLEAN AND DISINFECT

Infographics are visual representations of data, making complex info easier to share and digest.



- Students and teachers will wipe down their desks at the end of each period.
- Visitors in the building will use sanitizing solution when coming into the building
 - Visitors must wear masks if unable to maintain 6 feet of distance.
 - Visitors will remain in the front office area while school personnel address their needs.
 - Visitors will be screened for COVID symptoms.
 - Protective glass will be put in place in the front office for front office staff.

3.3.2 Face masks and Coverings

- Each employee and student is expected to have a mask or face covering and wear it in common areas, during transition times, classrooms, and when arriving and dismissing from school. Occasional allowances may be made under the discretion of the teacher with appropriate distancing and in classes that may require it (band, PE, etc).
- Students and staff may bring a personally provided mask or face covering from home.
- Schools will have a limited supply of disposable face masks available.
- Students who come to school without a mask will be provided one.
- The school will follow the uniform policy along with consequences to help enforce face mask wearing.

In connection with the COVID-19 pandemic, Providence Hall will require students to wear face coverings while in attendance in-person at school to the extent required by applicable federal, state, or local laws, regulations, ordinances, emergency orders, or state/local board action. Providence Hall recognizes that some students may have disabilities that make it medically inadvisable or otherwise inappropriate to wear a face mask or other face covering and will reasonably accommodate students with disabilities.

In order to receive an exemption from applicable face covering requirements, an exemption form (Appendix B) must be completely filled out and returned to the school your child attends PRIOR TO THE FIRST DAY OF PHYSICAL ATTENDANCE.

3.3.2 Restrooms

- Provide education and display signage on proper hand hygiene and practices.
- Frequent cleaning high-touch areas (e.g., faucets, paper towel dispensers, door handles)
- All custodians will be required to wear face masks.
- Restroom checks will be performed three times daily to ensure adequate soap and paper products are available and all facility High Touch Points (HTPs) will be sanitized daily and disinfected at night after facility occupants leave to reduce exposure to toxic disinfectants.
- All High-Risk areas (e.g., restrooms, locker rooms, sick rooms, showers, pre-school, day care) and any body-fluid spills will be disinfected daily or at the time of incident.

3.4 Symptom Evaluation and Identification

People with COVID-19 have had a wide range of symptoms reported – ranging from mild symptoms to severe illness. Symptoms may appear 2-14 days after exposure to the virus. People with these symptoms may have COVID-19:



- Fever or chills
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- New loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea

Symptoms will be checked daily of all students by staff (checklist or verbal) including temperature checks where feasible.

Students who exhibit any of the symptoms will be taken to designated areas to evaluate the student and to contact parents to come pick the student up.

Additional guidelines will be provided to give guidance to students and families on when they can return to school.

Parents and students will need to be front line in helping check symptoms and to keep their child home when exhibiting any of the symptoms. Parents and students can go to the CDC website and use the self checker to do an evaluation:

<https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>

This information will be included in the Monday newsletter encouraging parents to check their student's symptoms prior to sending them to school.

3.5 School Space Expectations

Social distancing is an important part of maintaining a healthy and safe environment for students. To help increase the distance between students to following steps will be taken by the school:

- Students will be required to move quickly through the hallways following the crowd flow parameters.
- Passing periods will be reduced to decrease time in the hallways.
- Lockers will be unavailable to ensure students are moving from class to class.
- Additional lunch times will be set up to reduce the number of students in the cafeteria and commons.
- Classrooms will be spaced out as much as possible to increase the distance between students and faculty.
- Students will not be allowed to loiter in the hallways.
- Faculty and staff will be in the hallways to ensure students are moving through the school appropriately.



3.6 School Safety Protocol

To ensure the continued safety of our students, faculty, and staff, the following protocol will be followed. These protocol are for **yellow or low risk stage**:

1. Students, faculty, and staff will be monitored for symptoms
2. Students, faculty, and staff exhibiting symptoms will be sent to a space for further evaluation.
3. All symptomatic children and employees should stay home from school and will be sent home if they exhibit any symptoms.
4. Hand sanitizer will be made available at the entrance of each school as well as in each classroom.
5. Regular hand washing routines will be instituted along with sanitizers available at the entrance of each building.
6. Students will be seated 6 feet apart where possible, otherwise, students will be seated as far apart as possible.
7. Students will be assigned seats and record attendance for contact tracing.
8. Faculty and staff must wear face masks or face coverings.
9. Students will wear face masks when social distancing is not feasible.
10. Symptom checking of all students and staff (checklist or verbal) including temperature checks where feasible.
11. Classrooms with tables will receive a barrier to increase protection for students if needed.

3.7 Educational Services

As restrictions continue to ease, it is likely that a portion of the student population will not be allowed to return to school. Knowing that social distancing will continue to be in place and not all families will feel comfortable returning to school, Providence Hall will offer both in-person and distance learning models of instruction during the Yellow stage. The school will move to distance learning in the Orange, and Red stages.

This design will enable students and families to participate in both in-person instruction and distance learning as schools are able to accommodate more students on campus. Curriculum for distance learning will be provided through Google Classroom, Canvas, and the school's 3rd party accredited online program.

3.8 SCHOOL SCHEDULES

3.8.1 Elementary

- Beginning at 7:40am Students will be lined up at the south entry doors for temperature checks when entering the cafetorium in the morning.
- Students must have masks on before entering the building.



- Students cleared can exit to play outside through the west doors, sit for a breakfast spot at the tables, remain in the gym with social distancing or proceed to Morning Choice in classrooms.
- Students will use hand sanitizer before exiting the cafeteria and going to classes.
- Students entering after the 8am bell in the front of the school will have a temperature check, use hand sanitizer and proceed to class.
- Students who have a temperature will be directed to the stage and wait there with adult supervision until a parent picks them up to take home.

End of Day Dismissal

- Classes will be dismissed according to a dismissal schedule that alternated classes and exits from the building to reduce numbers in the hallway and allow for social distancing.

3.8.2 Junior High/High School

- The schools will follow their regular schedule.
 - A/B days high school
 - 8 period day junior high school
- School day will begin and end as normally scheduled.
- Students must have masks on prior to entering the building.
- Beginning at 7:15am at the high school and 7:30am at the junior high students will be able to go to their first period class. Symptom checks will be done by teachers.
- Students will be required to sanitize their hands upon entering the classroom.
- At the end of the period students will clean their space and will be provided 3 minutes to get to their next class.
- No locker use will be allowed to reduce the number of students in the hallway.
- At the end of the day students will be required to leave the school unless they have a specific program they are participating in.

3.8.3 Large Group Gatherings (assemblies, recitals, etc)

- For now, the school will not be holding any in-person assemblies. Any school information and/or assemblies will be done virtually and streamed into classrooms when needed.
- Sporting events will follow recommendations from the UHSAA and local health department.

3.9 TRANSITIONS

3.9.1 Transition Periods

Passing periods, lunch, before/after school processes are important in maintaining a safe environment for students and ensuring proper student flow and social distancing parameters are maintained while students, faculty, and staff are in the hallways. The following protocol have been set up to ensure healthy and safe movement of students throughout the building during passing periods, lunch, and before and after school:

1. All students, faculty, and staff while in the building follow social distancing guidelines:
 - a. Students remain 6 feet apart where possible



- i. Students must wear masks while transitioning from class to class or while in the hallways.
 - b. Follow one direction flow in the hallways with students.
 - c. Markings on the floor will indicate the direction to go while in the hallway.
 2. Students will not be able congregate in large groups while in the hallway
- To limit the number of students.
- i. Faculty and staff will be in the hallways to ensure students are moving according to the flow plan and indicators.
 - ii. Students will not be allowed to congregate in the commons area, gym, lunchroom, or hallways.
 3. Passing period will be reduced to 3 minutes to minimize the time in the hallways
 4. Lockers will not be available for student use to reduce the number of students in the hallways.
 5. Students must leave the school immediately after school unless they are participating in an extracurricular activity and meeting with a faculty/staff member.
 6. Students must go to class upon arrival to school to ensure the hallways and common areas maintain proper numbers and social distancing.

3.9.2 Lunch and Food Services

PHES:

1. Breakfast will continue to be provided to students in the morning.
 - a. Seating will be on an "X" to mark social distancing.
2. Lunch:
 - a. Classes will alternate eating in the classroom and in the cafetorium on a schedule through the week to maintain social distancing in both areas.
 - b. Students will be spaced at the lunch tables sitting on an "X" to maintain social distancing.
 - c. Students will use hand sanitizer before leaving the cafetorium or classroom to play outside and use it again when entering the classroom.
 - d. Nut Free table will increase to 2 tables for social distancing.
 - e. Students will maintain social distancing while in line to pick up food trays.

PHHS/PHJH

1. Each school will maintain 3 lunches in their schedule to reduce the number of students receiving lunch services.
2. Students will wash hands before and after meal services.
3. Students must have masks at all times except when eating.
4. Breakfast will continue to be offered in the mornings. Social distancing patterns will be communicated to increase the distance between students as they wait in line to get their breakfast items.
5. Social distancing protocol will be set up for students as they enter the cafeteria and receive their lunches.
 - a. Marked spaced lines and designated serving line flow paths will be set up for students.
6. Commons areas and designated classrooms (if needed) will also be available for students to go to to eat during lunch.
7. The school will continue as an open campus during lunch.



- a. Students who go off campus will return through the front office and sanitize before returning to class.
 - b. Students must have their face masks on prior to entering the building.
8. All food service workers will wear face coverings.

3.9.3 Before/After School Protocol

1. Students upon arrival will come into the building and clean wash their hands using sanitizers and/or soap and water.
2. Students will be expected to go to class immediately upon arrival to reduce the number of students in the hallway. Classrooms will be open and available to students starting at 7:15am.
3. Students must wear a mask upon arriving to school as well as when they are in the hallway.
4. Students must follow the building flow to help maintain social distancing parameters.
5. At the end of school, students will be required to exit the building.

3.9.4 Recess and Playgrounds

Providence Hall will adhere to all state and county guidelines and recommendations for playground use.

- The school may consider more frequent breaks, alternate recess or playground time, and use of outdoor spaces
- The school will increase the number of times playground/gym equipment is disinfected.

4.0 ENHANCED ENVIRONMENT HYGIENE AND SAFETY

An important part of ensuring a safe and healthy environment are the continued cleaning and hygiene protocol. The following cleaning and hygiene protocol will be instituted at each of the campuses:

1. Hand sanitizers will be placed in all classrooms along with cleaning stations at the entrance of each building
2. Maintenance staff and school cleaning services will clean ALL surfaces throughout the day, at night, and in the morning
3. Classrooms will clean desks at the end of each period.
4. School personnel will continuously clean high contact areas throughout the day (door handles, bathroom areas, handrails, etc).

5.0 CLASSROOM PROTOCOL

1. Students clean their hands using sanitizer as they come into the classroom in the morning and after every Specials class.
2. Students will maintain as much social distance as possible in the classroom or classrooms. If this isn't possible, the maximum amount of space between desks will be maintained.
3. Students must wear masks while in the classroom.



4. Desks will be cleaned off at the end of each period. PHES will clean after lunch and the end of the school day.
5. Teachers will ensure that social distancing is maintained throughout the entire classroom period.
6. Any equipment used by students will be cleaned and sanitized where possible.
7. Students will be asked to keep items in a container in their desk or sitting location for their personal use of items such as scissors, glue sticks, etc. in order to minimize the need for constant sanitation between use.

6.0 LIBRARIES

1. Social distancing markings will be placed throughout the libraries.
 - a. Fewer tables and chairs will be available for free-time use.
2. Hand sanitizer, wipes, gloves, will be available on main desks.
3. Computer keyboards will be cleaned as often as possible.
4. Returned items will be sanitized and quarantined for 48 hours.
5. Students and staff will be encouraged to use the library catalog to place holds on items they wish to borrow. They will still be allowed to search the library shelves for books if they choose to.

7.0 SPORTS AND ACTIVITIES

Our biggest goal is to safely provide opportunities for our student-athletes to participate as fully as possible while adhering to the current recommendations of the local health department in a safely monitored and controlled environment. Failure to follow these guidelines may eliminate ongoing opportunities for programs and/or the athletic department. We value the right and opinion of each family to determine their level of participation in these voluntary activities. ***We also expect all participants to be honest and considerate of others when making decisions to participate.***

The school will follow the guidelines established by the Utah High School Activities Association for participation and attending athletic and activity events:

<https://drive.google.com/file/d/1FQYnMeseOg4RhUsKARg-6sdxYmdGF1we/view?usp=sharing>

Keys:

- All meetings/gatherings will be optional – non-participation due to personal or family choice, or health risk factors will not be an indication of dedication to the club or group and will not be a determining factor in team selection or participation.
 - Students are encouraged to communicate to Teachers/Advisors their reasons for non-participation
- Follow all guidelines outlined by government health departments (state and local) for clubs and activities
 - Providence Hall, individual schools, and/or programs may choose to be more restrictive based on individual circumstances, but not less restrictive
- Teachers/Advisors are responsible to continually monitor the health and safety risks for their team and



adjust/cancel activities when appropriate; teachers/advisors will also communicate any COVID-19 concerns with building administrators.

- Students and parents/guardians are responsible to honestly assess and report their health status and risk factors when choosing to participate – includes initial and ongoing participation.

Guidelines:

- All participants must have an ACKNOWLEDGEMENT OF RISK consent form turned into their teacher/advisor prior to initial participation.
- All participants and a parent/guardian must be informed that the following conditions for return must be met:
 - Participation is 100% voluntary and that even with precautions, there is always a chance of contracting the virus while interacting with others
 - Must comply with all rules concerning returning to participation
- Areas and equipment must be adequately disinfected before and after gatherings/meetings.
 - All equipment that is being used by more than one individual, must be disinfected between each user.
- Limit participants in a designated area to comply with gathering guidelines. Limit the number of people/close off equipment accordingly.
 - Social Distancing will be used and masks will be worn by students and staff.

8.0 PERFORMING ARTS HIGHER RISK COURSES

Courses deemed higher risk include situations where students and/or teachers are in close proximity for more than 15 minutes, involve high respiratory output, involve large group size, or when movement is unrestricted. These types of courses include choir, as well as some courses found in performing arts, visual arts, physical education, world languages, and career and technical education, and science labs.

Schools, with support, will work with their teachers, staff, and administration to address these recommendations and requirements as each school and classroom is unique.

Schools will incorporate layering several strategies to mitigate, including conducting in outdoor spaces, space at least 6 feet apart, reduce duration spent face-to-face, use of barriers, increasing airflow and ventilation, increased sanitation, use of masks where possible, and build in time for sanitation between sessions/use.

8.1 PE, SCIENCE, AND CTE COURSES

Courses that incorporate labs, physical activity, and hands-on activities will work with faculty, staff, and students to layer mitigating measures.

Physical Education Safety Precautions and Additions:



- Students choosing to participate in PE classes on campus must agree to participation in activities that cannot guarantee maintenance of social distancing at all times.
- Students and parents of students on campus PE must sign the PE Participation waiver.
- Students are asked to bring their own personal water bottle to classes
- 6 ft. Roll call lines
- Encourage students to stay spread out indoors and/or participate outdoors if possible
- Sanitization between class periods
- Sanitization between drills as needed
- Extra equipment cleaning at the end of the day
- Masks worn unless indicated otherwise by the teacher
- Encourage social distancing when possible
- A break allowed (2 min. or less) for difficulties in cardiovascular activity due to masks or conditioning level
- Alternate activities (PIT WODs for students who need something more self-paced)
- No tolerance policy for harassment/mistreatment due participation and mask wearing decisions
- Items must be kept in lockers assigned and locker rooms will be cleared regularly of items left in unlocked spaces
- Designated roll call lines and changing groups
- Students will change in small groups initially to limit contact
- Students are asked to assist in sanitization procedures

8.2 PERFORMING ARTS

Choir and band is an inherently high-risk activity due to the increased level of respiratory output. Additionally, theater may also be considered higher risk due to proximity and face-to-face interactions. The following guidelines will be put into place to reduce risk and allow for specific instruction in these classes.

- When face-to-face interactions are needed, face shields/facemasks will be worn
- Break up class into smaller groups to increase social interaction and distancing.
- Increase sanitation practices (washing hands, cleaning areas round students)

8.2.1 Theater

Instruction

- Students are required to always wear masks (per Governor's mandate).
- Students entering the classroom will use the hand sanitizer station outside the door.
- Instruction regarding vocal projection, character voice, articulation, and vocal expression will be taught only in the Fall or Spring, and outdoors. This is to accommodate the increased likelihood of droplet production.
- Instruction that includes character movement will also be outdoors, or in a larger space such as the stage or gym.
- When props and costumes are needed, they must be provided by the student and be small enough to fit in their backpack. They cannot be stored in the classroom or at school.
- Students will need to bring their own costume makeup and applicators. Students cannot share makeup, wigs, or costumes with each other.



- Students are encouraged not to consume food or beverages during class (accepting health accommodations). Water bottles clearly marked with the student's name are permitted. No other food or beverages are allowed.
- All power tools, hand tools, camera, and recording equipment will be checked out to a specific student for the period, and not shared with peers. They will be cleaned and sanitized after each student uses them. Daily cleaning schedules will be maintained and followed.
- Safety equipment (glasses and gloves) will be provided to students for theatre production as part of the class fee. Their equipment will only be used by them, and not shared with any other student.
- Students should not share any microphones, or voice amplification equipment. We will be disinfecting surfaces used between each class. Students will be encouraged to use their own recording equipment, or phones to record voice tracks.
- Play scripts for reading assignments will be checked out to one student through the library, and returned at the end of the unit.
- One physical copy of scripts for scene work and monologues will be provided to the student. Thereafter, students will need to view scripts online in a digital format.

Rehearsals (optional after-school activities)

- Adhere to social distancing (6 feet between actors, technicians, and teachers) when possible.
- Everyone will be required to wear masks throughout rehearsal.
- Students are encouraged to bring their own marked water bottles.
- No sharing of food or beverages.
- We will wipe down or spray all surfaces—chairs, set pieces, props, rails, technical hardware, etc.—before and after rehearsal, using CDC-approved disinfectants.
- No sharing of makeup, costumes, or wigs. Students will need to launder their costumes and sanitize wigs after each dress rehearsal.
- Larger-cast rehearsals will be held in the gym, cafeteria or outside to more easily meet social distancing guidelines.
- Hand sanitizer will be readily available in the dressing rooms, green rooms, backstage and all other production areas.
- Dressing rooms, green rooms, production areas will be sanitized—before and after rehearsals—using CDC- approved disinfectants.
- Students should not share any voice amplification equipment, if possible. Students should avoid touching any curtain.
- Minimize clustering of students not directly involved in rehearsal and only students who are required to be at rehearsals should be allowed to attend.
- We will avoid unnecessary touching, movement or singing that might increase the transmission of aerosol droplets. We will provide scripts for each student—ideally digitally—that honor copyright restrictions.
- We will meet technical needs (set and costume construction, lights, sound, etc.) through the application of standard safe practice procedures and a staggered schedule that ensures social distancing in all workspaces.
- Conduct technical rehearsals with the minimal number of students possible and adhere to social distancing for both performers and technicians throughout.



- Err on the side of caution—if a student says they do not feel well, send them home and follow district procedures regarding contact tracing and follow up procedures.

Performances (optional after-school activities)

- Whenever possible, students, staff, and volunteers should wear masks when backstage, in the green room or other theatre related spaces, and adhere to the CDC guidelines for handling and sanitizing the masks.
- Follow district guidelines regarding seating.
- Require volunteers—parents, ushers, box office staff, etc.—to follow the same safety guidelines as all other school personnel.
- Educate audience members on health rules and expectations through:
 - school or program website;
 - social media channels;
 - online ticket purchasing;
 - emails and push notifications;
 - signage leading to and at the event site.
- Encourage all patrons to:
 - wear masks throughout the performances;
 - follow a pre-marked pathway of entrance in and out of the theatre.
 - Provide hand sanitizer in the lobby and restrooms.
 - Sanitize all public areas prior to and after a performance—seats, rails, restrooms, back of house, and other high-touch surfaces, using CDC-approved disinfectants.
- Sanitize all set pieces and props before and after the performances.
- Advise audience members to limit clustering in groups before the production begins, during intermission, and afterwards.
- Limit concession stand sales and encourage social distancing while waiting in line
- Clearly marking trash and recycling areas, and encouraging patrons to manage their own waste.
- Backstage:
 - masks should be worn at all times by all students, teachers, and volunteers in the backstage area;
 - sanitize all technical hardware--microphones/headsets, sound and light boards, lights, before and after the performance or rehearsals, per manufacturer instruction;
 - Sanitize all surfaces in the control booth, using CDC-approved disinfectants;
- Be prepared to assist in contact tracing, per district health guidelines.

8.2.2 Orchestra

- Students will be positioned at stands six feet apart with their own stand, students will be wearing masks per the governor's mandate (with the exception if a student has a medical condition that is verified by a doctor's note and the school nurse).
- Multiple hand sanitation stations will be set-up outside and around the classroom/rehearsal space.
- Alternate storage locations will be provided to help students not touch other instruments and other instrument cases.



- The most effective way to prevent infection spreading is for students to wash their hands for 20 seconds, students will be staggered to use the bathroom to do so as needed to prevent gathering. Secondly, students will need to use hand sanitizer and wipe their hands with a paper towel until dry to prevent damage to varnish.
- Students will often work in smaller groups within the class.
- Alternative performing opportunities are being considered such as live stream performances, staggered or tiered performance times.
- Students will need to be open to contact tracing and temperature checks.
- Surfaces including chairs, stands, whiteboard, markers, and cases will be sanitized before and after class/rehearsal time.
- Students will need to not come in and play on the pianos or keyboards, especially when a teacher is not present, the pianos/keyboards have to be sanitized every time.

Below are some basic personal cleaning and sanitizing procedures will we will cover in class:

Cleaning String Instruments

1. Isopropyl alcohol that's above 70% should only be used on the strings and unfinished finger and fret boards.
2. String, percussion, and keyboard instruments present fewer hygienic issues that can be solved simply by the player washing their hands before and after use for a minimum of 20 seconds

Normal Cleaning and Care

- Wiping down your instrument after you play with a soft clean cloth is usually sufficient. Wipe off rosin dust from the strings and fingerboard and anywhere else it has accumulated. Wipe rosin from the bow stick, but not the hair.
- Areas of high contact with your skin may need extra cleaning (bow hold, chinrest, fingerboard, neck, pegs). Only use natural cleaning products without any alcohol or solvent, like *Method All Purpose* cleaner. Spray the cleaning solution on a soft cloth, not directly on the instrument! Wipe off dirt, sweat, and makeup. *Method All Purpose* cleaner may also be used to gently clean the front, back, sides, and scroll of your instrument. Instrument varnish is very delicate. Test a small area first to be certain the varnish is not damaged.
- Never use alcohol or solvent-based products. Alcohol, solvent, and hand sanitizer will damage the varnish on your instrument.

Special COVID-19 Concerns

- To avoid sharing instruments, each student will need to bring or use their own. Wash hands with soap and water for 20 seconds before and after handling your instrument. Regarding sanitizing and disinfecting your instrument: You can safely use a dab of rubbing alcohol on a cotton swab or tiny piece of cloth to wipe ONLY the strings and fingerboard of your instrument. Do not touch any other parts with alcohol. School basses will be sanitized before and after use as well as



stored in a case.

- Never use alcohol-based products on varnished wood. Alcohol, solvent, and hand sanitizer will damage the varnish on your instrument. Students will use hand sanitizer and then dry their hands before handling their instrument.
- The inside of cases can be sprayed with an aerosol disinfectant such as Lysol. Remove the instrument, lightly spray the inside surface of the case, and let the case sit open until the surface is dry before placing the instrument back into the case.

8.2.3 Guitar

STUDENT EXPECTATIONS

- Students are required to wear face coverings/masks at all times (as per governor's mandate).
- Students must clean/sanitize hands upon entering the classroom. (details below)
- Students will be positioned six feet apart (or as close to this mark as possible with the given space) with their own music stand. Students are welcome to bring their own portable music stand if desired.
- Students will often work in smaller groups/sectionals within the class.
- Storage locations will be by assignment only and students may not touch any instrument but their own.
- Students may not touch anything aside from their own personal belongings, property, the school's music stand, and the chair.
- Students must bring all necessary materials for each class (guitar, sheet music, tuner, etc.) as there will be no sharing allowed. Lack of preparedness will result in a loss of points.
- Students may not play any pianos or keyboards. There is no need for any guitarist to use this anyway. Please report any violation of this rule to the nearest teacher.
- Students will need to be open to contact tracing and temperature checks.

Environment/Classroom

- Hand sanitation stations will be set-up outside and around the classroom/rehearsal space, although a minimum 20-second handwashing is best and will be encouraged first. (details below)
- For handwashing, students will be staggered to use the bathroom to prevent gathering.
- Hand sanitizer can be used as a secondary precaution or alternative to 20-second handwashing. However, the residue left by hand sanitizers affects a musician's ability to play normally, breaks down the strings faster than normal, affects the string sound, can destroy varnished wood, and can leave residue/oils on the fingerboard of the instrument that are difficult or impossible to remove. Thus, hand washing is the best option.
- Surfaces including chairs, stands, whiteboard, markers, and cases will be sanitized before and after class/rehearsal time.
- School basses will be sanitized before and after use and stored in a case.
- Any return of school property including sheet music and instrument rentals will be quarantined one week minimum before handled by the instructor or anyone else.



- ****String, percussion, and keyboard instruments present fewer hygienic issues that can be solved simply by the player washing their hands before and after use for a minimum of 20 seconds.****

OTHER

- Alternative performing opportunities are being considered such as live stream performances, staggered, or tiered performance times.

CLEANING PROCEDURES AND RECOMMENDATIONS

- *Never use alcohol-based products on varnished wood. Alcohol, solvent, and hand sanitizer will damage the varnish on your instrument.*
- To avoid premature breakdown of strings and other damage to the instrument (potentially irreversible!), it is recommended that no cleaner should be used on strings. That said, Isopropyl alcohol that contains above 70% should be used ONLY on the strings and unfinished fingerboards if the student so desires.
- Areas of high contact with your skin may need extra cleaning (i.e. fingerboard, guitar body, pegs, picks). Only use natural cleaning products without any alcohol or solvent, like *Method All Purpose* cleaner. Spray the cleaning solution on a soft cloth, never directly on the instrument. Gently clean the front, back, sides, etc. of your instrument. *Instrument varnish is very delicate.* Test a small area first before applying to the entire instrument.
- The inside of cases can be sprayed with an aerosol disinfectant such as Lysol. Remove the instrument, lightly spray the inside surface of the case, and let the case sit open until the surface is dry before placing the instrument back into the case.
- ****String, percussion, and keyboard instruments present fewer hygienic issues that can be solved simply by the player washing their hands before and after use for a minimum of 20 seconds.****

8.3.4 Band

- Masks required when not playing for longer than five minutes.
- Identified spaces for each student at the furthest distance the room allows.
- Teacher will also have an identified space at the front of the room.
- Sectionals will be limited to two or three people depending on the space.

Prep Band

- Pep Band IS REQUIRED, however, an alternate assignment will be in place for parents or students wishing not to participate. We will limit the number of games we perform at.
- Pep Band performers will be spaced approx. three feet apart.

Music

- Warm-up books will not be used or passed out, but will be presented on the board digitally.
- EVERY STUDENT needs to remember their music daily. We will not have the luxury to share this year.

Cleanliness

- The Carpet will be sprayed with disinfectant after every band class.
- Instruments will be cleaned and disinfected at the beginning of the year.
- Instruments will be cleaned AT LEAST twice a quarter in class.
- Every Friday we will disinfect mouthpieces.



8.3.5 Percussion

Masks

- Masks will be required in class

Space

- Sectionals will be limited to one-three people depending on the space.
- Mrs. Rankin will also have an identified space at the front of the room.

Drumline

- Pep Band/Drumline IS REQUIRED, however, an alternate assignment will be in place for parents or students wishing not to participate. We will limit the number of games we perform at.
- Pep Band/Drumline performers will be spaced approx. three feet apart.
- In class we will have identified spaces for each student at the furthest distance the room allows.

Music

- EVERY STUDENT needs to remember their music daily. We will not have the luxury to share this year.

8.3.6 Choir

Personal Protective Equipment

Due to increased risk of spreading disease in group singing, choir will be very different this year. Facemasks will be worn at all times while singing. Facemasks with a pocket or space to allow for proper phonation are encouraged but not required. Masks such as “The Singer’s Mask” or “Resonance Singer’s Mask” are recommended. Face shields may also be worn with a mask. Face shields protect the individual wearing it, but they do not prevent aerosols from being expelled.

Rehearsal

Weather permitting, choir will begin class indoors then rehearse on the hill next to the carpool lane. Students are encouraged to bring jackets and/or sweaters to wear during outside rehearsals. Students will wear masks during outdoor rehearsals. When weather conditions are not conducive to outdoor rehearsals, students will be split into small chamber groups to rehearse. While in chamber groups, students will be required to wear masks and maintain social distancing protocols.

Materials & Instruction

At the beginning of the year, students will be assigned portfolio folders to store and transport music to and from school. Students will keep music checked out to them in these portfolios until we have completed our study of each piece, at which time, music will be returned and then quarantined for a minimum of two weeks.

When not in group or chamber rehearsals we will focus on other music standards (Create, Respond, & Connect) through music exploration activities, music literacy, and sight singing.

9.0 VULNERABLE POPULATIONS

Providence Hall recognizes we have students who are vulnerable and at high risk of severe illness from COVID-19 or have immediate family members who are. We will work directly with those families, on a case-by-case basis, to address their specific needs and ensure appropriate precautions are in place to provide the safest learning environment. The school and families will work closely with the teachers and nurses to put



together the most appropriate plan given the circumstances. To ensure continuity of education, distance learning will be available to students who are unable to attend and/or fall into the vulnerable population.

In connection with the COVID-19 pandemic, Providence Hall will require students to wear face coverings while in attendance in-person at school to the extent required by applicable federal, state, or local laws, regulations, ordinances, emergency orders, or state/local board action. Providence Hall recognizes that some students may have disabilities that make it medically inadvisable or otherwise inappropriate to wear a face mask or other face covering and will reasonably accommodate students with disabilities.

In order to receive an exemption from applicable face covering requirements, an exemption form (Appendix B) must be completely filled out and returned to the school your child attends PRIOR TO THE FIRST DAY OF PHYSICAL ATTENDANCE.

9.1 EMPLOYEES

Providence Hall recognizes that there will be employees who are vulnerable or at high risk of severe illness from COVID-19. We will work directly with employees on a case-by-case basis, to address specific needs and ensure appropriate precautions are in place. Providence Hall is required to comply with Families First Coronavirus Response Act which provides eligible employees with paid sick leave and expanded family and medical leave for specified reasons related to COVID-19. These provisions will apply from April 1, 2020 through December 31, 2020. [Employees Rights: Paid Sick Leave and Expanded Family and Medical Leave Under the Families First Coronavirus Response Act](#)

9.2 SPECIAL EDUCATION, COUNSELING, & RELATED SERVICES

- Any individualized instruction, assessment, or other areas where physical distancing is not possible and one-on-one is required, reasonable accommodations such as face shields or face masks will be utilized in order to have equal access and allow IEP services to be delivered
- Departments will work with families and school staff to problem solve unique situations as they arise

9.3 MONITORING AND RESPONSE

Providence Hall is committed to ensuring that students are given the opportunity to continue their educational services in a safe and healthy environment. We will rely heavily on parents and students to monitor their health and make sure they stay home when exhibiting any symptoms. The school will provide guidelines to families whose student is sent home and/or is exhibiting any symptoms. The schools will communicate out to parents weekly to continue to monitor their students for the symptoms and to stay home when sick.

T

The schools have set up specific areas within the school for students who are exhibiting symptoms to go. In these cases parents would be required to come into the school to get their child.

Any student who exhibits any of the symptoms should stay at home and continue to monitor their symptoms. The CDC has provided additional resources to help parents and students navigate what they should do if their student is sick:



<https://www.cdc.gov/coronavirus/2019-ncov/if-you-are-sick/index.html>

Additionally, the school recommends that families seek medical guidance to ensure their student(s) haven't contracted COVID-19. Depending on your healthcare provider's advice and availability of testing, you might get tested to see if you still have COVID-19. If tested, you can be around others when you have no fever, respiratory symptoms have improved. Individuals with weakened immune systems may need to stay home longer than 10 days. Families should work with their local health department and medical professional to determine what duration would be best for their student(s).

The school will require seating charts for all students in all classes. This data will be utilized as part of contact tracing. Students, faculty, and staff who were in contact with the person who tests positive for COVID will be identified. The school will work with the local health department and the families to determine next steps. The school will communicate these guidelines as well as information out to the school community and specifically those who have been directly exposed.

9.3.1 Response

In the case a student or family member tests positive for COVID, the school will work with that individual and family in conjunction with the Salt Lake County health department. The school will communicate to the school community as directed. The school will work with the local health department and the state to receive guidance on appropriate action. Students who were in contact will be provided guidance on what they should do. Students who test positive for COVID must follow recommendations by the health department in conjunction with the school before returning to school.

In the case where there appears to be an outbreak, the school will work with the health department on guidance and will move the school to an Orange status with all students moving to distance learning,



Health Office Symptom Monitoring Checklist

First & Last Name _____ DOB ____/____/____

School Elem JH HS Grade _____ Teacher _____

Student Complaint _____

Describe Any Chronic Health Condition(s) _____

Has the student been around someone with COVID-19 in the past 10 days? NO YES Unknown

SYMPTOMS (Mark All Observed)

- Non-Productive Cough (*see instructions on back*)
- Shortness of Breath (*see instructions on back*)
- Fever 100.4°F or higher (Record Temperature) _____
- Chills, Shivering
- Skin Issue(s) **Circle All That Apply:** pink pale white dry sweating red swollen rash
- Headache
- Sore Throat
- New Loss of Smell or Taste
- Gastrointestinal Symptoms **Circle All That Apply:** Nausea Vomiting Diarrhea
- Other (specify): _____

ACTION

- Return to Class
- Send Home
- Recommend Testing for COVID-19* **Copy this form and send it home with the student.**
- Recommend Student See Healthcare Provider **Copy this form and send it home with the student.**
- Other (specify) _____

CONTACT INFO (Should be parent/guardian or if unavailable someone on the student's Emergency Contact list.)

Name of Contacted Person _____ Contact Time _____

Relationship to Student Parent/Guardian Other _____

EVALUATOR INFO

Name of Person Who Completed this Evaluation _____

Signature _____ Date _____

**COVID-19 testing locations can be found here (<https://coronavirus.utah.gov/utah-covid19-testing-locations/>).*
Please contact location before going for testing since most require pre-assessment or appointment. Utah recommends following the CDC guidelines whenever possible. That guidance can be found here: <https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/schools.html>



Staff Instructions (When No School Nurse is Available)

Respiratory Condition AND Temperature 100.3°F or Lower

Upper Respiratory Complaint

- Allergy and asthma symptoms are NOT acute respiratory illnesses (use Allergy & Asthma Network flowchart).
- <https://428552-1344816-raikfcquaxqncofqfm.stackpathdns.com/wp-content/uploads/2020/07/Asthma-Care-School-Post-Outbreak.pdf>
- Consider face masks and standard PPE.

Evaluate if the individual has been exposed to someone with positive or presumed positive COVID-19. Per CDC, “Patients with even mild symptoms that might be consistent with COVID-19 (e.g., cough, sore throat, shortness of breath, muscle aches) should be cared for by people wearing all recommended PPE for the patient encounter (gloves, a gown, respiratory protection.”

Respiratory Condition AND Temperature 100.4°F or Higher

- Per the CDC and NASN, “The use of facemasks for persons with respiratory symptoms and fever over 100.4°F is recommended if available and tolerated by the person and developmentally appropriate.”
- Investigate if the individual has been exposed to a person with positive or presumed positive COVID-19. Although symptoms are individualized and variable, sometimes even asymptomatic, the CDC has recognized that the primary symptoms are FEVER, COUGH, and SHORTNESS OF BREATH.
- If even possibly presenting with COVID-19 symptoms, have the individual wear a mask and take them to an isolation room.
- Isolate the individual with someone monitoring them from a separate area until a parent/guardian picks them up.
- The person monitoring the isolated individual should wear a gown, gloves, mask and face shield when in the same room as the isolated person.
- Students and staff should stay home (if positive for COVID OR showing any COVID symptoms) per CDC until:
 - they have had no fever for at least 72 hours (that is three full days of no fever without the use of medicine that reduces fevers), AND
 - other symptoms have improved (for example, when your cough or shortness of breath have improved), AND
 - at least 10 days have passed since symptoms first appeared.

References

- https://www.cdc.gov/coronavirus/2019-ncov/if-you-are-sick/end-homeisolation.html?CDC_AA_refVal=https%3A%2F%2Fwww.cdc.gov%2Fcoronavirus%2F2019-ncov%2Fprevent-getting-sick%2Fwhen-its-safe.html
- <https://coronavirus.utah.gov/faq/>



STUDENT REQUEST for EXEMPTION from COVID-19 FACE COVERING

In connection with the COVID-19 pandemic, Providence Hall Charter School (PHCS) will require students to wear face coverings while in attendance in-person at school to the extent required by applicable federal, state, or local laws, regulations, ordinances, emergency orders, or state/local board directives.

PHCS recognizes that some people may have disabilities that make it medically inadvisable or otherwise inappropriate to wear facemasks or other face coverings and will reasonably accommodate students with disabilities.

In order to receive an exemption from applicable face covering requirements, this form must be completely filled out and returned to the school PRIOR TO THE FIRST DAY OF PHYSICAL ATTENDANCE.

I understand that not wearing a face covering may increase the risk of contracting COVID and by signing assume responsibility for this increased risk.

Student First & Last Name _____ DOB ____/____/____

School Elem JH HS Grade _____

Student Home Address _____

City _____ Zip _____ Phone (____) _____ - _____

Parent/Guardian First & Last Name _____

Parent/Guardian Signature _____ Date ____/____/____

THIS SECTION MUST BE COMPLETED BY M.D., D.O, N.P. or P.A.

I certify that the student named on this form, who is a patient of mine, has a physical or mental impairment that substantially limits a major life activity AND which makes it inadvisable or impracticable for the student to wear a face covering.

This student has been diagnosed with the following condition(s) which makes it inadvisable or impractical for this student to wear a face covering: _____

Explain the reason(s) why it is not feasible for the student to wear a face covering:

This medical exemption is permanent. YES NO

This medical exemption is temporary . YES NO duration is until ____/____/____

Attach to the back of this form documentation on letterhead supporting information on this form.

M.D., D.O., N.P. or P.A Signature: _____

Date ____/____/____

M.D., D.O., N.P. or P.A License # _____

STUDENT FACE COVERING EXEMPTION DETERMINATION (district use only)

Approved Denied

Admin Initial: _____

Date ____/____/____



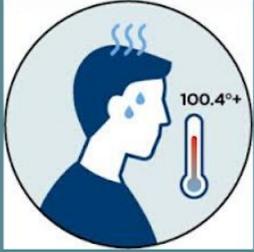
APPENDIX C

SYMPTOMS OF CORONAVIRUS

COVID 19

Please let the school know if you are exhibiting any of the following symptoms. These can range from mild to severe illness and appear 2-14 days after exposure to the virus



COUGH 	FEVER 
CHILLS 	BODY ACHES 
SORE THROAT 	LOSS OF TASTE OR SMELL 
SHORTNESS OF BREATH OR DIFFICULTY BREATHING 	



COVID-19 Visitor Questionnaire

- To protect everyone, including students, faculty and staff, we are asking all visitors to complete the following questionnaire.
Providence Hall is following the CDC guidelines as it pertains to the information below and reserves the right to restrict any visitor to campus.

Visitor Information - Neatly print the FIRST & LAST NAMES of everyone in your group.

Blank lines for entering visitor names.

Date of Visit ___/___/___ (mm/dd/yyyy) Appointment Time _____

Who are you visiting today? - Neatly print the FIRST & LAST NAME of the Providence Hall person(s).

Blank line for entering the name of the person being visited.

What Department(s) are you visiting today?

- Front Office Counseling Business HR Food Services IT Facilities SPED
Facilities Other

COVID-19 VISITOR SCREENING SURVEY

If the answer is yes to any of the following questions for you or any of the individuals in your group, the individual(s) whose response is affirmative will not be permitted to visit any Providence Hall buildings. If needed, please contact the person with whom you made an appointment to reschedule your visit.

- 1. Have you or anyone in your group in the past 14 days traveled out of the country?
2. Have you or anyone in your group been in contact with someone who is suspected (e.g., undergoing or considering testing) to have been infected with COVID-19 or who has been around someone who has tested positive for the virus in the last 14 days?
3. Check any of the following conditions you or anyone in your group currently has.
A New or Worsening Cough Sore Throat Fatigue Nausea or Vomiting
Muscle or Body Aches Diarrhea Headache
New Loss of Taste or Smell Shortness of Breath or Difficulty Breathing

Signature: _____ Date _____
By signing, I affirm that neither I nor any of the individuals in my group responded in the affirmative to the conditions above.

Comments _____

Campus Visit Safety Protocols for Visitors in All Providence Hall Buildings

Visitors MUST

- wear face masks at all times in the building.
restrict visit to the assigned destination(s) and with the scheduled person(s).
check in at the front office to have temperatures checked and receive a visitor badge.
wear visitor badge at all times in the building.
use hand sanitizer before proceeding through the building.
practice social distancing at all times in the building.